

***Rehabilitation of Amenity Building, Port of Cagayan de Oro***

**SUPPLEMENTAL BID BULLETIN NO. 02-2020  
(AMENDMENTS/ADDENDUM)**

TO : All Prospective Bidders  
: Members, PMO-MOC-BAC  
: Others Concerned

Relative to the Invitation to Bid of the above project which was posted in the PPA and PhilGEPS websites on November 10, 2020, issued by the Port Management Office of Misamis Oriental/Cagayan de Oro Bids and Awards Committee (PMO-MOC-BAC), please be respectfully informed of the following Amendment/Addendum on the Philippine Bidding Documents, Section III. Bid Data Sheet, ITB Clause Nos. 5.2, 10.4 & 10.5 as follows:

ORIGINAL	AMENDMENT/ADDENDUM																																				
<p><b>BDS ITB Clause 5.2</b></p> <p>For this purpose, contracts <b>Similar to the Project</b> refer to contracts which have the same major categories of work, which shall be:</p> <table> <tr> <th>ITEM</th><th>DESCRIPTION OF WORK</th></tr> <tr> <td>3.1.</td><td>Supply and Place Concrete (3000psi) for Slabs on Grade including Formworks;</td></tr> <tr> <td>3.2.</td><td>Supply and Place Concrete (4000psi) for Footings, Columns, Beams including Formworks and Scaffoldings;</td></tr> <tr> <td>3.3.</td><td>Supply and install steel reinforcements for foundations, beams, columns, slab on grade, ramps;</td></tr> <tr> <td>4.03.</td><td>Supply and Place Plain Cement Plaster Finish for walls and cornering of doors and window jambs;</td></tr> <tr> <td>5.1.</td><td>Supply, deliver and install Pre-Painted Corrugated longspan roofing sheets &amp; accessories with insulation;</td></tr> <tr> <td>5.2.</td><td>Supply, fabricate, and install structural steel for roof framing including application of epoxy primer;</td></tr> <tr> <td>6.01.</td><td>Supply and installation of 600mm x 600mm unglazed vetrified ceramic floor tiles;</td></tr> </table>	ITEM	DESCRIPTION OF WORK	3.1.	Supply and Place Concrete (3000psi) for Slabs on Grade including Formworks;	3.2.	Supply and Place Concrete (4000psi) for Footings, Columns, Beams including Formworks and Scaffoldings;	3.3.	Supply and install steel reinforcements for foundations, beams, columns, slab on grade, ramps;	4.03.	Supply and Place Plain Cement Plaster Finish for walls and cornering of doors and window jambs;	5.1.	Supply, deliver and install Pre-Painted Corrugated longspan roofing sheets & accessories with insulation;	5.2.	Supply, fabricate, and install structural steel for roof framing including application of epoxy primer;	6.01.	Supply and installation of 600mm x 600mm unglazed vetrified ceramic floor tiles;	<p><b>BDS ITB Clause 5.2</b></p> <p>For this purpose, contracts <b>Similar to the Project</b> refer to contracts which have the same major categories of work, which shall be:</p> <table> <tr> <th>ITEM</th><th>Category/Item of Work</th></tr> <tr> <td colspan="2"><b>2.0 Demolition / Excavation Works</b></td></tr> <tr> <td colspan="2"><b>3.0 Concreting Works</b></td></tr> <tr> <td>3.01</td><td>Supply and Place Concrete (3000psi) for Slabs on Grade including Formworks</td></tr> <tr> <td>3.02</td><td>Supply and Place Concrete (4000psi) for Footings, Columns, Beams including Formworks and Scaffoldings;</td></tr> <tr> <td>3.03</td><td>Supply and install steel reinforcements for foundations, beams, columns, slab on grade, ramps</td></tr> <tr> <td colspan="2"><b>4.0 Masonry Works</b></td></tr> <tr> <td>4.01.</td><td>Installation/laying of 100mm thk. Concrete hollow blocks including reinforcement</td></tr> <tr> <td>4.02</td><td>Installation/laying of 150mm thk. Concrete hollow blocks including reinforcement</td></tr> <tr> <td>4.03</td><td>Supply and Place Plain Cement Plaster Finish for walls and cornering of doors and window jambs</td></tr> </table>	ITEM	Category/Item of Work	<b>2.0 Demolition / Excavation Works</b>		<b>3.0 Concreting Works</b>		3.01	Supply and Place Concrete (3000psi) for Slabs on Grade including Formworks	3.02	Supply and Place Concrete (4000psi) for Footings, Columns, Beams including Formworks and Scaffoldings;	3.03	Supply and install steel reinforcements for foundations, beams, columns, slab on grade, ramps	<b>4.0 Masonry Works</b>		4.01.	Installation/laying of 100mm thk. Concrete hollow blocks including reinforcement	4.02	Installation/laying of 150mm thk. Concrete hollow blocks including reinforcement	4.03	Supply and Place Plain Cement Plaster Finish for walls and cornering of doors and window jambs
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<p>8.01. Supply and Installation of 0.60m x 0.60m Aluminum Perforated Ceiling Panels;</p> <p>16.05. Supply and Place 4,000PSI for concrete footing and pedestals;</p> <p>16.07. Supply, fabricate and install structural steels for columns and roof framing;</p> <p>16.09. Supply and apply epoxy paint;</p> <p>16.10. Supply and apply liquid tile paint (flat) for steel framing;</p> <p>16.11. Supply and Install 6mm thick Polycarbonate;</p> <p>16.12. Supply and install Aluminum Composite Panel;</p> <p>18.01. Supply and Install Smart LED TV including accessories</p> <p>Prospective bidders must possess a valid PCAB license and registration of at least Medium “A” (License Category B) for Port, Harbor and Offshore Engineering and Medium “A” (License Category B) for Building and Industrial.</p>	<p><b>5.0 Roofing Works</b></p> <p>5.01. Supply, deliver and install Pre-Painted Corrugated longspan roofing sheets &amp; accessories with insulation</p> <p>5.02. Supply, fabricate, and install structural steel for roof framing including application of epoxy primer</p> <p><b>6.0 Finishes and Fixtures</b></p> <p>6.01 Supply and installation of 600mm x 600mm unglazed vitrified ceramic floor tiles</p> <p><b>7.0 Installation of Doors, Windows and Toilets Partitions</b></p> <p>7.01 W-1, Aluminium framed powder coated sliding window w/ 6.35mm thk. clear glass</p> <p>17.15 Supply and Installation of 12mm thick Phenolic Board Toilet Partition w/melamine laminated both side complete with accessories for water closet</p> <p><b>8.0 Ceiling Works</b></p> <p>8.01 Supply and Installation of 0.60m x 0.60m Aluminium Perforated Ceiling Panels</p> <p><b>9.0 Electrical Works</b></p> <p>9.01 Supply and installation of 3.5mm sq. THW stranded wire including consumables</p> <p>9.21 Supply and installation of Dome type CCTV Camera, Ceiling Mounted with pan tilt zoom control</p> <p><b>14.0 Fire Detection Alarm System</b></p> <p><b>15.0 Lightning Protection System</b></p> <p><b>16.0 Covered Walkway</b></p> <p>16.12 Supply and install Aluminium Composite Panel</p> <p>Prospective bidders must possess a valid PCAB license and registration of at least Medium “A” (License Category B) for Port, Harbor and Offshore Engineering and Medium “A” (License Category B) for Building and Industrial.</p>								
<p><b>10.4 The key personnel must meet the required minimum years of experience set below:</b></p> <table> <tr> <th>Key Personnel</th><th>Qualification</th></tr> <tr> <td>Project Manager</td><td> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of</li> </ul> </td></tr> </table>	Key Personnel	Qualification	Project Manager	<ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of</li> </ul>	<p><b>10.4 The key personnel must meet the required minimum years of experience set below:</b></p> <table> <tr> <th>Key Personnel</th><th>Qualification</th></tr> <tr> <td>Project Manager</td><td> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of</li> </ul> </td></tr> </table>	Key Personnel	Qualification	Project Manager	<ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of</li> </ul>
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<p>professional experience in the construction industry; and ;</p> <ul style="list-style-type: none"> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p>Project Engineer</p> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of professional experience in the construction industry; and ;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p>Materials Engineer</p> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● Shall be duly accredited by the Department of Public Works and Highways (DPWH);</li> <li>● With at least 2 years of professional experience in the construction industry; and ;</li> <li>● Shall have at least 24 hours of related training in materials and quality control</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p>Safety and Health Officer</p> <ul style="list-style-type: none"> <li>● Shall have at least 24 hours of related training;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p>Construction Foreman</p> <ul style="list-style-type: none"> <li>● With at least 10 years of experience as foreman in the construction industry; and ;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul>	<p>professional experience in the construction industry; and ;</p> <ul style="list-style-type: none"> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> <li>● <b>PRC License for professionals</b></li> </ul> <p>Project Engineer</p> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● With at least 5 years of professional experience in the construction industry; and ;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> <li>● <b>PRC License for professionals</b></li> </ul> <p>Materials Engineer</p> <ul style="list-style-type: none"> <li>● Shall be a licensed Civil Engineer with valid PTR;</li> <li>● Shall be duly accredited by the Department of Public Works and Highways (DPWH);</li> <li>● With at least 2 years of professional experience in the construction industry; and ;</li> <li>● Shall have at least 24 hours of related training in materials and quality control</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> <li>● <b>PRC License for professionals</b></li> <li>● <b>Certificate of Accreditation for Materials</b></li> </ul> <p>Safety and Health Officer</p> <ul style="list-style-type: none"> <li>● Shall have at least 24 hours of related training;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul> <p>Construction Foreman</p> <ul style="list-style-type: none"> <li>● With at least 10 years of experience as foreman in the construction industry; and ;</li> <li>● Shall render full-time services for this Project until its completion and turn-over, as required by the contract</li> </ul>
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<p><b>10.5 The minimum major equipment requirements are the following:</b></p> <p>(a) Owned:</p> <ul style="list-style-type: none"> <li>1-unit Cargo Truck</li> <li>1-unit, Concrete Cutter</li> <li>2-units, Concrete Vibrator 2-units Dump Truck</li> <li>1-unit, One-bagger Mixer 1-unit, Bar Cutter</li> <li>1-unit, Rebar Bender</li> <li>1-unit Oxy-acetylene cutting outfit 1-unit, welding machine</li> <li>1-unit, Tamping Rammer</li> <li>1- unit, Backhoe with Pneumatic Breaker, 1cbm bucket capacity breaking capacity, 550-750bpm</li> <li>2- units, Concrete Transit Mixer, 5cbm capacity, 175hp</li> <li>1-unit, Concrete Batching Plant Portable, 30cbm/hr capacity</li> </ul> <p>(b) Either Owned/Leased/Under Purchase Agreement: NONE</p>	<p><b>10.5 List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be</b></p> <ul style="list-style-type: none"> <li>1-unit crawler type Backhoe with Breaker (0.55cu.m capacity)</li> <li>1-unit wheel mounted Hydraulic Type Backhoe (0.4 cu.m capacity.)</li> <li>1-unit Cargo Truck (15 MT Capacity)</li> <li>3-units Dumptruck (10 cu.m. capacity)</li> <li>1-unit Crane (70MT capacity)</li> <li>1-unit Truck Mounted Crane (20-25MT)</li> <li>1-unit self-propelled vibratory Roadroller (10 MT capacity)</li> <li>1-unit Tamping Rammer,vibratory, (3-4 HP capacity)</li> <li>1-unit Plate Compactor (3.5 Hp capacity)</li> <li>2-units Concrete Vibrator, diesel/gasoline driven (5 hp capacity)</li> <li>2-units One Bagger Mixer</li> <li>1-unit Bar Cutting Machine (25mm dia maximum)</li> <li>1-unit Bar Bender (16mm dia. Maximum)</li> <li>1-unit Welding Machine (electric driven 500A)</li> <li>1-unit Concrete Saw, Blade 14" dia (7.5 Hp Capacity)</li> <li>1-unit Oxy-Acetylene Cutting Outfit</li> </ul> <p><b>NOTE: all enumerated items should be owned w/ proof of ownership;</b></p>
<p><b>Section VIII. Bill of Quantities</b></p> <p>Item 16.03 Supply, spread and compact gravel base course 185.55 sq.m.</p> <p>Item 16.04 Restore Concrete Pavement and Pathway Slab 81.00 sq.m.</p> <p>Item 17.02 Supply and Install networking system 1 lot</p>	<p><b>Section VIII. Bill of Quantities</b></p> <p>Item 16.03 Supply, spread and compact gravel base course 171.00 sq.m.</p> <p>Item 16.04 Restore Concrete Pavement and Pathway Slab 78.00 sq.m.</p> <p>- For deletion</p>
<p><b>Checklist of Technical and Financial Documents</b></p> <p><b>I. TECHNICAL COMPONENT ENVELOPE</b></p> <p><i>Class "A" Documents</i></p>	<p><b>PHILIPPINE PORTS AUTHORITY</b> <b>PORT MANAGEMENT OFFICE OF MISAMIS ORIENTAL/CAGAYAN DE ORO</b></p> <p>Name of Contract : _____</p> <p>Location : _____</p> <p>Reference Number : _____</p> <p><b>CHECKLIST OF BIDDER'S DOCUMENTARY REQUIREMENTS</b></p> <p><b>I. TECHNICAL COMPONENT ENVELOPE (ENVELOPE "A")</b> <b>Class "A" Documents</b></p>



Legal Documents

☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

**or**

☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

**and**

☐ (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

**and**

☐ (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

☐ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**

☐ (h) Philippine Contractors Accreditation Board (PCAB) License;

**or**

Special PCAB License in case of Joint Ventures;

**and** registration for the type and cost of the contract to be bid; **and**

☐ (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

**or**

Original copy of Notarized Bid Securing Declaration; **and**

(j) Project Requirements, which shall include the following:

☐ a. Organizational chart for the contract to be bid;

☐ b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;

☐ c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of

Legal Documents

☐ Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

**or**

☐ Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;

**and**

☐ Valid and current Mayor's or Business Permit

**and**

☐ Tax clearance

Technical Documents

☐ Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any. **(SF-01)**

☐ Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid **(SF-02)**

☐ Philippine Contractors Accreditation Board (PCAB) License

☐ Bid Security **(SF-03 Original Copy of Notarized Bid Securing Declaration)**

☐ Organizational Chart **(SF-04)**

☐ List of Contractor's key personnel **(SF-05)**  
Consisting of:

☐ Key Personnel Certification of Employment for Professionals **(SF-06A)**

☐ Key Personnel Certification of Employment for Non-Professionals **(SF-06B)**

☐ Key-Personnel Bio-Data **(SF-06C)**

☐ Manpower Utilization Schedule **(SF-07)**

☐ List of Contractor's Major Equipment **(SF-08)**

☐ Equipment Utilization Schedule **(SF-09)**

☐ Construction Schedule and S-Curve **(SF-10)**

☐ Construction Method **(SF-11)**

☐ PERT/CPM **(SF-12)**

☐ Safety and Health Program **(SF-13)**

☐ Omnibus Sworn Statement, Original duly signed and Notarized **(SF-14)**



ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**

- ☐ (k) Original duly signed Omnibus Sworn Statement (OSS);

**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**Financial Documents**

- ☐ (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

**Class "B" Documents**

- ☐ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;

**or**

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (o) Original of duly signed and accomplished Financial Bid Form; **and**

**Other documentary requirements under RA No. 9184**

- ☐ (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (r) Cash Flow by Quarter.

- ☐ if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture

**Financial Documents**

- ☐ Audited Financial Statement
- ☐ Net Financial Contracting Capacity, NFCC **(SF-15)**

**Class "B" Documents**

- ☐ Joint Venture Agreement **(SF-16)**

**II. FINANCIAL COMPONENT ENVELOPE (ENVELOPE "B")**

- ☐ Bid Form, Original and duly signed and accomplished **(SF-17)**
- ☐ Bid Prices in the Bill of Quantities **(SF -18)**
- ☐ Detailed Estimates
- ☐ Summary Sheet of Unit Prices **(SF-19)**
- ☐ Cash Flow **(SF-20)**

For your information and guidance.

  
**RUBY MARIA O. GUMAPON**



Chairperson, PMO-MOC-BAC

Date : November 20, 2020



**PHILIPPINE PORTS AUTHORITY**  
**PORT MANAGEMENT OFFICE OF MISAMIS ORIENTAL/CAGAYAN DE ORO**



Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

**CHECKLIST OF BIDDER'S DOCUMENTARY REQUIREMENTS**

**I. TECHNICAL COMPONENT ENVELOPE (ENVELOPE "A")**

***Class "A" Documents***

*Legal Documents*

- ☐ Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**  
☐ Registration certificate from Securities and Exchange Commission (SEC),  
Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative  
Development Authority (CDA) for cooperatives or its equivalent document;  
**and**  
☐ Valid and current Mayor's or Business Permit  
**and**  
☐ Tax clearance

*Technical Documents*

- ☐ Statement of the prospective bidder of all its ongoing government and private  
contracts, including contracts awarded but not yet started, if any. **(SF-01)**
- ☐ Statement of the bidder's Single Largest Completed Contract (SLCC) similar  
to the contract to be bid **(SF-02)**
- ☐ Philippine Contractors Accreditation Board (PCAB) License
- ☐ Bid Security **(SF-03 Original Copy of Notarized Bid Securing Declaration)**
- ☐ Organizational Chart **(SF-04)**
- ☐ List of Contractor's key personnel **(SF-05)**  
Consisting of:
- ☐ Key Personnel Certification of Employment for Professionals **(SF-06A)**
- ☐ Key Personnel Certification of Employment for Non-Professionals **(SF-06B)**
- ☐ Key-Personnel Bio-Data **(SF-06C)**
- ☐ Manpower Utilization Schedule **(SF-07)**
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- ☐ Construction Schedule and S-Curve **(SF-10)**
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- ☐ PERT/CPM **(SF-12)**
- ☐ Safety and Health Program **(SF-13)**



☐ Omnibus Sworn Statement, Original duly signed and Notarized **(SF-14)**

☐ if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture

Financial Documents

☐ Audited Financial Statement

☐ Net Financial Contracting Capacity, NFCC **(SF-15)**

***Class "B" Documents***

☐ Joint Venture Agreement **(SF-16)**

**II. FINANCIAL COMPONENT ENVELOPE (ENVELOPE "B")**

☐ Bid Form, Original and duly signed and accomplished **(SF-17)**

☐ Bid Prices in the Bill of Quantities **(SF -18)**

☐ Detailed Estimates

☐ Summary Sheet of Unit Prices **(SF-19)**

☐ Cash Flow **(SF-20)**



[BIDDER'S LETTERHEAD/COMPANY LOGO]

**Name of Contract** : REHABILITATION OF AMENITY BUILDING  
**Location** : PORT OF CAGAYAN DE ORO, CAGAYAN DE ORO CITY  
**Project Identification Number** : C200003

LIST OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name :  
 Business Address :

a.	NAME OF CONTRACT	a.	OWNERS NAME	NATURE OF WORK	CONTRACTOR'S ROLE		a.	DATE AWARDED	% OF ACCOMPLISHMENT		VALUE OF OUTSTANDING WORKS
b.	LOCATION	b.	ADDRESS				b.	DATE STARTED			
c.	PROJECT COST	c.	TELEPHONE NOS		DESCRIPTION	%	c.	DATE OF COMPLETION	PLANNED	ACTUAL	
GOVERNMENT											
a.		a.					a.				
b.		b.					b.				
c.		c.					c.				
PRIVATE											
a.		a.					a.				
b.		b.					b.				
c.		c.					c.				

NOTE: This statement shall be supported with:  
 1. Notice of Award and/or Contract  
 2. Notice to Proceed issued by the Owner  
 3. Certificate of Accomplishment signed by Owner or Project Engineer

Submitted by : \_\_\_\_\_  
 (Printed name and signature)  
 Designation : Authorized Managing Officer  
 Date :



[BIDDERS LETTERHEAD/COMPANY LOGO]

Name of the Contract : REHABILITATION OF AMENITY BUILDING  
Location : PORT OF CAGAYAN DE ORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR CONTRACT TO BE BID

Business Name :  
Business Address :

a.	NAME OF CONTRACT	a.	OWNERS NAME	NATURE OF WORK	CONTRACTOR'S ROLE		a.	AMOUNT OF AWARD	a.	DATE AWARDED
	LOCATION		ADDRESS				b.	AMOUNT OF COMPLETION	b.	DATE STARTED
	PROJECT COST		TELEPHONE NOS		DESCRIPTION	%	c.	DURATION	c.	DATE OF COMPLETION
GOVERNMENT										
a.		a.					a.		a.	
b.		b.					b.		b.	
c.		c.					c.		c.	
PRIVATE										
a.		a.					a.		a.	
b.		b.					b.		b.	
c.		c.					c.		c.	
a.		a.					a.		a.	
b.		b.					b.		b.	
c.		c.					c.		c.	

- : This stament shall be supported with:
- 1. Contract
  - 2. CPES rating sheets and or Certificate of Completion
  - 3. Certificate of Acceptance

Submitted by : \_\_\_\_\_  
(Printed name and signature)  
Designation : Authorized Managing Officer  
Date :



Name of Contract : EHABILITATION OF AMENITY BUILDING  
Location of the Project : PORT OF CAGAYAN DE ORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

PMO-MO/C BAC INFA SF-3

## Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION Project Identification No.: C200003

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of the Contract : REHABILITATION OF AMENITY BUILDING  
Location of the Contract : PORT OF CAGAYAN DE ORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

**CONTRACTOR'S ORGANIZATIONAL CHART FOR THE PROJECT**

Submit Copy of the Organizational Chart that the Contractor intends to use to execute the Project if awarded to him. Indicate in the chart the names of the Authorized Representative/Project Manager, Project Engineer, Materials Engineer, Safety Officer and Foreman

- 1 This organization chart should represent the "Contractor's Organization" required for the Project, and not the organizational chart of the entire firm
- 2 The Bidders shall comply with and submit sample form **PMO-MO/C BAC INFRA SF-06** for each of such key personnel
- 3 Each such nominated engineer/key personnel shall comply with and submit sample forms **PMO-MO/C BAC INFRA SF-6A(Professional), B(Non-professional), C**
- 4 All these are required to be in the Technical Envelope of the bidder



Name of Contract : REHABILITATION OF AMENITY BUILDING  
Location of the Project : PORT OF CAGAYAN DE ORO, CAGAYAN DE ORO CITY  
Reference Number : C200003

**LIST OF CONTRACTOR’S OF KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT**

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

	PROJECT MANAGER	PROJECT ENGINEER	MATERIALS ENGINEER	SAFETY AND HEALTH OFFICER	FOREMAN
1. NAME 2. ADDRESS 3. DATE OF BIRTH 4. EMPLOYED SINCE 5. EXPERIENCE 6. PREVIOUS EMPLOYMENT 7. EDUCATION 8. PRC LICENSE					

Minimum Requirement : Project Manager – PRC License w/valid PTR, 5 yrs professional experience  
: Project Engineer – PRC License w/ valid PTR, 5 yrs professional experience  
: Material Engineer – PRC License w/ valid PTR, DPWH Accreditation, 2 yrs professional experience, 24 hours related training  
: Safety and Health Officer – 24 hours of related training  
: Foreman – 10 year of experience

Submitted by : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Date : \_\_\_\_\_



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of the Contract : \_\_\_\_\_  
 Location of the Contract : \_\_\_\_\_  
 Project ID Number : \_\_\_\_\_

<b>KEY PERSONNEL'S CERTIFICATION OF EMPLOYMENT</b>
--

DATE:

**ENGR. ISIDRO V. BUTASLAC, JR.**

Port Manager

Philippine Ports Authority

Port Management Office-Misamis Oriental/CDO

Port Area, Puntod, Cagayan de Oro City

Dear Sir/Madame:

I am \_\_\_\_\_ a licensed Civil Engineer with Professional Licence No. \_\_\_\_\_  
 issued on \_\_\_\_\_ at \_\_\_\_\_.

I hereby certify that \_\_\_\_\_ has engaged my services as \_\_\_\_\_  
 for \_\_\_\_\_ if awarded to it.

As \_\_\_\_\_, I supervised the following completed projects similar to the  
 contract under bidding:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following projects:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the  
 Philippine Ports Authority, PMO MO/C at least twenty one (21) days before the effective date of my separation.

As \_\_\_\_\_, I know I will have to stay in the job site all the time to supervise  
 manage the Project works to the best of my ability, and aware that I am authorized to handle only one (1) Project at a time

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the  
 Project without any firm commitment on my part to assume the post of \_\_\_\_\_ therefore, if  
 the project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as  
 \_\_\_\_\_ in any future Philippine Ports Authority, PMO MO/C bidding or employment with any  
 Contractor doing businesses with the Philippine Ports Authority, Port Management Office MO/C.

\_\_\_\_\_  
 Name & Signature of Engineer

REPUBLIC OF THE PHILIPPINES )  
 \_\_\_\_\_ )

**SUBSCRIBED and SWORN TO** before me this \_\_\_\_\_ of \_\_\_\_\_, affiant exhibiting to me his/her Residence  
 Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
 (Notary Public)

Until \_\_\_\_\_  
 PTR No. \_\_\_\_\_  
 Date \_\_\_\_\_  
 Place \_\_\_\_\_  
 TIN \_\_\_\_\_

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_



Name of the Contract : \_\_\_\_\_  
 Location of the Contract : \_\_\_\_\_  
 Project ID Number : \_\_\_\_\_

<b>KEY PERSONNEL'S CERTIFICATION OF EMPLOYMENT</b>
--

## \_\_\_\_\_

**ENGR. ISIDRO V. BUTASLAC, JR.**

Port Manager

Philippine Ports Authority

Port Management Office-Misamis Oriental/CDO

Port Area, Puntod, Cagayan de Oro City

Dear Sir:

I hereby certify that \_\_\_\_\_ has engaged my services as \_\_\_\_\_  
 for \_\_\_\_\_ if awarded to it.

As \_\_\_\_\_, I supervised the following completed projects similar to the  
 contract under bidding:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following projects:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the  
 Philippine Ports Authority, PMO-MO/C at least twenty one (21) days before the effective date of my separation.

As \_\_\_\_\_, I know I will have to stay in the job site all the time to supervise  
 manage the Project works to the best of my ability, and aware that I am authorized to handle only one (1) Project at a time

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the  
 Project without any firm commitment on my part to assume the post of \_\_\_\_\_ therefore, if  
 the project is awarded to him since I understand that to do so will be a sufficient ground for my disqualification as  
 \_\_\_\_\_ in any future Philippine Ports Authority, PMO MO/C bidding or employment with any  
 Contractor doing businesses with the Philippine Ports Authority, Port Management Office MO/C.

\_\_\_\_\_  
 Name & Signature of Engineer

REPUBLIC OF THE PHILIPPINES )  
 \_\_\_\_\_ )

**SUBSCRIBED and SWORN TO** before me this \_\_\_\_\_ of \_\_\_\_\_, affiant exhibiting to me his/her Residence  
 Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
 (Notary Public)

Until \_\_\_\_\_  
 PTR No. \_\_\_\_\_  
 Date \_\_\_\_\_  
 Place \_\_\_\_\_  
 TIN \_\_\_\_\_

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_



Series of \_\_\_\_\_



Name of the Contract : \_\_\_\_\_

Location of the Contract : \_\_\_\_\_

Project ID Number : \_\_\_\_\_

## BIO DATA OF KEY PERSONNEL

##

AUTHORIZED: \_\_\_\_\_

1. Name : \_\_\_\_\_
2. Date of Birth : \_\_\_\_\_
3. Nationality : \_\_\_\_\_
4. Education & Degrees : \_\_\_\_\_
5. Specialty : \_\_\_\_\_
6. Registration : \_\_\_\_\_
7. Length of Service : \_\_\_\_\_ Year from \_\_\_\_\_ (months) \_\_\_\_\_ (year)  
\_\_\_\_\_ to \_\_\_\_\_ (months) \_\_\_\_\_ (year)
8. Years of Experience : \_\_\_\_\_
9. If item 7 is less than (10) years, give the name and length of service with previous employer for a ten (10)- year period (attached additional sheet/s), if necessary:

**Name and Address of Employer**

### Length of Service

\_\_\_\_\_ year (s) from \_\_\_\_\_ to \_\_\_\_\_  
 \_\_\_\_\_ year (s) from \_\_\_\_\_ to \_\_\_\_\_

## 10. Experience

i. Proj. Name & Location ii. Owner's Name & Address iii. Position	i. Project Description ii. Total Project Cost	i. Part of Proj. Handled ii. Cost of Part	i. Start Date ii. Compl. Date
i.  ii. iii.			
i.  ii. iii.			
i.  ii. iii.			

**Prepared by:**

Printed Name and Signature of AMO  
Date:



[BIDDER'S LETTERHEAD/COMPANY LOGO]

PMO-MO/C BAC-INFRA SF-07

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

**MANPOWER UTILIZATION SCHEDULE**

MANPOWER	NO.	MONTHS						
		1	2	3	4	5	6	7
Contractor's Name	Name of Procuring Entity			Project Name				

Submitted by:

Name of the Representative of Bidder: \_\_\_\_\_

Postion : \_\_\_\_\_

Name of Bidder : \_\_\_\_\_

DATE : \_\_\_\_\_



[BIDDERS LETTERHEAD/COMPANY LOGO]

PMO-MO/C BAC INFA SF-8

Name of Contract :  
Location :  
Project ID Number :

LIST OF CONTRACTOR'S MAJOR EQUIPMENT, OWNED OR LEASED AND/OR UNDER PURCHASE AGREEMENTS, PLEDGE TO THE PROPOSED CONTRACT

Business Name :  
Business Address :

DESCRIPTION	QUANTITY	MODEL/YEAR	CAPACITY/ PERFORMANCE/ SIZE	PLATE NUMBER	MOTOR NUMBER/BODY NUMBER	LOCATION	CONDITION	PROOF OF OWNERSHIP/LESSOR OR VENDOR
B. LEASED								
b. OWNED								
c. UNDER PURCHASE AGREEMENT								

Submitted by:

DESIGNATION:

DATE:

(Printed Name and Signature)



[BIDDER'S LETTERHEAD/COMPANY LOGO]

PMO-MO/C BAC-INFRA SF-09

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

EQUIPMENT UTILIZATION SCHEDULE

CATEGORY/EQUIPMENT		CALENDAR DAYS															
CONTRACTOR'S NAME:		NAME OF PROCURING ENTITY:										PROJECT NAME:					

Submitted by : \_\_\_\_\_  
Designation : \_\_\_\_\_

DATE : \_\_\_\_\_



[BIDDER'S LETTERHEAD/COMPANY LOGO]

PMO-MO/C BAC-INFRA SF-10

Project Name :

Location :

Project ID:

## CONSTRUCTION SCHEDULE AND S-CURVE

**PROJECT TITLE :**

### PROJECT LOCATION :

[illegible]

**SUBMITTED BY:**

NAME OF REPRESENTATIVE OF BIDDER :

POSITION \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_

DATE .



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

## NARRATIVE DESCRIPTION OF CONSTRUCTION METHODS

### 1.0 INTRODUCTION

### 2.0 BRIEF DESCRIPTION OF PROJECT WORKS

State general features of project works.

### 3.0 CONSTRUCTION METHODS AND PROCEDURES

#### 3.1 Methodology or General Approach

State general approach in construction in terms of use of equipment-intensive or labor-based methods, any special techniques, methods or procedures to ensure completion on time and quality of construction financing the project, etc.

Submitted by :  
Designation :

DATE :



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

**PERT/CPM**

Submitted by :  
Designation :

DATE :



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

**SAFETY AND HEALTH PROGRAM**

*(Use Prescribe Format by DOLE if any)*

Submitted by :  
Designation :

DATE :



Name of Contract : EHABILITATION OF AMENITY BUILDING  
Location of the Project : PORT OF CAGAYAN DEORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

PMO-MO/C BAC INFA SF-14

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



Name of Contract	:	<u>EHABILITATION OF AMENITY BUILDING</u>
Location of the Project	:	<u>PORT OF CAGAYAN DEORO, CAGAYAN DE ORO CITY</u>
Project ID Number	:	<u>C200003</u>

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
 Affiant

**[Jurat]**  
*[Format shall be based on the latest Rules on Notarial Practice]*



[BIDDER'S LETTERHEAD/COMPANCY LOGO]

Name of Contract : \_\_\_\_\_  
Location of the Project : \_\_\_\_\_  
Project ID Number : \_\_\_\_\_

NET FINANCIAL CONTRACTING CAPACITY

A. Summary of the applicant Supplier’s/Distributor’s/Manufacturer’s assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped “RECEIVED” by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction.

1.	Total Assets	P	
2.	Current Assets	P	
3.	Total Liabilities	P	
4.	Current Liabilities	P	
5.	Net Worth (1-3)	P	
6.	Net Working Capital (2-4)	P	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current asset-current liabilities) X 15 minus [value of all outstanding or uncompleted portions of the projects under on-going contracts including awarded contracts yet to be started coinciding with the contract to be bid].

Contracts including awarded contracts yet to be started

NFCC = \_\_\_\_\_

Herewith attached are certified true copies of the income tax return and audited financial statement stamped “RECEIVED” by the BIR or its duly accredited and authorized institution, for the preceding calendar year which should not be earlier than two (2), years from the date of the bid submission

Submitted by:

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_  
NAME OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_  
POSITION TITLE OF SIGNATURE: \_\_\_\_\_  
NAME OF FIRM/BIDDER: \_\_\_\_\_  
POSTAL ADDRESS: \_\_\_\_\_  
TELEPHONE NUMBER: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_  
DATE: \_\_\_\_\_

NOTE: If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit he above requirements.



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_

Location : \_\_\_\_\_

Reference Number : \_\_\_\_\_

**JOINT VENTURE AGREEMENT**

*(Indicate "NA" if not Applicable)*

Submitted by :  
Designation :

DATE :



Name of Contract : REHABILITATION OF AMENITY BUILDING  
Location of the Project : PORT OF CAGAYAN DEORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

PMO-MO/C BAC INFA SF-17

## Bid Form for the Procurement of Infrastructure Projects

*[shall be submitted with the Bid]*

### BID FORM

Date : \_\_\_\_\_  
Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

---

<sup>1</sup> currently based on GPPB Resolution No. 09-2020



Name of Contract : REHABILITATION OF AMENITY BUILDING  
Location of the Project : PORT OF CAGAYAN DEORO, CAGAYAN DE ORO CITY  
Project ID Number : C200003

- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_  
Location : \_\_\_\_\_  
Project ID Number : \_\_\_\_\_

**BILL OF QUANTITIES**

CONTRACT NAME : \_\_\_\_\_  
PROJECT LOCATION : \_\_\_\_\_

ITEM NO.	DESCRIPTION OF WORK	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	(Amount in words)				
2	(Amount in words)				
3	(Amount in words)				
4	(Amount in words)				
5	(Amount in words)				
6	(Amount in words)				
7	(Amount in words)				
TOTAL					-

Amount in Words: \_\_\_\_\_

Prepared by:

\_\_\_\_\_  
Name and Signature of Representative

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Date



[BIDDER'S LETTERHEAD/COMPANY LOGO]

Name of Contract : \_\_\_\_\_  
Location : \_\_\_\_\_  
Project ID Number : \_\_\_\_\_

SUMMARY OF EQUIPMENT RENTAL RATE, LABOR RATE, AND MATERIALS UNIT PRICE

MATERIALS UNIT PRICE:

DETAILS	UNIT	UNIT COST

LABOR RATE PER DAY:

DETAILS	UNIT	UNIT COST

EQUIPMENT RENTAL RATE:

DETAILS	UNIT	UNIT COST

\_\_\_\_\_  
Authorized Managing Officer  
Date:\_\_\_\_\_



[BIDDER'S LETTERHEAD/COMPANY LOGO]

PMO-MO/C BAC-INFRA SF-20

Name of Contract : \_\_\_\_\_  
Location : \_\_\_\_\_  
Project ID Number : \_\_\_\_\_

### CASH FLOW BY MONTHS AND PAYMENT SCHEDULE

OUTPUT	PERCENTAGE & AMOUNT	1ST MONTH	2ND MONTH	3RD MONTH	4TH MONTH	5TH MONTH	6TH MONTH	7TH MONTH
ACCOMPLISHMENT	%							
CASH FLOW	AMOUNT							
COMMULATIVE ACCOMPLISHMENT	%							
COMMULATIVE CASH FLOW	AMOUNT							

Prepared by:

\_\_\_\_\_  
Name and Signature of Representative

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Date