

PHILIPPINE PORTS AUTHORITY
PMO – Eastern Leyte/Samar
Port Area, Tacloban City

PHILIPPINE
PORTS
AUTHORITY
PMO-EASTERN
LEYTE/SAMAR



Bids and Awards Committee
Engineering Projects

SUPPLEMENTAL/BID BULLETIN


ADDENDUM NO. 1

1. Survey Services of Land Area in the Port Zone Delineation of Ports of PMO-EL/S in Leyte (PR-TAC-4191-23)
2. Survey Services of Land Area in the Port Zone Delineation of Ports of PMO-EL/S in Samar (PR-TAC-4192-23)
3. Port Zone Delineation Survey for the New Port of Catbalogan (PR-TAC-4206-23)

This Addendum No. 1 dated November 16, 2023 is issued to clarify, modify or amend the Terms and Conditions in the Request for Quotation. This shall form an integral part of the Request for Quotation.

ISSUES	CLARIFICATION/AMENDMENTS
BAC ACTIVITIES For information of submission of bidding documents and new schedule of Opening of Bids ✓ Sealing and Marking of Bids; Bids submitted in hard or soft bound ✓ Original schedule of Opening of Bids November 27, 2023	BAC ACTIVITIES For clarification of the issues ✓ One (1) copy of technical component and One (1) copy of financial component ✓ New schedule of Opening of Bids November 28, 2023

For guidance of all concerned.


GLENN S. LAGUNAY
Chairperson, BAC-PGCS/EP

MINUTES OF PRE-BID CONFERENCE

BAC-PGCS/EP

Present:

GLENN S. LAGUNAY	-	BAC Chairperson
JENNELYN S. SIOSANA	-	BAC Member
ROGELIO V. PATAN-AO	-	BAC Provisional Member
ROSSANA Z. NUEVO	-	BAC Provisional Member (End-User Representative)

Absent

CORAZON T. GO (On Travel)	-	BAC Vice Chairperson
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SECRETARIAT

Present:

FIDES DOROTEA R. HANOPOL	-	BAC Secretariat Member
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Absent:

VICTOR ANSEL O. TINGZON (On Travel)	-	BAC Secretariat Head
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TECHNICAL WORKING GROUP (TWG)

Present:

EDGARDO O. LLORADA	-	TWG Head
VIRGINIO T. PUYAT	-	TWG Member
JAYKURTZ G. CAMERO	-	TWG Member

OBSERVER:

Absent (Despite due NOTICE)

CONTRACTORS:

ADLAWAN RENANTE	-	Adlawan Land Surveying
VINERADO LUBIANO	-	Solar Surveying Corp.
JEAN CABAÑAS	-	MR7 Corp.
JESSAMIN BINGCO	-	Cyrian Engineering & Survey Services
JOSE ESPLANADA, JR.	-	Esplanada Land Surveying Services

The Pre-bid Conference for the small value procurement:

1. Survey Services of Land Area in the Port Zone Delineation of Ports of PMO-EL/S in Leyte (PR-TAC-4191-23)
2. Survey Services of Land Area in the Port Zone Delineation of Ports of PMO-EL/S in Samar (PR-TAC-4192-23)
3. Port Zone Delineation Survey for the New Port of Catbalogan (PR-TAC-4206-23)

Philippine Ports Authority, PMO – Eastern Leyte/Samar, Multi-Purpose Hall, was called to order at 10:15 am, November 15, 2023 presided by Glenn S. Lagunay – BAC Chairperson.

1. Attendance and acknowledgment of contractors
2. Business Matters

Presentation on the Terms of Reference (TOR) and Checklist of Technical Requirements of the Small Value Procurements.

NOTED COMMENTS:

- The BAC Chairperson mentioned that the BAC-EP invited observers such as Resident Auditor from Commission on Audit, the President of Philippine Institute of Civil Engineers (PICE)-Leyte Chapter and President of Philippine Contractors Association (PCA)-Leyte Chapter, but none of them attended.
- The BAC Chairperson asked the BAC Secretariat if a link for zoom meeting was prepared for the prospective bidder from Baguio City. The BAC Secretariat answered that they already requested IT personnel to create a link and waiting for the prospective bidder to send the email-add so he or she can be invite via zoom, but no message was received from the prospective bidder.
- The BAC Chairperson asked the contractors if they consulted the PhilGEPS regarding the bid documents, but none of them did.
- The TWG presented the Terms of Reference and Checklist of Technical Requirements and also discussed the computation of weight of the technical and financial proposals.
- The BAC Chairperson asked the contractors based on their experience "How to rate the experience of key personnel?". The contractors suggested not to include the instrument man and survey aid as part of the rating criteria. The task concern only the Geodetic Engineer.
- The BAC Chairperson asked the BAC Member if the said key personnel can be deleted from the technical checklist requirements. The BAC Member agreed to the suggestion.
- The BAC Chairperson asked the TWG to explain the scope of work for the projects. The TWG clarified that the small value procurement with separate Purchase Request (PR) No. such as PR-TAC-4191-23 and PR-TAC-4192-23 have already existing technical description/area. The scope of work to be executed is relocation of technical description/area of the existing port. The TWG mentioned also that the Port of Catbalogan under the PR-TAC-4192-23 is also an existing port. In addition, the other project of Port of Catbalogan with a PR No. TAC-4206-23 is a new Port of Catbalogan with new location site.
- The contractors suggested that PPA to notify the LGU/Barangay prior to the conduct of survey.
- The contractors inquired about the survey returns. The BAC responded through the TWG that the survey returns is the signed plan and narrative report regarding the adjacent lots.
- The contractors suggested to rearrange the TOR and the areas for survey should not be fixed. The BAC Chairperson noted this and will be discussed with the winning bidder during the negotiation meeting.
- The BAC Chairperson noted the Opening of Bids was scheduled on November 27, 2023 which must be moved to November 28, 2023 because November 27, 2023 was declared Special Holiday. This will be posted in the PhilGEPS through a supplemental/bid bulletin.

There being no further questions and discussion, the meeting was adjourned at 11:48 AM.

Prepared by:


FIDES DOROTEA R. HANOPOL
BAC Secretariat Member

Noted by :


GLENN S. LAGUNAY
BAC-PGCS/EP Chairperson