



SUPPLEMENTAL/BID BULLETIN NO. 1

**PROCUREMENT OF ADMINISTRATIVE SUPPORT MANPOWER SERVICES FOR
PPA HEAD OFFICE RESPONSIBILITY CENTERS AND PROJECTS**

TO : All Prospective Bidders
: Members, HO-BAC-PGCS
: Others Concerned

Relative to the above project which was posted in the PPA and PhilGEPS websites on 18 July 2019, please be informed of the following amendments to the Terms of Reference (TOR), as follows:

xxx xxx xxx xxx xxx xxx

A. ITEM NO. 16

The Administrative Support Personnel to be assigned to the PPA Head Office RCs shall render work for eight (8) hours a day from Monday to Friday. Some RCs, may require its Personnel to render work for eight (8) hours a day, six (6) days a week depending on the nature of their position. In which case, compensation of the said positions would still be based from the approved Salary Schedule for CY 2019. If the need arises, Administrative Support Personnel may be required to render service beyond the eight (8) hour period for a minimum of two (2) hours and maximum of four (4) hours on weekdays and a maximum of eight (8) hours during holidays or rest days. The payment of such overtime work shall be paid in accordance with the applicable government rules and regulations.

B. ANNEX A

Amendment on Annex A of the Terms of Reference (TOR) is hereto attached.

Issued this 30th day of July 2019

THE BIDS AND AWARDS COMMITTEE:

By:

MARK JON S. PALOMAR
Chairperson, HO-BAC-PGCS

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE GENERAL MANAGER							ANNEX A	
RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
OGM	1	Sr. Management Information Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	2	Management Information Analyst	14	24,141.00	38,484.09	76,968.19	923,618.25	
	2	Data Encoder IV	13	22,328.00	35,761.26	71,522.53	858,270.30	
	2	Administration Service Assistant A	12	20,651.00	33,242.68	66,485.36	797,824.36	
	1	Administrative Officer	11	19,077.00	30,775.75	30,775.75	369,309.00	
	2	Computer Operator III	12	20,651.00	33,242.68	66,485.36	797,824.36	
sub-total		10 OGM						4,285,717.66
OCBS	3	Administrative Services Assistant A	12	20,651.00	33,242.68	99,728.04	1,196,736.53	
sub-total		3 OCBS						1,196,736.53
CCS	1	Information Officer A	15	26,192.00	41,564.36	41,564.36	498,772.34	
	1	Multimedia Officer A	15	26,192.00	41,564.36	41,564.36	498,772.34	
	1	Senior Researcher Analyst	15	26,192.00	41,564.36	41,564.36	498,772.34	
	1	Computer Operator III	12	20,651.00	33,242.68	33,242.68	398,912.18	
sub-total		4 CCS						1,895,229.20

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE GENERAL MANAGER							ANNEX A	
RC	NO. OF POSITION S PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
ISAS	1	Intelligence Officer III	18	33,452.00	52,467.70	52,467.70	629,612.41	
	3	Intelligence Officer II	15	26,192.00	41,564.36	124,693.09	1,496,317.03	
	1	Attorney IV	22	47,448.00	73,487.41	73,487.41	881,848.98	
	3	Instrument Technician B (CCTV Operator)	6	13,378.00	21,624.30	64,872.90	778,474.77	
sub-total/ 8		ISAS						3,786,253.18
IAD	1	Sr. Internal Control Officer	15	26,192.00	41,564.36	41,564.36	498,772.34	
	1	Internal Control Officer A	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Internal Control Officer B	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Internal Control Assistant (CPES)	10	17,730.00	28,598.21	28,598.21	343,178.58	
sub-total/ 4		IAD						1,669,998.25
CPD	4	Data Encoder IV	13	22,328.00	35,761.26	143,045.05	1,716,540.61	
	1	Executive Secretary C	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
sub-total/ 6		CPD						2,383,987.14
PMSODD	1	Sr. Mgt Information Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	2	Administrative Services Assistant A	12	20,651.00	33,242.68	66,485.36	797,824.36	
sub-total/ 3		PMSODD						1,336,695.75

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE GENERAL MANAGER							ANNEX A	
RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
ICTD	1	Mgmt. Info Sys. Design Specialist A	19	36,409.00	56,908.63	56,908.63	682,903.60	
	1	Supvg. Data Analyst (Controller)	17	30,831.00	48,531.38	48,531.38	582,376.62	
	9	Sr. Mgmt. Info/Sys. Analyst	16	28,417.00	44,905.95	404,153.55	4,849,842.58	
	5	Sr. Mgmt. Info/Sys. Researcher	14	24,141.00	38,484.09	192,420.47	2,309,045.62	
	11	Mgmt. Info/Sys. Researcher	12	20,651.00	33,242.68	365,669.50	4,388,033.96	
	1	Sr. Elec. Comm. Sys. Technician	11	19,077.00	30,775.75	30,775.75	369,309.00	
	5	Senior Data Encoder (Controller)	10	17,730.00	28,598.21	142,991.07	1,715,892.89	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
sub-total	34	ICTD						15,195,541.80
LSD	3	Senior Researcher Analyst A	16	28,417.00	44,905.95	134,717.85	1,616,614.19	
	2	Attorney III	21	43,439.00	67,466.55	134,933.10	1,619,197.18	
	3	Attorney IV	23	51,826.00	80,062.46	240,187.38	2,882,248.51	
	2	Researcher Analyst	13	22,328.00	35,761.26	71,522.53	858,270.30	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
sub-total	11	LSD						7,274,467.73

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE GENERAL MANAGER							ANNEX A		
RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
	1	Researcher- Analyst A	13	22,328.00	35,761.26	35,761.26	429,135.15		
BAC	1	Project Assistant III	12	20,651.00	33,242.68	33,242.68	398,912.18		
	3	Data Encoder III	11	19,077.00	30,775.75	92,327.25	1,107,926.99		
	sub-total	5 BAC EP						1,935,974.32	
	Total	98				Total		40,960,601.56	
OFFICE OF THE GENERAL MANAGER									

* The Basic Monthly Salary is based on the DBM approved Salary Standardization Law (SSL) 4 Tranche 1 effective January 2016; Upon implementation, the salary shall in no case be below the minimum wage of the region concerned.

HRMD:  Glad

ANNEX A

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR OPERATIONS								
RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
OAGMO	1	Clerk IV	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Technical Assistant A	22	47,448.00	73,487.41	73,487.41	881,848.98	
	1	Technical Assistant B	20	39,768.00	61,953.30	61,953.30	743,439.66	
	1	Computer Operator II	9	16,512.00	26,665.94	26,665.94	319,991.24	
sub-total 4		OAGMO						2,243,417.42
POSD	1	Admin. Services Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	9	Data Encoder IV	13	22,328.00	35,761.26	321,851.36	3,862,216.36	
sub-total 10		POSD						4,261,128.54
CSD	2	Research Analyst I	11	19,077.00	30,775.75	61,551.50	738,617.99	
	3	Research Analyst II	13	22,328.00	35,761.26	107,283.79	1,287,405.45	
	3	Research Analyst A	13	22,328.00	35,761.26	107,283.79	1,287,405.45	
	3	Research Analyst B	11	19,077.00	30,775.75	92,327.25	1,107,926.99	
	2	Business Development Marketing Assistant A	10	17,730.00	28,598.21	57,196.43	686,357.16	
	2	Business Development Marketing Assistant B	8	15,368.00	24,844.80	49,689.59	596,275.08	
	1	Communications Equipment Operator III	9	16,512.00	26,665.94	26,665.94	319,991.24	
	1	Data Encoder III	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15	
	sub-total 18		CSD					
PPD	2	Administration Service Assistant A	12	20,651.00	33,242.68	66,465.36	797,824.36	
	2	Administrative Services Assistant B	10	17,730.00	28,598.21	57,196.43	686,357.16	
	3	Data Encoder III	11	19,077.00	30,775.75	92,327.25	1,107,926.99	
	1	Property Assistant II	10	17,730.00	28,598.21	28,598.21	343,178.58	

ANNEX A

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR OPERATIONS

RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
PPD	1	Research Analyst I	11	19,077.00	30,775.75	30,775.75	369,309.00		
	1	Electronic and Communication Equipment	11	19,077.00	30,775.75	30,775.75	369,309.00		
sub-total 10		PPD						3,573,305.07	
PPATI	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15		
	4	Sr. Administrative Assistant I	13	22,328.00	35,761.26	143,045.05	1,716,540.61		
	4	Senior Administrative Assistant III	15	26,192.00	41,564.36	166,257.45	1,995,089.37		
	1	Audio-Visual Equipment Operator	3	10,883.00	17,619.62	17,619.62	211,435.38		
	3	Dormitory Attendant 1	3	10,883.00	17,619.62	52,858.85	634,306.14		
	3	Clerk I	3	10,883.00	17,619.62	52,858.85	634,306.14		
	2	Admin. Services Asst. B	10	17,730.00	28,598.21	57,196.43	686,357.16		
	1	Admin. Support Personnel	10	17,730.00	28,599.50	28,599.50	343,194.03		
	1	Training Assistant	10	17,730.00	28,598.21	28,598.21	343,178.58		
	1	Computer Operator	9	16,512.00	26,665.94	26,665.94	319,991.24		
1	Clerk III	6	13,378.00	21,624.30	21,624.30	259,491.59			
sub-total 22		PPATI						7,573,025.39	
TOTAL		OFFICE OF THE ASSISTANT GENERAL MANAGER FOR OPERATIONS					Total		24,573,899.95

* The Basic Monthly Salary is based on the DBM approved Salary Standardization Law (SSL) 4 Tranche 1 effective January 2016; Upon Implementation, the salary shall in no case be below the minimum wage of the region concerned.


 HRMD-SP/MIG/NPG/ald

ANNEX A

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR ENGINEERING

RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
OAGME	1	Technical Assistant A	22	47,448.00	73,487.41	73,487.41	881,848.98	
	1	Records Officer C	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Sr. Management Information Analyst	16	28,417.00	44,905.95	44,905.95	538,871.40	
	1	Data Encoder IV	13	22,328.00	35,761.26	35,761.26	429,135.15	
	1	Computer Operator	9	16,512.00	26,665.94	26,665.94	319,991.24	
	2	Engineering Assistant A	10	17,730.00	28,598.21	28,598.21	686,357.16	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
sub-total		6						3,553,253.65
PPDD	1	Electrical Engineer	19	36,409.00	56,908.63	56,908.63	682,903.60	
	1	Sanitary Engineer	19	36,409.00	56,908.63	56,908.63	682,903.60	
	15	Port Engineer	19	36,409.00	56,908.63	853,629.50	10,243,553.99	
	4	Assistant Port Engineer	14	24,141.00	38,484.09	153,936.37	1,847,236.49	
	1	Architect III	19	36,409.00	56,908.63	56,908.63	682,903.60	
	1	Architect II	16	28,417.00	44,905.95	44,905.95	538,871.40	
	2	Assistant Port Architect	14	24,141.00	38,484.09	76,968.19	923,618.25	
	2	Engineering Assistant A	10	17,730.00	28,598.21	57,196.43	686,357.16	
	1	CAD Operator	10	17,730.00	28,598.21	28,598.21	343,178.58	
	1	Principal Port Draftsman	17	30,831.00	48,531.38	48,531.38	582,376.62	
	1	Port Management Specialist	18	33,452.00	52,467.70	52,467.70	629,612.41	
1	Senior Economist B	15	26,192.00	41,564.36	41,564.36	498,772.34		
1	Financial Planning Analyst	13	22,328.00	35,761.26	35,761.26	429,135.15		

ANNEX A

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR ENGINEERING

RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
PPDD	2	Research Analyst A	13	22,328.00	35,761.26	71,522.53	858,270.30		
	2	Port Research Assistant	10	17,730.00	28,598.21	57,196.43	686,357.16		
	1	Admin Services Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18		
	2	Port Statistician	11	19,077.00	30,775.75	61,551.50	738,617.99		
	1	Records Assistant	8	15,368.00	24,844.80	24,844.80	298,137.54		
	2	Engineering Aide A	6	13,378.00	21,624.30	43,248.60	518,983.18		
	3	Engineering Aide B	4	11,658.00	18,835.06	56,505.18	678,062.12		
sub-total		45	PPDD					22,948,763.64	
PCMD	49	Port Engineer	19	36,409.00	56,908.63	2,788,523.03	33,462,276.36		
	30	Assistant Port Engineer	14	24,141.00	38,484.09	1,154,522.81	13,854,273.70		
	29	Engineering Assistant	10	17,730.00	28,598.21	829,348.23	9,952,178.77		
	1	Sr. Corporate Accounts Analyst	15	26,192.00	41,564.36	41,564.36	498,772.34		
	1	Admin Officer II	15	26,192.00	41,564.36	41,564.36	498,772.34		
	1	Admin Services Officer III	15	26,192.00	41,564.36	41,564.36	498,772.34		
	1	Records Officer B	14	24,141.00	38,484.09	38,484.09	461,809.12		
	3	Technical Researcher	13	22,328.00	35,761.26	107,283.79	1,287,405.45		
	1	Senior Data Encoder	11	19,077.00	30,775.75	30,775.75	369,309.00		
	5	Computer Operator	9	16,512.00	26,665.94	133,329.69	1,599,956.22		
	3	Clerk Processor A	8	15,368.00	24,844.80	74,534.39	894,412.63		
	sub-total		124	PCMD					63,377,938.27

ANNEX A

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019 OFFICE OF THE ASSISTANT GENERAL MANAGER FOR ENGINEERING

RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC	
DSD	2	Port Engineer	19	36,409.00	56,908.63	113,817.27	1,365,807.20		
	1	Assistant Port Engineer	14	24,141.00	38,484.09	38,484.09	461,809.12		
	5	Researcher Analyst A	13	22,328.00	35,761.26	178,806.31	2,145,675.76		
	12	Project Assistant II	10	17,730.00	28,598.21	343,178.58	4,118,142.94		
	1	Engineering Assistant A (AutoCAD operator)	10	17,730.00	28,598.21	28,598.21	343,178.58		
	4	Computer Operator II	9	16,512.00	26,665.94	106,663.75	1,279,964.98		
	7	Engineering Assistant B	8	15,368.00	24,844.80	173,913.57	2,086,962.80		
	6	Engineman	6	13,378.00	21,624.30	129,745.79	1,556,949.53		
	sub-total	38	DSD					13,358,490.90	
	sub-total	8	OFFICE OF THE ASSISTANT GENERAL MANAGER FOR ENGINEERING					Administrative and Support	3,553,253.65
sub-total	207						Engineering Project	99,586,192.82	
TOTAL	215						TOTAL	103,238,446.47	

* The Basic Monthly Salary is based on the DBM approved Salary Standardization Law (SSL) 4 Tranche 1 effective January 2016. Upon implementation, the salary shall in no case be below the minimum wage of the region concerned.


 HRMD: M. S. P. MIGAVP/G/aid

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019							ANNEX A	
OFFICE OF THE ASSISTANT GENERAL MANAGER FOR FINANCE AND ADMINISTRATION								
RC	NO. OF POSITION \$ PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
OAGM FA	1	Admin. Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Management Information Analyst	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Admin. Assistant C	8	15,368.00	24,844.80	24,844.80	298,137.54	
<i>sub-total</i>		OAGMFA						1,456,996.39
HRMD SPECIAL PROJECT (HRIS)	5	Sr. Mgmt. Info. Systems/Analyst	16	28,417.00	44,905.95	224,529.75	2,694,356.99	
	5	Sr. Data Encoder-Controller	11	19,077.00	30,775.75	153,878.75	1,846,544.98	
<i>sub-total</i>		HRMD Special Projects						4,540,901.97
HRMD	1	Medical Officer VI	24	56,610.00	87,247.25	87,247.25	1,046,966.98	
	1	Technical Assistant B	20	39,768.00	61,953.30	61,953.30	743,439.66	
	1	Dentist	19	36,409.00	56,908.63	56,908.63	682,903.60	
	6	Data Encoder IV	13	22,328.00	35,761.26	214,567.58	2,574,810.91	
	5	Research Analyst A	13	22,328.00	35,761.26	178,806.31	2,145,675.76	
	11	Computer Operator III	12	20,651.00	33,242.68	365,669.50	4,388,033.96	
	1	GAD Coordinator	24	56,610.00	87,247.25	87,247.25	1,046,966.98	
	1	Data Encoder III	8	15,368.00	24,844.80	24,844.80	298,137.54	
	2	Admin Services Assitant B	10	17,730.00	28,598.21	57,196.43	686,357.16	
	<i>sub-total</i>		HRMD					
ASD	4	Data Encoder	13	22,328.00	35,761.26	143,045.05	1,716,540.61	
	1	Administrative Services Assistant A	12	20,651.00	33,242.68	33,242.68	398,912.18	
	1	Data Encoder III	11	19,077.00	30,775.75	30,775.75	369,309.00	
	1	Electronics and Communications Equipment Technician III	11	19,077.00	30,775.75	30,775.75	369,309.00	

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019							ANEX A	
OFFICE OF THE ASSISTANT GENERAL MANAGER FOR FINANCE AND ADMINISTRATION								
RC	NO. OF POSITIONS PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	ANNUAL GROSS TOTAL PER RC
ASD	4	Property Assistant II	10	17,730.00	28,598.21	114,392.86	1,372,714.31	
	1	Communications Equipment Operator	9	16,512.00	26,665.94	26,665.94	319,991.24	
	3	Clerk Processor A	8	15,368.00	24,844.80	74,534.39	894,412.63	
	2	Data Encoder	6	13,378.00	21,624.30	43,248.60	518,983.18	
	1	Life Guard	3	10,883.00	17,619.62	17,619.62	211,435.38	
sub-total		18 ASD						6,171,607.52
CD	2	Sr. Mgt Info. System Analyst	16	28,417.00	44,905.95	89,811.90	1,077,742.79	
	2	Researcher Analyst II	13	22,328.00	35,761.26	71,522.53	858,270.30	
	1	Sr. Data Encoder	11	19,077.00	30,775.75	30,775.75	369,309.00	
	5	Sr. Data Processor A	12	20,651.00	33,242.68	166,213.41	1,994,560.89	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
	1	Liaison Aide	4	11,658.00	18,835.06	18,835.06	226,020.71	
	2	Sr. Accounting Processor A	12	20,651.00	33,242.68	66,485.36	797,824.36	
	1	Sr. Corporate Account Analyst	13	22,328.00	35,762.55	35,762.55	429,150.61	
	1	Clerk Processor A	8	15,368.00	24,844.80	24,844.80	298,137.54	
sub-total		18 CD						6,349,163.74
TD	2	Senior Corporate Accounts Analyst	15	26,192.00	41,564.36	83,128.72	997,544.68	
	1	Cashier B	14	24,141.00	38,484.09	38,484.09	461,809.12	
	1	Senior Credit and Collection Officer	17	30,831.00	48,531.38	48,531.38	582,376.62	
	2	Clerk Processor	8	15,368.00	24,844.80	49,689.59	596,275.08	
	1	Data Encoder	11	19,077.00	30,775.75	30,775.75	369,309.00	
sub-total		7 TD						3,007,314.51

PROPOSED ADMINISTRATIVE AND SUPPORT SERVICES THRU MANPOWER SERVICE PROVIDER FOR CY 2019						ANNUAL GROSS TOTAL PER RC		
OFFICE OF THE ASSISTANT GENERAL MANAGER FOR FINANCE AND ADMINISTRATION								
RC	NO. OF POSITION \$ PER RC	POSITIONS	SG	BASIC MONTHLY SALARY BASED ON DBM-APPROVED SALARY SCHEDULE EFF. JAN. 1, 2016 *	MONTHLY BILLING RATE PER PERSON	GROSS MONTHLY BILLING RATE PER MONTH	ANNUAL BILLING RATE	
COA	1	Secretary A	9	16,512.00	26,665.94	26,665.94	319,991.24	
TOTAL						319,991.24		
sub-total						75	Administrative and Support	30,918,385.93
sub-total						10	Project Based	4,540,901.97
TOTAL						85	TOTAL	35,459,287.90

* The Basic Monthly Salary is based on the DBM approved Salary Standardization Law (SSL) 4 Tranche 1 effective January 2016; Upon implementation, the salary shall in no case be below the minimum wage of the region concerned.

HRMD: MSP/MIG/VPG:lad

