

REQUEST FOR QUOTATION

NAME OF SUPPLIER:

QUOTATION NO.:

361-2020

OFFICE ADDRESS :

DATE PREPARED:

20 October, 2020

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

RANDY B. VILLARTE

Supervising Supply Officer

NOTE:

- All entries must be handwritten or typewritten
- Delivery period within 45 calendar days.**
- Warranty shall be for a period of one (1) year from the date of acceptance of the delivered items. The obligation for the warranty shall be covered by either retention money or special bank guarantee in an amount equivalent to 1% of the contract price. The said shall only be released after the lapse of the warranty period.**
- Price validity shall be for a period of 30 calendar days
- Bidders shall submit original brochures showing certifications of the product being offered.
- Sealed canvass/quotation shall be accepted.
- All prospective bidders shall submit Mayor's/Business permit, PhilGEPS registration number and Omnibus Sworn Statement during the opening of sealed RFQ.**
- Only RFQ, if submitted personally, with the duly notarized Special Power of Attorney or Secretary's Certificate shall be accepted.

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	PRICE/ UNIT	TOTAL AMOUNT
	Supply, Delivery and Installation of Tempered Glass and Ceiling w/ the following details:				
1	Front Elevation W=3.75m x H= 2.80m 1/2"thk. Tempered Glass blue, with Swing Door 1/2"thk. 1.00x2.10m	1	UNIT		
2	Left Side Elevation W= 4.47 x H= 2.80, 1/2"thk. Tempered Glass blue	1	UNIT		
3	Rear Elevation W= 3.75m x H= 2.80, 1/2"thk. Tempered Glass blue, w/ Sliding Door 1/4"thk. 1.00x2.10m	1	UNIT		
4	Spandrel Ceiling, Pre painted, Beige 15 S/M (PLEASE SEE ATTACHED PLAN)	1	LOT		
	Supply, Delivery and Installation of Sneeze Guard:				
5	Acrylic , H: 36" X W: 76"	2	UNIT		
6	Acrylic , H: 36" X W: 74"	1	UNIT		
7	Acrylic , H: 36" X W: 70"	1	UNIT		
8	Acrylic , H: 36" X W: 72"	1	UNIT		
9	Acrylic , H: 36" X W: 70"	1	UNIT		
10	Glass with Aluminum Frame , H: 48" X W: 200"	1	UNIT		
	XXX NOTHING FOLLOWS XXX				
	Approved Budget for Contract = Php 340,000.00				
	Project ID# A200024				

Brand and Model :

Delivery Period:

Warranty :

Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

PRINTED NAME/SIGNATURE

TEL NO. / CELLPHONE NO.

DATE

Canvassed by:

Date canvassed : _____