



## REQUEST FOR QUOTATION (RFQ)

The Philippine Ports Authority, PMO- Zamboanga del Norte, through its Bids and Awards Committee will undertake **Shopping-Ordinary/Regular Office Supplies & Equipment – (Sec. 52.1b)** for the **PROCUREMENT OF VARIOUS 1ST QUARTER OFFICE SUPPLIES NOT AVAILABLE IN PS-DBM**, Port of Dapitan, Dapitan City, Zamboanga del Norte, in accordance with Section 52.1b of the Implementing Rules and Regulations of Republic Act No. 9184.

### 1. PROCUREMENT OF VARIOUS 1ST QUARTER OFFICE SUPPLIES NOT AVAILABLE IN PS-DBM

Approved Budget for the Contract (ABC) : One Hundred Sixteen Thousand Four Hundred Five Pesos Only. **(Php 116,405.00)**

Specifications : Please see attached RFQ Bid Form for detailed specs.

Location : Port of Dapitan, Dapitan City, Zamboanga del Norte

Contract Duration/ : For a period of Thirty (30) calendar days

Interested bidders are required to submit their **valid and current Mayor' Permit and Phil-GEPS Registration Number** unless the same were already submitted prior to this procurement. For methods of procurement requiring Mayor's Permit & Phil-GEPS Registration, Certificate of Platinum Membership may be submitted in lieu of the said documents. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

Only Sealed Quotation from eligible bidders will be opened and a contract will only be awarded to the Lowest Calculated Responsive Bidder who was determined as such during post-qualification.

Opening of Quotation shall be on **February 19, 2024, Monday at 9:00 A.M.** at the PPA Conference Room, PMO-Zamboanga del Norte, Port Area, Dapitan City.

The PPA, PMO-Zamboanga del Norte reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**ROMMEL JASON C. ZALSOS**  
BAC Chairperson PMO-Zamboanga del Norte  
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