



**REQUEST FOR QUOTATION  
(SHOPPING PROCUREMENT)**

The Philippine Ports Authority, Port Management Office of Zamboanga, Bids and Awards Committee invites suppliers to submit price quotations for the One (1) Lot Supply and delivery of Uninterruptible Power Supply (UPS) Five (5) units 1 KVA and Twenty (20) units 650VA for PPA, PMO-Zamboanga.

Enclosed herewith are the Canvass Form and the Instruction to Suppliers. Bids/Quotations received in excess of the ABC in the amount of Php175,000.00 shall be automatically rejected at Bid opening.


Procurement will be conducted in consonance with Section 52.1(b) (Shopping Procurement) of the Revised Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act". Said procurement will only be awarded to the Lowest Calculated Responsive Quotation.

The Opening of Sealed Quotation Envelopes shall be at 10:00 AM, August 24, 2018, Conference Room, 2<sup>nd</sup> Floor PPA Administration Building, Port Area, Zamboanga City addressed to:

ENGR. JOHNSON D. KHO  
BAC-Chairperson  
Philippine Ports Authority  
PMO-Zamboanga  
Port Area, Zamboanga City

For further inquiries on the project to be bid, please contact Ms. Darwisa J. Lipaygo (Head, Secretariat) or Ms. Marietta M. Miñoza (TWG Member) at the Admin. Office, 2nd Floor, PPA Admin. Bldg., Port Area, Zamboanga City, Tel. No. (062) 991-2037 loc. 111 or 112.

The PPA, PMO-Zamboanga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.



ENGR. JOHNSON D. KHO

BAC-Chairperson

PPA website: [www.ppa.com.ph](http://www.ppa.com.ph)

PhilGeps Website: [www.philgeps.net](http://www.philgeps.net)

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## INSTRUCTION TO SUPPLIERS

1. Invited supplier/s shall submit the prescribed documentary requirements under the Shopping Procurement pursuant to ANNEX "H" APPENDIX A of RA 9184 and its amendments per GPPB Resolution No.21-2017 dated 30<sup>th</sup> May 2017. (For ABCs below 500K)

The following documentary requirements shall be submitted in a separate envelope during the Opening of Sealed Quotation Envelopes:

- a) Mayor's/Business Permit; and
  - b) Philgeps Registration Number
2. Supplier/s who already submitted the above-mentioned requirements or maintained an updated file with the Office, may no longer require its re-submission. The Admin. Division Manager shall issue a certificate of Eligibility Compliance for the same.
  3. Sealed Quotation Envelope shall be submitted before the above-mentioned deadline. Late submission of quotation envelope shall NOT be accepted. Price Quotation in excess of ABC shall be automatically disqualified.
  4. All price quotations shall be valid for a period of thirty (30) calendar days from the opening of sealed quotation envelopes and shall be inclusive of the applicable value added tax (VAT).
  5. Canvass Form shall be properly filled up indicating the unit price and the total price quotation/s or offer/s of the invited supplier/s as indicated in the said canvass form. Please do not leave blank any required item/s in the said canvass form, any erasure/s or interlineation/s shall be signed by the supplier/s or his/her authorized representative.
  6. Prospective bidder shall be a duly licensed Filipino Citizen/Sole Proprietorship, Partnership, Corporation or Cooperative duly organized under the laws of the Philippines or a Joint Venture, with at least sixty (60%) interest or outstanding capital stock belonging to Filipino Citizens.
  7. PPA, PMO-Zamboanga reserves the right to reject any or all quotations at any time prior to award of the procurement without thereby incurring any liability to the affected proponents and to waive any minor defects therein, and to accept quotation as may be considered advantageous to the government.

PHILIPPINE PORTS AUTHORITY  
 Port Management Office-Zamboanga  
 R.T. Lim Boulevard, Port Area  
 Zamboanga City  
 Telephone No. (062) 991-2037

**CANVASS FORM**

# 2018-18-19

Date: August 9, 2018  
 PR No. ZAM-325-18 (M)  
 & ZAM-713-18  
 JO/PR Number:  
 Dated 06-11-18 &  
 08-04-18


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(Supplier)

Gentlemen: Please quote your government price/s for the article/s listed hereunder:

Item No.	Qty	Unit	Articles	Unit Cost	Total Cost
1	5	Units	Smart UPS 1KVA LCD 230V with the following specifications: -1000VA/700W Battery Back-up UPS -8 battery back-up and surge protector outlets -Output Power Capacity: 670watts/1000VA -Nominal Output Voltage: 220V -Typical recharge time: 3 hours		
2	20	Units	UPS 650VA with the following specifications: - Output Power Capacity: 325W/650VA - Nominal Output/Input Voltage : 230V - Typical recharge time: 4 hours		
			<b>Terms and Conditions:</b> 1. Approved Budget for the Contract (ABC) - Php175,000.00 2. Term of Payment - 100% Payment upon completion of delivery of items 3. Delivery Period: Within Thirty (30) Calendar Days 4. Warranty: Defective items shall be replaced immediately with new and in good condition 5. Quotations should be submitted in a sealed envelope 6. Attach Brochures x-x		

Please submit your quotation on or before 10:00 AM August 24, 2018.

  
**MELANIE C. BARRIOS**  
 Procurement Officer  
 Canvasser

Very truly yours,  
  
**FRANCISCA CLARISSA P. DAGOY**  
 Admin Division Manager

The above price/s and/or quotation/s for the article/s  
 you wish to purchase/repair is/are available within  
30 days from the date of quotation.

**NOTE:** Please fill-up **Form A** and submit in a sealed envelope addressed to:  
 Engr. Johanson D. Kho  
 BAC - Chairperson  
 Philippine Ports Authority  
 PMO-Zamboanga,  
 Port Area, Zamboanga City

\_\_\_\_\_  
**AUTHORIZED SIGNATURE**

\_\_\_\_\_  
**Name of Supplier/Firm/Company**

Date quoted: \_\_\_\_\_  
 Price Valid for: \_\_\_\_\_  
 Terms: \_\_\_\_\_