PHILIPPINE PORTS AUTHORITY

REQUEST FOR QUOTATION

NO. PG-ZAM-2019-05-005
Dated: MAY 27 , 2019
(SMALL VALUE PROCUREMENT)

The Philippine Ports Authority, Port Management Office of Zamboanga, Bids and Awards Committee invites suppliers to submit price quotations for the One (1) Lot Supply of Labor and Materials for the installation of Fifty-three (53) Panels Combi Blinds, Mandy, Color Beige , fabric made with crystal chain for PPA, PMO-Zamboanga.

Enclosed herewith are the Canvass Form and the Instruction to Suppliers. Bids/Quotations received in excess of the ABC in the amount of Php320,000.00 shall be automatically rejected at Bid opening.

Procurement will be conducted in consonance with Section 53.9 (Small Value Procurement) of the Revised Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act". A contract will only be awarded to the Lowest Calculated Responsive Quotation.

The Opening of Sealed Quotation Envelopes shall be at 10:00 AM, June 11, 2019, Conference Room, 2nd Floor PPA Administration Building, Port Area, Zamboanga City.

For further inquiries on the procurement to be bid, please contact Ms. Darwisa J. Lipaygo (Head, Secretariat) or Ms. Marietta M. Miñoza (TWG Member) at the Admin. Office, 2nd Floor, PPA Admin. Bldg., Port Area, Zamboanga City, Tel. No. (062) 991-2037 loc. 111 or 112.

The PPA, PMO-Zamboanga reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

MARIA ELENA P. FLORES
Chairperson, PMO-ZAMBOANGA-BAC

PPA website: www.ppa.com.ph
PhilGeps Website: www.philgeps.net
Date of Publication: June 3-11, 2019

PHILIPPINE PORTS AUTHORITY

INSTRUCTION TO SUPPLIERS

1. The PPA, PMO-Zamboanga shall validate whether it is entering into a contract with a technically, legally and financially capable supplier or contractor by requiring the submission of prescribed documentary requirements.

2. Invited supplier/s shall submit the prescribed documentary requirements under the Small Value Procurement pursuant to ANNEX "H" APPENDIX A of RA 9184 and its amendments per GPPB Resolution No.21-2017 dated 30th May 2017.

The following documentary requirements shall be submitted in a separate envelope during the Opening of Sealed Quotation Envelopes:

A. For Individual(s)/Sole Proprietorship
   a) BIR Certificate of Registration
   b) PhilGeps Registration Number
   c) Duly Notarized Omnibus Sworn Statement

B. For Corporation/Cooperative/Partnership
   a) Mayor's Permit CY2019
   b) PhilGeps Registration Number
   c) Duly Notarized Omnibus Sworn Statement

C. Certificate of Platinum Membership may be submitted in lieu of the above-requirements (for items a & b only).

D. Supplier/s who already submitted the above-mentioned requirements (a & b only) or maintained an updated file (a & b only) with the Office, may no longer require its re-submission. The Office shall issue the Eligibility Compliance before the opening of bids.

E. Supplier/s who may not complete the submission of the above-mentioned requirements during the opening of sealed quotation envelopes, shall be allowed to submit the lacking requirements before the issuance of the Notice of Award.

F. Failure to comply the above-mentioned requirements shall constitute cancellation of award to the winning bidder.

3. Sealed Quotation Envelope shall be submitted before the above-mentioned deadline. Late submission of quotation envelope shall not be accepted. Price Quotation in excess of ABC shall be automatically disqualified.

4. All price quotations shall be valid for a period of thirty (30) calendar days from the opening of sealed quotation envelopes and shall be inclusive of the applicable value added tax (VAT).

5. Canvass Form shall be properly filled up indicating the total price quotation/s or offer/s of the invited supplier/s. Please do not leave blank any required item/s in the said canvass form, any erasure/s or interlineation/s shall be signed by the supplier/s.

6. The evaluation and award of contract shall be based on a lot basis not higher than the ABC, hence the supplier shall reflect its total price quotation for one (1) lot in the said canvass form.

FORM A

PHILIPPINE PORTS AUTHORITY
Port Management Office-Zamboanga
R. T. Lim Boulevard, Port Area
Zamboanga City
Telephone No. (062) 991-2037

CANVASS FORM
NO. 2019-05-072

Date: May 27, 2019
PR No. : ZAM-787-19
Date: May 25, 2019

_____
_____
_____
(Supplier)

Gentlemen: Please quote your government price/s for the service/s listed hereunder:

Item No.	Qty	Unit	Item Description	Color	No. of Panels	Amount
1	1	Lot	One (1) Lot Supply of Labor and Materials for the installation of Fifty - three (53) Panels Combi Blinds, Mandy, fabric made with crystal chain for PPA, PMO-Zamboanga			
			Administrative Division	Beige	9	
			Office of the Port Manager	Beige	8	
			Finance Division	Beige	6	
			Port Services Division	Beige	9	
			Conference Room	Beige	7	
			Legal Section	Beige	3	
			PSD - Dock Operations	Beige	7	
			ESD - Manager Room	Beige	4	
			Total Cost		**53**	
			(Please see attached schedule for the sizes per			
			resposibility centers & the attached sample picture)			
			Terms and Conditions:			
			1. Approved Budget for the Contract (ABC) - **Php320,000.00**			
			2. Term of Payment - 100% Payment upon completion of			
			delivery and installation of items			
			3. Delivery Period: Within Forty-five (45) Calendar Days			
			4. Quotations should be submitted in a sealed envelope			

Please submit your quotation **on or before 10:00 Am June 11, 2019**

Very truly yours,

MELANIE C. BARRIOS
Procurement Officer B
Canvasser

FRANCISCA CLARISSA P. DAGOY
Administrative Division Manager

NOTE: Please fill-up Form A and submit in a sealed envelope addressed to:

THE BAC, Chairperson
PMO, ZAMBOANGA - BAC
PPA, PMO-zamboanga
Port Area, Zamboanga City

_____
AUTHORIZED SIGNATURE

_____
Name of Supplier/Firm/Company

_____
Date

PHILIPPINE PORTS AUTHORITY
PMO - ZAMBOANGA

SCHEDULE OF COMBI BLINDS

Responsibility Center	Quantity	Unit	Description	Amount
Administrative Division	9	Panels	Sizes: 34"W x 64" H 30"W x 44" H 34"W x 65" H 34"W x 65" H 35"W x 64" H 30"W x 44" H 36"W x 64" H 29"W x 44" H 80 1/2"W x 53" H	
Office of the Port Manager	9	Panels	Sizes: 35"W x 67"H 30"W x 46"H 67"W x 30"H 29"W x 45"H 38"W x 65"H 30"W x 46"H 36"W x 65"H 78"W X 65"H	
Finance Division	6	Panels	Sizes: 68"W x 67"H 30"W x 47"H 36"W x 67"H 69"W x 67"H 67"W x 67"H 30"W x 47"H	
Port Services Division	9	Panels	Sizes: 36"W x 68"H 29"W x 44"H 36"W x 66"H 30"W x 44"H 18"W x 65"H 72"W x 66"H 30"W x 45"H 36"W x 66"H 101"W x 30" H	
Conference Room	7	Panels	Sizes: 100"W x 67"H 36"W x 67"H 30 1/2"W x 46"H 70"W x 67"H 70"W x 67"H 70"W x 67"H 100"W x 30"H	
Legal Section	3	Panels	Sizes: 69"W x 67"H 28"W x 45"H 37"W x 67"H	

Responsibility Center	Quantity	Unit	Description	Amount
PSD - Dock Operations	7	Panels	Sizes: 32"W x 42"H 69"W x 66"H 31"W x 42"H 68"W x 66"H 71"W x 66"H 71"W x 66"H 30"W x 39"H	
ESD - Manager Room	4	Panels	Sizes: 31"W x 45"H 35"W x 67"H 69"W x 67"H 100"W x 28"H	
			T O T A L	0.00
			ABC - P320,000.00	

SUBMITTED BY:

_____

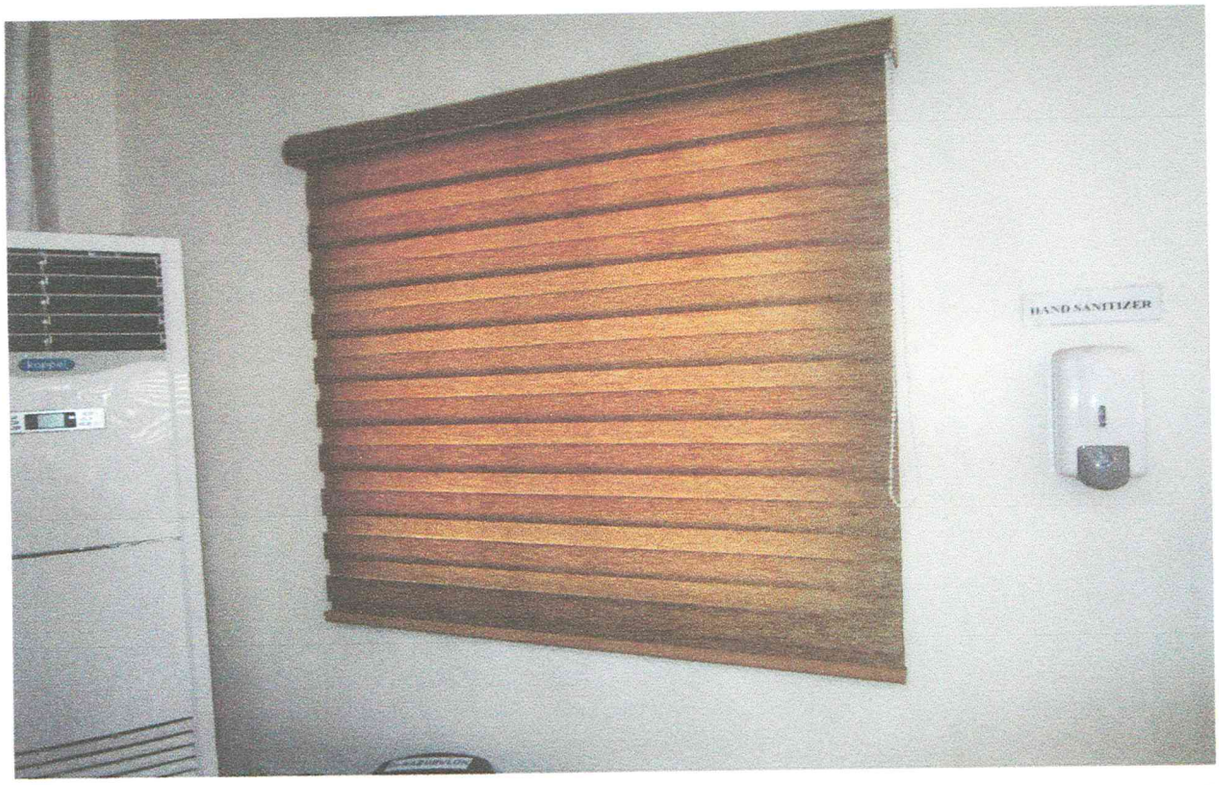
Signature over Printed Name of Bidder

_____

Name of Company

_____

Address of Company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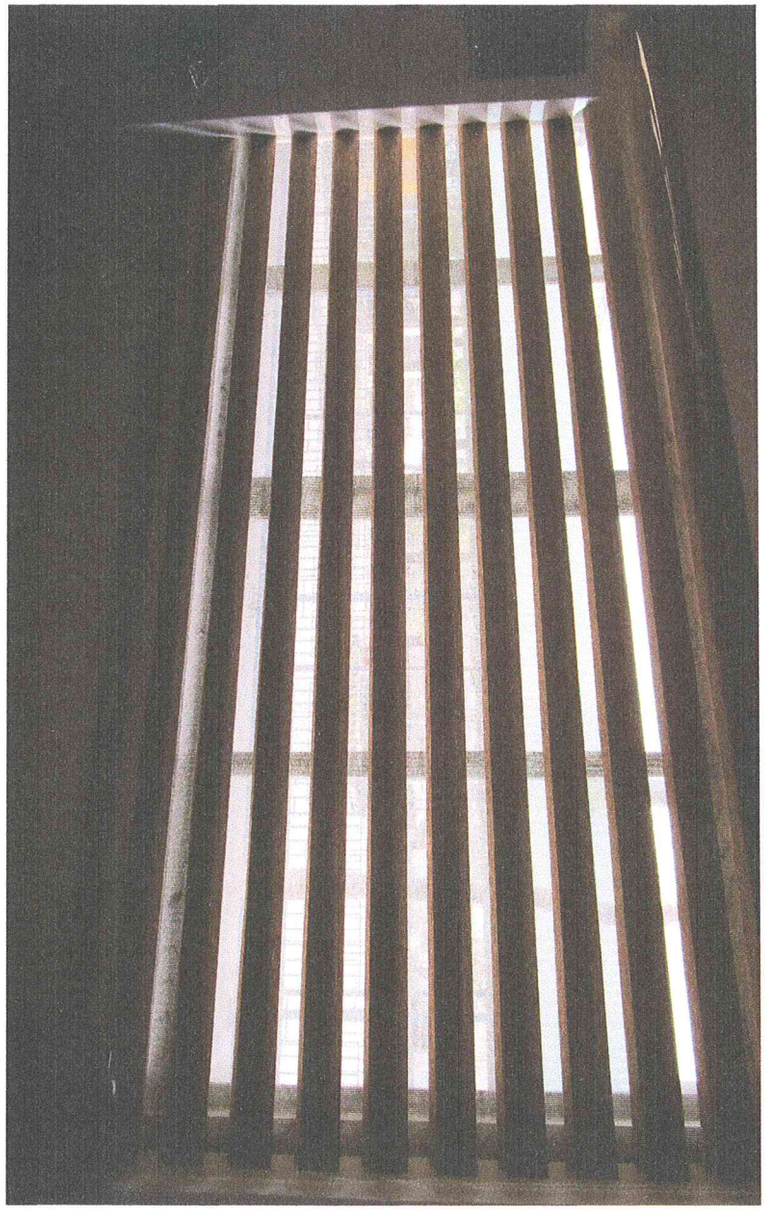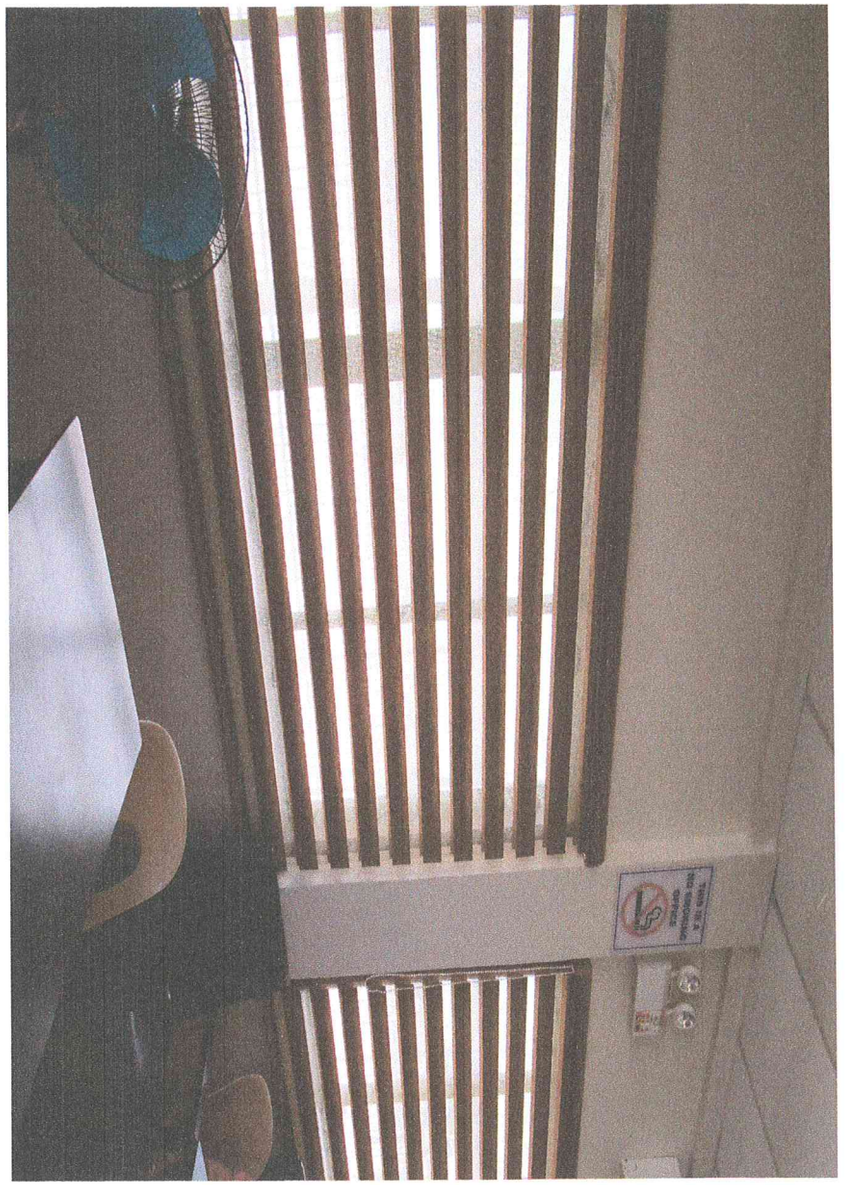
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