

PHILIPPINE PORTS AUTHORITY

PORT MANAGEMENT OFFICE SOCSARGEN

Port Area, Makar Wharf, General Santos City

Tel. No.: (083)552-4484; 301-8671; FAX No. (083)552-4446; 301-2076; 301-2078

Standard Form Number: SF-GOOD-60

Revised on May 24, 2004

Standard Form Title: Request for Quotation
PR NO. **GEN-7326-24****REQUEST FOR PRICE QUOTATION****NAME OF SUPPLIER** _____RPQ NO. **0303007-24**

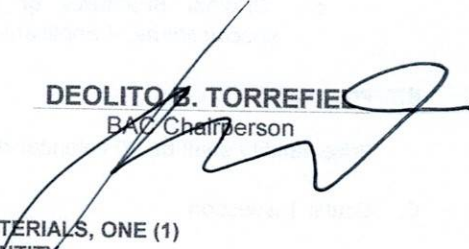
Office Address _____

Date Prepared: 3/15/2024

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit in a sealed envelope, your quotation duly signed by you/authorized representative not later than _____

NOTE:

1. ALL ENTRIES MUST BE WRITTEN/TYPEWRITTEN
2. DELIVERY PERIOD WITHIN THIRTY (30) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS BEING OFFERED.

DEOLITO B. TORREFIAN
 BAC Chairperson
 

Item No.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE
1	Binder Clip, Backfold, Black 2" 12pcs/box	15	Box	
2	BOOKPAPER A4, Subs. 24, 80gsm, Recyclable box (branded), with zone deforestation commitment, made from recycled fibre	200	Ream	
3	Paper Tray, 3-layer, metal	6	Piece/s	
4	Mouse Pad	36	Piece/s	
5	Tie Box/Plastic Twine, big roll (1kg)	5	Roll	
6	Glue stick, small, 6pcs/pack	10	Piece/s	
7	Glue Gun, small	2	Piece/s	
8	Laminating Film, 9"50mx250micron	2	Roll	
9	Ruler, 12" transparent	15	Piece/s	
10	Ruler, 12" Steel	15	Piece/s	
11	Envelope, Expanding w/ Tie, Long Kraft/Brown	200	Piece/s	
12	Pencil, woodcase w/ Eraser (branded)	48	Piece/s	
13	Ink, for Marker, Permanent, Red, 30ml	1	Bottle	
14	Ink, for Marker, Permanent, Black, 30ml	3	Bottle	
15	Marker, Permanent, Fine, Blue (Branded)	24	Piece/s	
16	Marker, Permanent, Fine, Black (Branded)	24	Piece/s	
17	Marker, Permanent, Broad, Red (Branded)	12	Piece/s	
18	Marker, Permanent, Broad, Black (Branded)	24	Piece/s	
19	Marker, Permanent, Jumbo Red (branded)	3	Piece/s	
20	Marker, Permanent, Jumbo Blue (branded)	3	Piece/s	
21	Marker, Permanent, Jumbo Black (branded)	3	Piece/s	
22	NT Cutter, Big	15	Piece/s	
23	Scissor 8"	30	Pair	
24	Mailing Envelope, White Long, WINDOWED (branded)	500	Piece/s	
25	PAPER CUTTER, Heavy Duty	2	Piece/s	

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

 Printed Name/Signature

 Tel. No./Cellphone No.

email: _____

 Canvassed by: **OLIVER A. NADELA**

Date canvassed: _____

 Date

REQUEST FOR PRICE QUOTATION

NAME OF SUPPLIER _____ **RPQ NO.** 0303007-24
Office Address _____ **Date Prepared:** 3/15/2024

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Item No.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE
26	Ink, for Self inking stamp, Black 28ml	2	Bottle	
27	Stamp Pad Ink, Red, 20ml (branded)	5	Bottle	
28	Date Stamp	10	Piece/s	
29	Double-sided Tape, 1" White, thin	24	Roll	
30	Masking Tape 2"x100y, (branded)	36	Roll	
31	Masking Tape 1"x50y, branded	36	Roll	
32	Index Tabs, clear	15	Pack	
33	Calculator, 12-digit (branded)	15	Unit	
34	Data Filer/Magazine File Box, 4" Long R. Blue	20	Piece/s	
35	Stapler #35 with staple remover (branded)	12	Piece/s	
36	Storage Box, hardboard (made of chipboard)	20	Piece/s	
37	Storage Box (store-all)	50	Piece/s	
38	Sign Pen 0.7 Green, RT (branded) refillable	36	Piece/s	
39	Sticker Paper A4, vinyl, matte, Transparent, 20's, inkjet friendly, branded	10	Pack	
40	TAPE, transparent, 24mm (1") width, usable length of 100y (branded)	100	Roll	
41	Sign Pen REFILL, 0.7 Blue for Pilot BXS-V7RT Blue	50	Piece/s	
42	Sign Pen REFILL, 0.7 Black for Pilot BXS-V7RT Black	50	Piece/s	
43	Sign Pen, 1.0 Blue RT (refillable), branded	24	Piece/s	
44	Sign Pen, 0.7 Blue RT (refillable), branded	60	Piece/s	
45	Sign Pen, 0.7 Black RT (refillable), branded	100	Piece/s	
46	Sticky Note Pad 3x4, made from recycled fiber, color: orange, egg yellow, pink	75	Pad	
47	Sticky Note Pad 3x3, made from recycled fiber, color: orange, egg yellow, pink	50	Pad	
48	Highlighter/Flourescent Marker, Yellow, Green (branded)	36	Piece/s	

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Printed Name/Signature

Tel. No./Cellphone No.

email:

Canvassed by: **OLIVER A. NADELA**

Date canvassed: _____

Date

