

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar

Port Area, Tacloban City

Tel. No. (053) 832-3962

Email Add: bac_pmoels@yahoo.com

Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)

REQUEST FOR QUOTATION

RFQ for P.R. No.:	TAC-4058-22	P.R. Date: October 21, 2022
Date Of Quotation:	November 11, 2022	Revised on: November 11, 2021
Project/Title:	Printer Ink	
Office/End-User:	Admin, PPA PMO-Eastern Leyte/Samar	

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 noon of November 16, 2022**. OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area, Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED PRICE		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	Printer Ink, Epson 003, Cyan	20	PC	275.00	5,500.00		
2	Printer Ink, Epson 003, Yellow	20	PC	275.00	5,500.00		
3	Printer Ink, Epson 003, Magenta	20	PC	275.00	5,500.00		
4	Printer Ink, HP-678, Black	15	PC	638.00	9,570.00		
5	Printer Ink, Epson-664, Black	15	PC	350.00	5,250.00		
6	Printer Ink BTD60/BT6000, Black	15	PC	499.00	7,485.00		
7	Printer Ink, HP-678, Tri Color	10	PC	638.00	6,380.00		
6	Printer Ink, Epson 003, Black	25	PC	275.00	6,875.00		
	X-X-X-X-X						
				TOTAL ABC Php	52,060.00	BIDDER'S TOTAL QUOTATION Php	

NOTE: **For use in the Baseport and Terminal Ports of PMO-ELS.**

PRINTED NAME & SIGNATURE OF AUTHORIZED REPRESENTATIVE

COMPANY NAME: _____

ADDRESS: _____

CONTACT NO.: _____

TERMS AND CONDITIONS

Shopping

- Fill-up all entries legibly; typewritten or handwritten.
- Submit the photocopy of the following documents prior to payment:
 - Mayor's Business Permit - 2022
 - PhilGEPS Certificate of Registration
- Quote on all items specifying the **unit cost for each item, the total cost, and the total price quotation.**
- Any **alteration, erasures or overwriting** shall be valid only if they are **signed or initialed** by the bidder.
- Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as **"Failed"** under the "Pass/Fail"
- The contract shall be awarded to the bidder with the **Single or Lowest Calculated and Responsive Quotation.**
- Deliver the goods within **ten (10) calendar days** from receipt of the Purchase Order (P.O.); otherwise, you must pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods to be delivered for every day of delay.
- Warranty for non-expendable goods shall be for a period of at least one (1) year from delivery.
- Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
- The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract under Section 41 of the Revised IRR of RA 9184.
- The pertinent provisions of RA 9184 and its Revised IRR shall govern other matters not expressly mentioned herein.


ATTY. GLENN S. LAGUNAY

Chairperson, BAC-PGCS/EP