

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar

Port Area, Tacloban City

Tel. No. (053) 321-8057, 321-4152

Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)
REQUEST FOR QUOTATION

RFQ for P.R. No.:	TAC-2020-0066	P.R. Date: July 10, 2020
Date Of Quotation:	July 16, 2020	Revised on: January 23, 2020
Project/Title:	Grocery Items	
Office/End-User:	Admin, PPA PMO-Eastern Leyte/Samar	

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 noon of July 23, 2020**. OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area, Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED PRICE		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	Lipton Green Tea (50 per box) 75g	2	BOX	378.00	756.00		
2	Fres Mint Candy, 150g (50 per pack)	5	PK	31.00	155.00		
3	Fox's Crystal Clear Fruits, 90g	10	PK	64.00	640.00		
4	Coffee Mate Creamer (48 per pack) 240g	5	PK	98.00	490.00		
5	Nescafe Classic (48 sticks per pack)	10	PK	105.00	1,050.00		
6	C2, Green Tea Apple/Pineapple (230ml)	30	BTL	12.00	360.00		
7	Fit N Right, Apple/Pineapple (330ml)	50	BTL	30.00	1,500.00		
8	Muscovado Healthy Sugar (500g)	50	PK	76.00	3,800.00		
9	Skyflakes Crackers (individually wrap)	6	PK	55.00	330.00		
10	Fita Crackers (individually wrap)	5	PK	55.00	275.00		
11	XO Classic Coffee Candy 175g (50/pk)	5	PK	34.00	170.00		
12	Mentos Fruit (50 per pack)	5	PK	41.00	205.00		
13	Nescafe Classic (200g)	6	BTL	162.00	972.00		
14	Pei Pa Koa Candy, 12g	5	PK	83.00	415.00		
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	X-X-X-X-X						
NOTE: For use in the Office of the Port Manager, PMO-ELS				TOTAL ABC Php	11,118.00	BIDDER'S TOTAL QUOTATION Php	

PRINTED NAME & SIGNATURE OF AUTHORIZED REPRESENTATIVE

COMPANY NAME:

ADDRESS:

CONTACT NO.:

TERMS AND CONDITIONS
Small Value Procurement (SVP)

- Fill-up all entries legibly; typewritten or handwritten.
- Submit the photocopy of the following documents prior to payment:
 - Mayor's Business Permit - 2020
 - PhilGEPS Certificate of Registration
 - Income/Business Tax Return
 - Omnibus Sworn Statement
- Quote on all items specifying the unit cost for each item, the total cost, and the total price quotation.
- Any alteration, erasures or overwriting shall be valid only if they are signed or initialed by the bidder.
- Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "Failed" under the "Pass/Fail" criterion in Rule IX Section 30.1 of the 2016 Revised IRR of RA 9184.
- The contract shall be awarded to the bidder with the Single or Lowest Calculated and Responsive Quotation.

8. Deliver the goods within **ten (10) calendar days** from receipt of the Purchase Order (P.O.); otherwise, you must pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods to be delivered for every day of delay.
9. Warranty for non-expendable goods shall be for a period of at least one (1) year from delivery.
10. Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
11. The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract under Section 41 of the Revised IRR of RA 9184.
12. The pertinent provisions of RA 9184 and its Revised IRR shall govern other matters not expressly mentioned herein.



ATTY. GLENN S. LAGUNAY
Chairperson, BAC-PGCS/EP