

**PHILIPPINE PORTS AUTHORITY**

PMO - Eastern Leyte/Samar

Port Area, Tacloban City

Tel. No. (053) 321-8057, 321-4152

Email Add: esd\_pmoels@yahoo.com

**Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)**  
**REQUEST FOR QUOTATION**

RFQ for P.R. No.:	<b>TAC-3937-22</b>	P.R. Date:	March 21, 2022
Date Of Quotation:	<b>April 25, 2022</b>	Revised on:	November 11, 2021
Project/Title:	<b>Office Supplies</b>		
Office/End-User:	<b>Admin, PPA PMO-Eastern Leyte/Samar</b>		

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 noon of April 29, 2022**. OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area, Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED PRICE		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	Neverstop Laser, 1000w, Toner-103A	2	PC	1,700.00	3,400.00		
2	USB Flash Drive, 64GB (TMO-Calbayog)	2	PC	480.00	960.00		
3	Printer Ribbon, Epson LQ-310	94	PC	210.00	19,740.00		
4	Printer Ribbon, OKI 8550CL, 13mm X 21m, BK	3	PC	350.00	1,050.00		
5	Printer Ribbon, Epson LQ-2190	9	PC	980.00	8,820.00		
6	Printer Ribbon, LQ-680, N901BK/S015S08	24	PC	350.00	8,400.00		
7	Printer Ink, Epson 664 (Cyan-17, Magenta-17, Yellow-17)	51	PC	350.00	17,850.00		
8	Printer Ink, Epson 664, Black	21	PC	350.00	7,350.00		
9	Printer Ink, BT5000 (Cyan-52, Magenta-52, Yellow-52)	156	PC	499.00	77,844.00		
10	Printer Ink, BTD60/BT6000, Black	52	PC	499.00	25,948.00		
11	Printer Ink, HP 678, Tri-color	16	PC	638.00	10,208.00		
11	Printe Ink, HP 678, Black	17	PC	638.00	10,846.00		
13	Printer Ink, Brother LC535 (Cyan-15, Magenta-15, Yellow-15)	45	PC	430.00	19,350.00		
14	Printer Ink, Brother LC539, Black	15	PC	430.00	6,450.00		
15	Printer Ink, Brother LC39 (Cyan-15, Magenta-15, Yellow-15) for OPM	45	PC	550.00	24,750.00		
16	Printer Ink, Brother LC39, Black (for OPM)	15	PC	850.00	12,750.00		
17	Network RJ45, Gold pins pass through (for IT works)	300	PC	15.00	4,500.00		
18	UTP Cable/Ethernet cable, CAT 6 pure copper 23awg, 305 mtrs/box (for IT works)	2	BOX	10,000.00	20,000.00		
19	Mouse pad w/ wrist rest	1	PC	280.00	280.00		
20	Toner Cartridge, Brother TN-1000	12	PC	2,500.00	30,000.00		
	X-X-X-X-X						

TOTAL ABC  
Php**310,496.00**BIDDER'S TOTAL  
QUOTATION PhpNOTE: **For use in the Baseport and Terminal Ports of PMO-EL/S.**

PRINTED NAME &amp; SIGNATURE OF AUTHORIZED REPRESENTATIVE

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NO.: \_\_\_\_\_

**TERMS AND CONDITIONS****Shopping**

- Fill-up all entries legibly; typewritten or handwritten.
- Attach the photocopy of the following documents:
  - Mayor's Business Permit - 2022
  - PhilGEPS Certificate of Registration
- Quote on all items specifying the unit cost for each item, the total cost, and the total price quotation.
- Any alteration, erasures or overwriting shall be valid only if it is made within the time limit.

6. The contract shall be awarded to the bidder with the Single or Lowest Calculated and Responsive Quotation.
7. Deliver the goods within **thirty (30) calendar days** from receipt of the Purchase Order (P.O.); otherwise, you must pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods to be delivered for every day of delay.
8. Warranty for non-expendable goods shall be for a period of at least one (1) year from delivery.
9. Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
10. The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract under Section 41 of the Revised IRR of RA 9184.
11. The pertinent provisions of RA 9184 and its Revised IRR shall govern other matters not expressly mentioned herein.

  
**ATTY. GLENN S. LAGUNAY**

Chairperson, BAC-PGCS/EP