

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar

Port Area, Tacloban City

Tel. No. (053) 832-3962

Email Add: bac_pmoels@yahoo.com

Bids and Awards Committee - Procurement of Goods and Consultancy Services & Engineering Projects (BAC-PGCS/EP)

REQUEST FOR QUOTATION

RFQ for P.R. No.:	TAC-4103-23	P.R. Date: February 22, 2023
Date Of Quotation:	March 01, 2023	
Project/Title:	Office Furniture	
Office/End-User:	Admin, PPA PMO-Eastern Leyte/Samar	

Please read the Terms and Conditions of this Request for Price Quotation (RFQ) and quote your lowest price on the item/s listed below. Submit this RFQ, duly signed and sealed, to the BAC-PGCS/EP Secretariat not later than **12:00 noon of March 6, 2023**. OPENING OF BIDS shall follow at **2:00 p.m.** on the same day at PPA, PMO-Eastern Leyte/Samar, Conference Room, Port Area, Tacloban City.

ITEM NO.	ITEM/S & SPECIFICATION	QTY	UNIT	AGENCY CANVASSED PRICE		BIDDER'S PRICE QUOTATION	
				UNIT	TOTAL	UNIT	TOTAL
1	Storage Cabinet, 2 doors 4 adjustable shelves, Beige color, 90W X 40D X 185H cm	1	PC	23,500.00	23,500.00		
2	File Safe with three (3) drawers, gray color	3	UNIT	21,000.00	63,000.00		
3	Steel Filing Cabinet, 4 drawers, gray color	5	PC	10,500.00	52,500.00		
4	Executive table with mobile and side table, W160 X D88 X H74 cm	1	PC	35,200.00	35,200.00		
5	Clerical/Office table, 1.2m X 60cm, with middle drawer and 3 drawers left and right side	4	PC	8,000.00	32,000.00		
6	Executive chair, Leatherette, High back, star base metal	1	PC	9,500.00	9,500.00		
7	Clerical/Office chair, Swivel mesh chair, High back	7	PC	7,500.00	52,500.00		
	X-X-X-X-X						
				TOTAL ABC Php	268,200.00	BIDDER'S TOTAL QUOTATION Php	

NOTE: For use in the Baseport and Terminal Ports of PMO-ELS.

PRINTED NAME & SIGNATURE OF AUTHORIZED REPRESENTATIVE

COMPANY NAME: _____

ADDRESS: _____

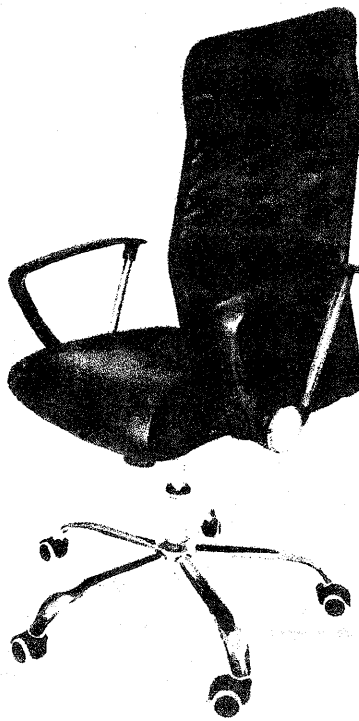
CONTACT NO.: _____

TERMS AND CONDITIONS
Small Value Procurement (SVP)

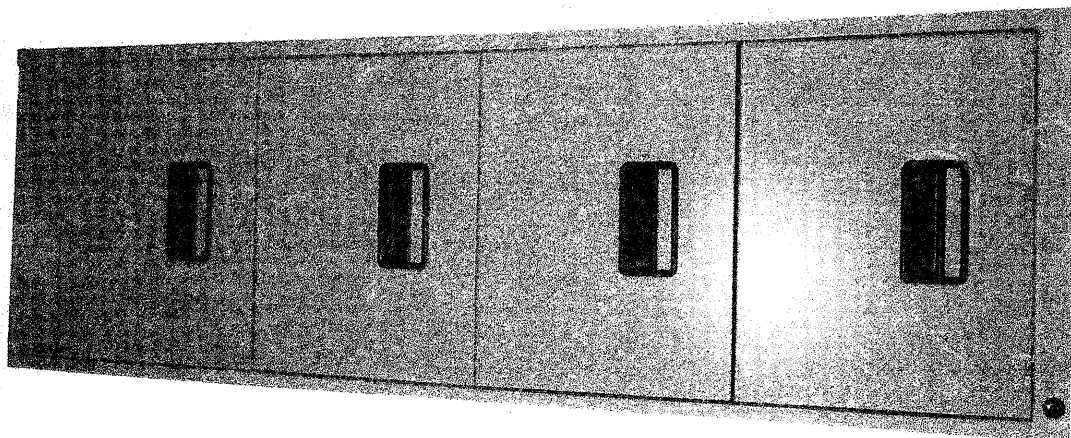
- Fill-up all entries legibly; typewritten or handwritten.
- Attach the photocopy of the following documents:
 - Mayor's Business Permit - 2023
 - PhilGEPS Certificate of Registration
 - Omnibus Sworn Statement
- Quote on all items specifying the unit cost for each item, the total cost, and the total price quotation.
- Any alteration, erasures or overwriting shall be valid only if they are signed or initialed by the bidder.
- Bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "Failed" under the "Pass/Fail" criterion in Rule IX Section 30.1 of the 2016 Revised IRR of RA 9184.
- The contract shall be awarded to the bidder with the Single or Lowest Calculated and Responsive Quotation.
- Deliver the goods within twenty five (25) calendar days from receipt of the Purchase Order (P.O.); otherwise, you must pay liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the goods to be delivered for every day of delay.
- Warranty for non-expendable goods shall be for a period of at least one (1) year from delivery.
- Bid prices shall be valid for a period of sixty (60) calendar days from date of quotation.
- The Head of the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract under Section 41 of the Revised IRR of RA 9184.
- The pertinent provisions of RA 9184 and its Revised IRR shall govern other matters not expressly mentioned herein.

ATTY. GLENN S. LAGUNAY

Chairperson, BAC-PGCS/EP



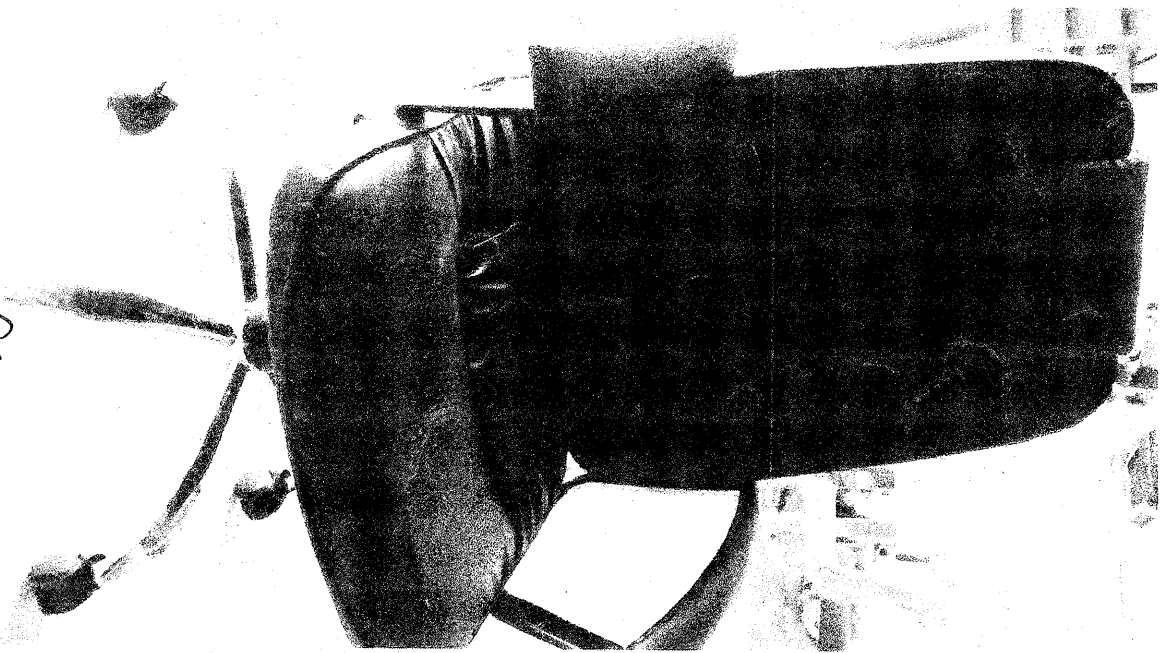
7,500
(Office Chair)



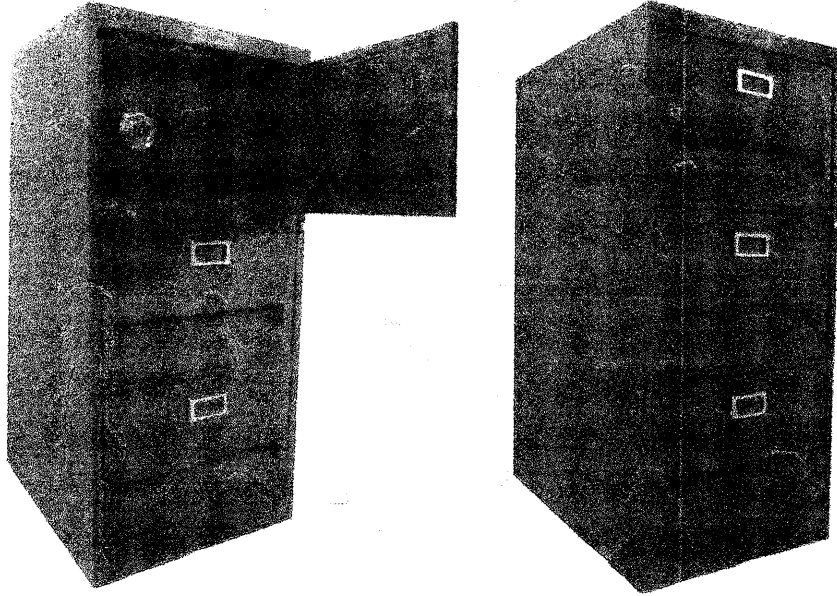
10,5W
(gray color)



23. no storage steel door



(Exec. Chair)
9,500



FILE SAFE STEEL CABINET 3 DRAWER
Height: 42", Width: 18", Depth: 28"

3 & (4) drawer



HP 825 Exec. table with mobile and side table
W160 x D 88 x H 74 cm
Price: 35,200



Clerical/Office Table (1.2m x 60 cm) with 1 middle drawer and 3 drawers left and right side