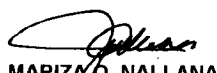


**REQUEST FOR QUOTATION**

Date : **OCT 21 2019**  
Quotation No. \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

  
**MARIZA O. NALLANA**  
Head - Secretariat

- NOTE :
1. THE APPROVED BUDGET FOR THE CONTRACT IS PHP10,000.00
  2. ALL ENTRIES MUST BE LEGIBLY WRITTEN
  3. DELIVERY PERIOD OF THIS CANVASS IS WITHIN SEVEN (7) CALENDAR DAYS.
  4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE(1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  5. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	Unit Price
1	Deodorant cake	80	pcs	
2	Dishwashing liquid	25	gal	
3	Toilet bowl/Urinal cleaner	25	gal	
4	Handsoap/handwash	25	gal	
5	Plastic garbage bag, XXL, black, 10pcs/pack	50	pack	
6	Plastic sando bag, large, white, 100pcs/pack	50	pack	
7	Toilet paper, big, 12pcs/pack	30	pack	
8	Air freshner, 300ml net content	40	can	
9	Insect spray, 500ml net content	30	can	
10	Protector face mask, cotton	40	pcs	
11	Doormat regular size	50	pcs	
12	Round rags, standard	40	kilo	
13	moisturing hand sanitizer, 500ml with pump	20	tube	
14	Toilet bowl disinfectant	25	gal	
15	Disinfectant spray, 340g net content	25	can	
16	Mop head clip, with wood handle	30	pcs	
17	Scouring pad with sponge	40	pcs	
18	Scouring pad without sponge	40	pcs	
19	Zonrox bleach	22	gal	
20	Handbowl brush with handle (plastic)	20	pcs	
Note:	We deduct 4% tax for goods and 5% tax for services for NON-VAT registered suppliers and 6% tax for goods and 7% tax for services for VAT-registered suppliers.			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tel. no. / Cellphone No. / e-mail address