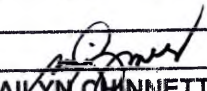
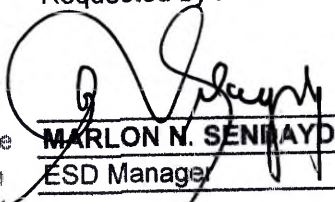
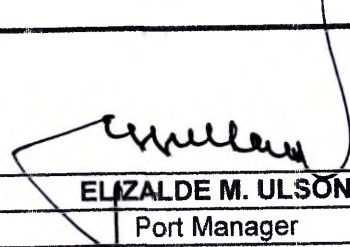


## PURCHASE REQUEST

Entity Name : **PHILIPPINE PORTS AUTHORITY  
PMO-PALAWAN**

Fund Cluster 10452010

<b>OFFICE/ SECTION</b>	<b>ENGINEERING DIVISION</b>	<b>SERVICES</b>	PR NO. <u>2023-01-013</u>							
			Responsibility Center Code : <u>3400</u>	13 March 2023 Date						
Stock/Prop. No.	Unit	Item Description	Quantity	Unit Cost	Total Cost					
	Unit	26th Edition (Latest Edition) of Association of Carriers and Equipment Lessors (ACEL) Equipment Guidebook (Official Copy)	1							
<b>CHARGE TO:</b>										
		<b>FUNDS AVAILABLE :</b>								
		 <b>MA. JAILYN CHINNETTE T. GONZALES</b> Manager, Finance Division								
<b>PURPOSE :</b>		For use at ESD in POW/Estimate Preparation in conjunction with PPA Special Order No. 922-2022 dated December 19, 2022								
<b>Requested by :</b>			<b>Approved by :</b>							
Signature										
						Printed Name <b>MARLON N. SENMAYDIEGO</b>			<b>ELIZALDE M. ULSON</b> Port Manager	
						Designation <b>ESD Manager</b>				

Date 22 May 2023  
PURCHASE REQUEST NO. 2023-01-013  
Approved Budget for the Contract P 8,000.00  
Mode of Procurement Direct Contracting



## REQUEST FOR QUOTATION

NAME OF COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on the page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_.

### INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Quotations with erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
4. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
5. Failure to follow these instructions will disqualify your entire quotation.

### Sir / Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

Item	Qty	Unit	Item/s and Description	UNIT PRICE
1	1	pc	26th Edition ( Latest Edition) of Association of Carriers and Equipment Lessors (ACEL) Equipment Guidebook (Official copy)	

NOTE: We deduct 2% tax for goods and 3% tax for services for NON-VAT Registered Suppliers and 6% tax for goods and 7% tax for services for VAT-Registered Suppliers.

### NOTE:

1. Price quotations shall be inclusive of all applicable taxes.
2. Delivery period shall be in accordance with number of days specified in the Purchase Order.
3. The P.O shall be awarded to the lowest calculated responsive bid. Delivered items are subject to inspection, with payment processing to commence only after acceptance by the end-users.
4. Terms of payment within thirty (30) calendar days from date of acceptance.
5. Bidders shall submit with the quotations technical brocures of the products being offered.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Contact Number