



BAGONG PILIPINAS

**PHILIPPINE
PORTS
AUTHORITY**



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of various office supplies for PMO Bicol use in accordance with Section 52.1(b): Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of various Office Supplies for PMO Bicol use**
- b. Reference Number : **RFQ-2023-014**
- c. RFQ Date : **17-Nov-23**
- d. Approved Budget for the Contract (ABC) : **127,220.00**
- e. Deadline for Submission : **21-Nov-23**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**

9 Item Description/Specification :

| Item No. | Qty. | Unit | Item Description/Technical Specification |
|----------|------|------|--|
| 1 | 8 | pc | Epson T6644, yellow |
| 2 | 250 | rm | Bookpaper, A4 sub 24 80gsm |
| 3 | 24 | pc | Epson T6641, black |
| 4 | 8 | pc | Epson T6642, cyan |
| 5 | 36 | pc | LQ 310 Ribbon |
| 6 | 24 | pc | Epson B003, black |
| 7 | 16 | pc | Epson B003, cyan |
| 8 | 16 | pc | Epson B003, magenta |
| 9 | 16 | pc | Epson B003, yellow |
| 10 | 8 | pc | Epson T6643, magenta |

2. Suppliers shall submit their valid and current eligibility requirements as follows:


- a. PhilGEPS Registration Certificate
- b. DTI/SEC Registration (no longer required if PHILGEPS is Platinum Membership)
- c. Mayor's/Business Permit

3. Quotations shall be submitted in person to Mr. Ferdinand C. Urmaza, BAC Head Secretariat, Philippine Ports Authority Port Management Office of Bicol, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other person/divisions will not be considered. Quotations may also be submitted thru courier to the given address or thru email to pmobclbac@gmail.com in PDF format.

4. Quotations shall be addressed to:

DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC
 Philippine Ports Authority
 Port Management Office of Bicol
 Regional Government Center,
 Rawis, Legazpi City

5. For further information, you may contact the BAC Head Secretariat at Telephone Number 0917-7100126.


DENNIS M. POPATCO
 Chairperson, PMO Bicol-BAC

