



PHILIPPINE
PORTS
AUTHORITY



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of various office supplies for PMO Bicol use in accordance with Section 52.1(b): Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of various office supplies for PMO-Bicol use**
- b. Reference Number : **RFQ-2023-014**
- c. RFQ Date : **November 8, 2023**
- d. Approved Budget of the Contract (ABC) : **128,220.00**
- e. Deadline for Submission : **November 13, 2023**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	36	pc	LQ 310 (ribbon)
2	16	pc	Epson B003, yellow
3	16	pc	Epson B003, magenta
4	16	pc	Epson B003, cyan
5	24	pc	Epson B003, black
6	100	rm	Book paper, long sub 24, 80gsm
7	8	pc	Epson T6643, magenta
8	8	pc	Epson T6642, cyan
9	24	pc	Epson T6641, black
10	150	rm	Book paper, A4 sub 24, 80gsm
11	8	pc	Epson T6644, yellow

2. Suppliers shall submit their valid and current eligibility requirements as follows:

- PhilGEPS Registration Certificate
- DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
- Mayor's Permit

3. Quotations shall be submitted in person to Mr. Ferdinand C. Urmaza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other persons/personnel will not be considered. Quotations may also be submitted thru courier to the given address or thru email to pmobdbac@gmail.com in PDF format.

4. Quotations shall be addressed to:

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number 09451040609/09175586060.


DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC



PORT MANAGEMENT OFFICE OF BICOL

Regional Government Center, Rawis, Legazpi City, Albay 4500 Philippines

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