



**REQUEST FOR QUOTATION (RFQ)**

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of Various Office Equipment not Available in Procurement Service for PMO Admin. Bldg. and Terminal Management Offices use in accordance with Section 52.1: Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of Various Office Equipment**
- b. Reference Number : **RFQ-2019-040**
- c. RFQ Date : **October 17, 2019**
- d. Approved Budget of th CONTRACT (ABC) : **Php 516,192.16**
- e. Deadline for Submission : **October 25, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :


Item No.	Qty.	Unit	Item Description/Technical Specification
1	8	unit	Automatic Cash money bill counter machine counterfeit detector with LED
2	1	unit	Muti-media projector (portable/HDMI ready)
3	14	unit	Water dispenser, hot and cold, electric
4	1	unit	vacuum cleaner big (wet & dry)
5	2	unit	electric stand fan 18" (banana blade)
6	4	unit	folding ladder (aluminum, multipurpose)
7	16	unit	megaphone (indoor/outdoor), bullhorn
8	12	piece	exhaust fan

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
  - a. PhilGEPS Registration Certificate
  - b. DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
  - c. Mayor's Permit
- 3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s, mail/courier or email will not be considered.

4. Quotations shall be addressed to:

**DENNIS M. POPATCO**  
 Chairperson, PMO Bicol-BAC  
 Philippine Ports Authority  
 Port Management Office of Bicol  
 Regional Government Center,  
 Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.

  
**DENNIS M. POPATCO**  
 Chairperson, PMO Bicol-BAC

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Procurement of Various Office Equipment**, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	8	unit	Automatic Cash money bill counter machine counterfeit detector with LED		
2	1	unit	Mutli-media projector (portable/HDMI ready)		
3	14	unit	Water dispenser, hot and cold, electric		
4	1	unit	vacuum cleaner big (wet & dry)		
5	2	unit	electric stand fan 18" (banana blade)		
6	4	unit	folding ladder (aluminum, multipurpose)		
7	16	unit	megaphone (indoor/outdoor), bullhorn		
8	12	piece	exhaust fan		
<b>Total Amount (in Php)</b>					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name/Position/Signature of Authorized Representative*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*