



**REQUEST FOR QUOTATION (RFQ)**

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of 3rd Quarter CY 2019 IT Supplies and Consumables not available in Procurement Service in accordance with Section 52.1: Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

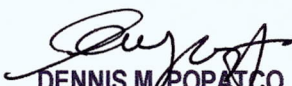
- a. Name of Project : **Procurement of 3rd Quarter CY 2019 IT Supplies and Consumables**
- b. Reference Number : **RFQ-2019-037**
- c. RFQ Date : **October 2, 2019**
- d. Approved Budget of th Contract (ABC) : **Php 126,750.00**
- e. Deadline for Submission : **October 9, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	1	piece	HP 410A magenta (CF412A) toner cart
2	1	piece	HP 410A yellow (CF412A) toner cart
3	10	piece	Epson T6644, yellow (ink cart)
4	10	piece	Epson T6642, cyan (ink cart)
5	20	piece	Epson T6641, black (ink cart)
6	10	piece	HP No. 60, black
7	20	piece	Flash Drive 16GB
8	10	piece	HP laserjet CE285A black (toner cart)
9	1	piece	Brother TN 2060 (toner cart)
10	5	piece	Keyboard (computer accessories)
11	5	piece	Mouse (computer accessories)
12	1	piece	External Hard Drive, 500GB
13	1	piece	HP 410A black (CF410A) toner cart
14	1	piece	HP 410A cyan (CF411A) toner cart
15	12	set	Rechargeable battery AA with charger set of 4
16	1	piece	Canon 328 (toner cart)

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
  - a. PhilGEPS Registration Certificate
  - b. DTI/SEC Registration
  - c. Mayor's Permit
- 3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s, mail/courier or email will not be considered.
- 4. Quotations shall be addressed to:

**DENNIS M. POPATCO**  
 Chairperson, PMO Bicol-BAC  
 Philippine Ports Authority  
 Port Management Office of Bicol  
 Regional Government Center,  
 Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.

  
**DENNIS M. POPATCO**  
 Chairperson, PMO Bicol-BAC

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Procurement of 3rd Quarter IT Supplies and Consumables**, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	1	piece	HP 410A magenta (CF412A) toner cart		
2	1	piece	HP 410A yellow (CF412A) toner cart		
3	10	piece	Epson T6644, yellow (ink cart)		
4	10	piece	Epson T6642, cyan (ink cart)		
5	20	piece	Epson T6641, black (ink cart)		
6	10	piece	HP No. 60, black		
7	20	piece	Flash Drive 16GB		
8	10	piece	HP laserjet CE285A black (toner cart)		
9	1	piece	Brother TN 2060 (toner cart)		
10	5	piece	Keyboard (computer accessories)		
11	5	piece	Mouse (computer accessories)		
12	1	piece	External Hard Drive, 500GB		
13	1	piece	HP 410A black (CF410A) toner cart		
14	1	piece	HP 410A cyan (CF411A) toner cart		
15	12	set	Rechargeable battery AA with charger set of 4		
16	1	piece	Canon 328 (toner cart)		
<b>Total Amount (in Php)</b>					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name/Position/Signature of Authorized Representative*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*