




REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of Various Janitorial Supplies for PMO Bicol use in accordance with Section 52.1: Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of Various Janitorial Supplies for PMO Bicol**
- b. Reference Number : **RFQ-2019-027**
- c. RFQ Date : **August 30, 2019**
- d. Approved Budget of the CONTRACT (ABC) : **Php 70,000.00**
- e. Deadline for Submission : **September 6, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	3	piece	Toilet bowl rubber pump (plunger)
2	3	unit	tornado mop (big)
3	6	piece	door mat with welcome 18 x 30 inch
4	40	bottle	hand soap (250 ml)
5	360	bottle	alcohol (250 ml)
6	700	roll	tissue small (2 ply-300sheets)
7	100	sack	powder soap 70g sachet
8	80	liter	bleaching solution
9	900	piece	garbage bag, XL
10	400	piece	sando plastic bag, large
11	40	bottle	mosquito spray, 300ml
12	20	kg	rags
13	20	piece	toilet bowl cleaner (700 ml)
14	50	piece	dishwashing liquid (soap)

2. Suppliers shall submit their valid and current eligibility requirements as follows:
- PhilGEPS Registration Certificate
 - DTI/SEC Registration
 - Mayor's Permit
3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s, mail/courier or email will not be considered.
4. Quotations shall be addressed to:
- DENNIS M. POPATCO**
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City
5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.


DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC

PRICE QUOTATION FORM

Date: _____

DENNIS M. POPATCO
Chairperson, PMO Bicol-BAC
Philippine Ports Authority
Port Management Office of Bicol
Regional Government Center,
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Procurement of Various Janitorial Supplies** for PMO Bicol use, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	3	piece	Toilet bowl rubber pump (plunger)		
2	3	unit	tornado mop (big)		
3	6	piece	door mat with welcome 18 x 30 inch		
4	40	bottle	hand soap (250 ml)		
5	360	bottle	alcohol (250 ml)		
6	700	roll	tissue small (2 ply-300sheets)		
7	100	sack	powder soap 70g sachet		
8	80	liter	bleaching solution		
9	900	piece	garbage bag, XL		
10	400	piece	sando plastic bag, large		
11	40	bottle	mosquito spray, 300ml		
12	20	kg	rags		
13	20	piece	toilet bowl cleaner (700 ml)		
14	50	piece	dishwashing liquid (soap)		
Total Amount (in Php)					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name/Position/Signature of Authorized Representative

Company Name

Company Address

Contact Number

Email Address