



**REQUEST FOR QUOTATION (RFQ)**

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the Procurement of various IT Supplies and Accessories for PMO Bicol use in accordance with Section 53.9: Small Value Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of various IT Supplies and Accessories for PMO Bicol use**
- b. Reference Number : **RFQ-2022-005**
- c. RFQ Date : **7-Jul-22**
- d. Approved Budget of the Contract (ABC) : **184,040.00**
- e. Deadline for Submission : **11-Jul-22**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- 9 Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification
1	1	pc	Switch Hub
2	1	pc	Wifi router
3	4	pcs	External Hard drive 1TB SSD
4	8	pcs	Heavy Duty Wifi Router (3167Mbps, 4 antennas, 9LAN ports Dual Band GHz)
5	6	units	UPS 1000VA with 600W AR
6	16	pcs	Flashdrive (16GB)
7	2	units	USB hub 4 ports
8	3	pcs	External Hard drive 1TB
9	2	pcs	SD card (64gb)
10	4	pc	External Hard drive (2TB)

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
  - a. PhilGEPS Registration Certificate
  - b. DTI/SEC Registration (no longer required if PhilGEPS is Platinum Membership)
  - c. Mayor's Permit
  - d. Omnibus Sworn Statement
- 3. Quotations shall be submitted in person to Mr. Ferdinand C.Urmaza, BAC Head Secretariat, Philippine Ports Authority Port Management Office of Bicol, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s will not be considered. Quotations may also be submitted thru courier to the given address or thru email to [pmobclbac@gmail.com](mailto:pmobclbac@gmail.com) in PDF format.

4. Quotations shall be addressed to:

**DENNIS M. POPATCO**  
Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

5. For further information, you may contact the BAC Head Secretariat at Telephone Number 09451040609.

  
**DENNIS M. POPATCO** ✓  
Chairperson, PMO Bicol-BAC

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the **Procurement of various IT Supplies and Accessories**, we hereby submit our quotation corresponding to your requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	1	pc	Switch Hub		
2	1	pc	Wifi router		
3	4	pcs	External Hard drive 1TB SSD		
4	8	pcs	Heavy Duty Wifi Router (3167Mbps, 4 antennas, 9LAN ports Dual Band GHz)		
5	6	units	UPS 1000VA with 600W AR		
6	16	pcs	Flashdrive (16GB)		
7	2	units	USB hub 4 ports		
8	3	pcs	External Hard drive 1TB		
9	2	pcs	SD card (64gb)		
10	4	pc	External Hard drive (2TB)		
<b>Total Amount (in Php)</b>					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name/Position/Signature of Authorized Representative*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*