



### REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Bicol (PPA-PMO Bicol), through its Bids and Awards Committee, will undertake the procurement of various IT supplies and consumables in accordance with Section 52 Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details are as follows:

- a. Name of Project : **Procurement of Various IT Supplies and Consumables**
- b. Reference Number : **RFQ-2019-005**
- c. RFQ Date : **March 4, 2019**
- d. Approved Budget of th CONTRACT (ABC) : **Php 225,350.00**
- e. Deadline for Submission : **March 8, 2019**
- f. Delivery Term : **Within 30 days Upon Receipt of Approved Purchase Order**
- g. Item Description/Specification :

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	10	pc	HP ink #61 colored	1,700.00	17,000.00
2	50	pc	Epson (T6641) black	480.00	24,000.00
3	1	pc	HP-933, magenta	1,700.00	1,700.00
4	1	pc	HP-933, yellow	1,700.00	1,700.00
5	1	pc	HP-933, cyan	1,700.00	1,700.00
6	2	pc	HP-932, black	2,700.00	5,400.00
7	10	pc	HP-680 colored	800.00	8,000.00
8	10	pc	HP-680 black	800.00	8,000.00
9	50	pc	Epson LQ-310 printer ribbon	550.00	27,500.00
10	10	pc	Brother TN-1000 toner cartridge	3,100.00	31,000.00
11	15	pc	Epson T6644, yellow	480.00	7,200.00
12	15	pc	Epson T6643, magenta	480.00	7,200.00
13	15	pc	Epson T6642, cyan	480.00	7,200.00
14	5	pc	LC 593XL black	1,150.00	5,750.00
15	5	pc	LC 535XL magenta	1,400.00	7,000.00
16	5	pc	LC 535XL cyan	1,400.00	7,000.00
17	5	pc	LC 535XL yellow	1,400.00	7,000.00
18	40	pc	Epson LQ-590 ribbon cartridge	850.00	34,000.00
19	10	pc	HP ink #61 black	1,700.00	17,000.00
<b>Total Amount (in Php)</b>					<b>225,350.00</b>

- 2. Suppliers shall submit their valid and current eligibility requirements as follows:
  - a. PhilGEPS Registration Certificate
  - b. DTI/SEC Registration
  - c. Mayor's/Business Permit
- 3. Quotations shall be submitted in person to Ms. Francis Ann N. Abainza, BAC Secretariat, Philippine Ports Authority Port Management Office of Bicol, Administrative Division, Regional Government Center, Rawis, Legazpi City. Quotations/documents sent to any other division/s, mail/courier or email will not be considered.

4. Quotations shall be addressed to:

**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

5. For further information, you may contact the BAC Secretariat at Telephone Number (052) 480-7087.



**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC

**PRICE QUOTATION FORM**

Date: \_\_\_\_\_

**DENNIS M. POPATCO**

Chairperson, PMO Bicol-BAC  
Philippine Ports Authority  
Port Management Office of Bicol  
Regional Government Center,  
Rawis, Legazpi City

Dear Mr. Popatco,

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the procurement of the project, entitled: **Procurement of Various IT Supplies and Consumables**, we hereby submit our quotation corresponding to you requirements.

Item No.	Qty.	Unit	Item Description/Technical Specification	Unit Cost	Total Cost
1	10	pc	HP ink #61 colored		
2	50	pc	Epson (T6641) black		
3	1	pc	HP-933, magenta		
4	1	pc	HP-933, yellow		
5	1	pc	HP-933, cyan		
6	2	pc	HP-932, black		
7	10	pc	HP-680 colored		
8	10	pc	HP-680 black		
9	50	pc	Epson LQ-310 printer ribbon		
10	10	pc	Brother TN-1000 toner cartridge		
11	15	pc	Epson T6644, yellow		
12	15	pc	Epson T6643, magenta		
13	15	pc	Epson T6642, cyan		
14	5	pc	LC 593XL black		
15	5	pc	LC 535XL magenta		
16	5	pc	LC 535XL cyan		
17	5	pc	LC 535XL yellow		
18	40	pc	Epson LQ-590 ribbon cartridge		
19	10	pc	HP ink #61 black		
<b>Total Amount (in Php)</b>					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name/Position/Signature of Authorized Representative*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*