



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Port Authority – Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (BAC) will undertake procurement of **diesel fuel for the Generator Sets deployed at Escarceo, Puerto Galera Radar Station 3** in accordance with **Section 53.9, Small Value Procurement**, of the 2016 Revised implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Supply/Delivery/Hauling of Diesel Fuel for Generator Sets deployed at Escarceo, Puerto Galera Radar Station 3**
- b. Delivery Site : **Escarceo Radar Station, Escarceo, Puerto Galera**
- c. Item Description :

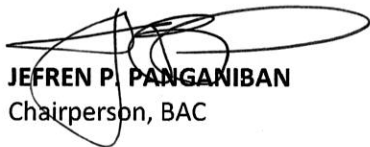
| Item No. | Qty. | Unit | Item Description | Ceiling Amount |
|--|-------|--------|--|-------------------|
| 1 | 2,500 | liters | Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 3 located in Escarceo, Puerto Galera | 130,000.00 |
| Other Terms and Conditions: Must be in Commercial Quality and Exact Quantity | | | | |

Quotation received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

- d. Delivery Period : Within THREE (3) calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties Pursuant to sec. 69 of the 2016 Revised IRR of R.A 9184 shall be Imposed for non-delivery without reason.
- e. Approved Budget for the Contract (ABC) : **Php 130,000.00**
- f. Source of Fund : **PPA Corporate Funds**
2. The duly accomplished **Price Quotation Form (Annex "A")** and **Omnibus Sworn Statement Form (Annex "B")** together with the **CERTIFIED TRUE COPY** of the following documents : a) Valid Mayor's/Business permit; b) Valid PhilGEPS Certificate of registration or Printout of Organization Information page indicating PhilGEPS Registration Number; and c) Latest Income/Business Tax Return shall be submitted in a sealed envelope by mail, courier or hand carried to the BAC on or before **9:00 a.m. of June 14, 2018** at the **Engineering Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

JEFREN P. PANGANIBAN
Chairperson, BAC
Philippine Ports Authority
Port Management Office of Batangas
PPA Administration Building,
Port Access Road, Calicanto
Batangas City 4200

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. The project shall be awarded to the bidder determined to be the Single or Lowest Calculated and Responsive Quotation.
7. PPA-PMOB reserves the right to reject any and all bids, declare a failure of bidding, or not award the Contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For the information, you may contact **Crisanto L. Rabina**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.



JEFREN P. PANGANIBAN
Chairperson, BAC

Price Quotation Form

Date: _____

JEFREN P. PANGANIBAN

Chairperson, BAC
 Philippine Ports Authority
 Port Management Office of Batangas
 PPA Administration Building,
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Panganiban,

We hereby submit our quotation for the procurement of the project, entitled: **Supply/Delivery/Hauling of Diesel Fuel for Generator Sets deploy at Escarceo, Puerto Galera Radar Station 3**, to wit:

| Item No. | Qty. | Unit | Item Description/Specification | Unit Cost | Amount (in pesos) |
|---------------------|-------|--------|--|-----------|-------------------|
| 1 | 2,500 | liters | Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 3 located in Escarceo, Puerto Galera | | |
| TOTAL AMOUNT | | | | | |

The above prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name / Position / Signature of Authorized Representative Over Printed Name

Name of Company

Company Address

Contact Number

Email Address

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
 CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____, of legal age, _____, _____, and residing at _____
[Name of Affiant] [Civil Status] [Nationality]

_____ *[Address of Affiant]*

after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of _____
[Name of Bidder]

_____ with office address at _____;
[address of Bidder]

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of _____ with
[Name of Bidder]

office address at _____;
[address of Bidder]

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of _____
[Name of Bidder] I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____

_____ of the _____
[Name of the Project] [Name of the Procuring Entity]

_____ as shown in the attached duly notarized Special Power of Attorney;
the Procuring Entity]

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for _____

_____ of the _____,
[Name of the Project] [Name of the Procuring Entity]

as shown in the attached _____
[state title of attached]

document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;);

3. _____ is not "blacklisted" or barred from bidding by the
[Name of Bidder] Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. _____ is authorizing the Head of the Procuring Entity
[Name of Bidder] or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the

head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of _____
[Name of Bidder]

is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of _____
_____ is related to the Head of the Procuring Entity,
[Name of Bidder]

members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ complies with existing labor laws and standards; and
[Name of Bidder]

8. _____ is aware of and has undertaken the following responsibilities as a Bidder:
[Name of Bidder]

- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the
_____.
- [Name of the Project]

9. _____ did not give or pay directly or indirectly, any commission,
[Name of Bidder]
amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____, with his/her photograph and signature appearing thereon, [insert type of government identification card used] with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of _____.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____