

REQUEST FOR QUOTATION

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods (BAC-PG) will undertake procurement of **One (1) unit VPN Router for Radar Station 4 in Tingloy, Batangas** in accordance with Section 53.9, Small Value Procurement, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Supply, Delivery, Installation and Configuration on site of VPN Router**
- b. Delivery Site : **Radar Station 4 located at Brgy. 13 Tingloy, Batangas**
- c. Item Description/ Specification :

Item No.	Quantity	Unit	Item Description/Specification
1	1	Unit	Secure VPN Router 2 x 100/100 WAN Interfaces 2x Port Interface Cards (PICs) 5x 10/100 Base-T Switched LAN Ports 1x Asynchronous Port/ Modem Port DMZ port: configurable on any of the WAN/LAN Ports RoHS Compliant 64MB RAM 16MB Flash
2	1	lot	Delivery & configuration
Other terms and conditions: 1. Brand New Secure VPN Router and must be compatible with the existing system. 2. Must be installed and configured on the Radar Station 4, Tingloy, Batangas. 3. Configuration/Settings of the Brand new router must come from the old router (Allied Telesys AR 450S). 4. At least three(3) years warranty. 5. Ensure that the installation could not damage other units/parts of the system. 6. Any defects that may be found from the said item within the specified warranty period should be replaced or repair by the supplier free of charge.			

Quotations received in excess of the approved budget for the contract shall be automatically rejected.

- d. Delivery Period : Within thirty (30) days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the 2016 Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.
- e. Approved Budget for the Contract (ABC) : **Php 56,000.00**
- f. Source of Fund : **PPA Corporate Funds**

2. The duly accomplished **Price Quotation Form (Annex "A")** and **Omnibus Sworn Statement Form (Annex "B")** shall be submitted in a sealed envelope by mail, courier or hand carried to the BAC-PG on or before **9:00 a.m. of April 28, 2017** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

RESTITUTO S. SEBOLLENA
Chairperson, BAC-PG
Philippine Ports Authority
Port Management Office of Batangas
PPA Administration Building,
Port Access Road, Calicanto,
Batangas City 4200

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. The project shall be awarded to the winning bidder determined to be the single or lowest calculated quotation and after submitting to the BAC of its valid and current documents, to wit:
 - a. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Economic Zones or Areas;
 - b. PhilGEPS Certificate of Registration and membership;
 - c. Latest Income/Business Tax Return

Failure to submit the above-stated documents shall be ground for disqualification.

7. In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee for a minimum period of one (1) year, after acceptance by PPA of the delivered supplies.

The obligation of the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period.

8. PPA-PMOB reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For the information, you may contact **Gilbert N. Rivera**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.

(Signed)
RESTITUTO S. SEBOLLENA
Chairperson, BAC-PG

Price Quotation Form

Date: _____

RESTITUTO S. SEBOLLENA

Chairperson, BAC-PG
 Philippine Ports Authority
 Port Management Office of Batangas
 PPA Administration Building
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Sebollena,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled "**Supply, Delivery, Installation and Configuration on site of VPN Router**" posted by your office, we hereby submit our quotation corresponding to your requirements.

Item No.	Quantity	Unit	Item Description/Specification	Unit Price	Amount
1	1	Unit	Secure VPN Router 2 x 100/100 WAN Interfaces 2x Port Interface Cards (PICs) 5x 10/100 Base-T Switched LAN Ports 1x Asynchronous Port/ Modem Port DMZ port: configurable on any of the WAN/LAN Ports RoHS Compliant 64MB RAM 16MB Flash		
2	1	lot	Delivery & configuration		
TOTAL AMOUNT					

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name / Position / Signature of Authorized Signatory/Representative over Printed Name

 Name of Company

 Company Address

 Contact Number

 Email Address

head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of _____
[Name of Bidder]

is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of _____
_____ is related to the Head of the Procuring Entity,
[Name of Bidder]

members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ complies with existing labor laws and standards; and
[Name of Bidder]

8. _____ is aware of and has undertaken the following responsibilities as a Bidder:
[Name of Bidder]

- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the
_____.
- [Name of the Project]

9. _____ did not give or pay directly or indirectly, any commission,
[Name of Bidder]
amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____, with his/her photograph and signature appearing thereon,
[insert type of government identification card used]
with no. _____ and his/her Community Tax Certificate No. _____ issued on ___ at _____.

Witness my hand and seal this ___ day of _____.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____