

REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods (BAC-PG) will undertake procurement of **diesel fuel for the Denyo Generator Sets deploy at Escarceo, Puerto Galera and Tingloy, Batangas Radar Station** in accordance with Section 53.9, Small Value Procurement, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Supply/Delivery/Hauling of Diesel Fuel for Denyo Generator Sets deploy at Escarceo, Puerto Galera and Tingloy, Batangas Radar Station**
- b. Delivery Site : **b.1 Escarceo Radar Station, Escarceo, Puerto Galera
b.2 Tingloy Radar Station, Tingloy, Batangas**
- c. Item Description :

Item No.	Qty.	Unit	Item Description	Ceiling Amount
1	2,500	liters	Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 3 located in Escarceo, Puerto Galera	95,000.00
2	2,500	liters	Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 4 located in Tingloy, Batangas	107,500.00

Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

- d. Delivery Period : Within THREE (3) calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the 2016 Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.
- e. Approved Budget for the Contract (ABC) : **Php 202,500.00**
- f. Source of Fund : **PPA Corporate Funds**
2. The duly accomplished **Price Quotation Form (Annex "A")** and **Omnibus Sworn Statement Form (Annex "B")** shall be submitted in a sealed envelope by mail, courier or hand carried to the BAC-PG on or before **9:00 a.m. of March 10, 2017** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

RESTITUTO S. SEBOLLENA
Chairperson, BAC-PG
Philippine Ports Authority
Port Management Office of Batangas

PPA Administration Building,
Port Access Road, Calicanto,
Batangas City 4200

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. The project shall be awarded to the bidder determined to be the Single or Lowest Calculated and Responsive Quotation. The winning bidder/s shall furnish the BAC a **CERTIFIED TRUE COPY** of its valid and current documents before issuance of Notice of Award, to wit:
 - a) Valid Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Economic Zones or Areas;
 - b) PhilGEPS Certificate of Registration; and
 - c) Latest Income/Business Tax Return filed thru Electronic Filing and Payment System (EFPS)
7. PPA-PMOB reserves the right to reject any and all bids, declare a failure of bidding, or not award the Purchase Order at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For the information, you may contact **Mr. Gilbert N. Rivera**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.

(Signed)
RESTITUTO S. SEBOLLENA
Chairperson, BAC-PG

Price Quotation Form

Date: _____

RESTITUTO S. SEBOLLENA

Chairperson, BAC-PG
 Philippine Ports Authority
 Port Management Office of Batangas
 PPA Administration Building
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Sebollela,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled "**Supply/Delivery/Hauling of Diesel Fuel for Denyo Generator Sets deploy at Escarceo, Puerto Galera and Tingloy, Batangas Radar Station**" posted by your office, we hereby submit our quotation corresponding to your requirements.

Item No.	Qty.	Unit	Item Description/Specification	Ceiling Amount	Unit Cost	Amount
1	2,500	liters	Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 3 located in Escarceo, Puerto Galera	95,000.00		
2	2,500	liters	Diesel Fuel Supply and Delivery including hauling of diesel fuel to run the generator sets that provides power to VTMS Radar Station 4 located in Tingloy, Batangas	107,500.00		

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name / Position / Signature of Authorized Representative Over Printed Name

Name of Company

Company Address

Contact Number

Email Address

5. _____ is authorizing the Head of the Procuring Entity or its duly
[Name of Bidder]
authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of _____
[Name of Bidder]
is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of _____
[Name of Bidder]
is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. _____ complies with existing labor laws and standards; and
[Name of Bidder]

8. _____ is aware of and has undertaken the following responsibilities
[Name of Bidder]
as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Project;
- c) Made an estimate of the facilities available and needed for the project to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the _____
[Name of the Project]

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at _____, Philippines.

Bidder's Representative/Authorized Signatory