



**REQUEST FOR QUOTATION (RFQ)**

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods and Consultancy and Other Services (BAC-PGCS) will undertake purchase of **replacement parts for the Fire Protection System at the Administration Building of PMO Batangas** in accordance with Section 53.9, Small Value Procurement, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:


- a. Name of the Project : **Purchase of Replacement Parts for the Fire Protection System at the Administration Building of PMO Batangas**
- b. Delivery Site : **PPA PMO Batangas**
- c. Delivery Period : **Fifteen (15) days upon receipt of approved Purchase Order**
- d. Approved Budget for the Contract (ABC) : **PHP 136,982.00**
- e. Item Description / Specification :

Item No.	Quantity	Unit	Item Description/Specification	ABC per unit	Total ABC
1	10	units	EST Smoke Detector Model 721U	5,568.00	55,680.00
2	10	Units	EST Heat Detector, 135 F (35 C), Combination Rate of Rise and Fixed Temperature	5,249.00	52,490.00
3	2	units	EST Manual Pull Station, Single Stage, Single Action, Indoor with Fire Alarm Marking	5,760.00	11,520.00
4	2	units	EST Fire Alarm Bell, 6" Diameter, Vibrating, Indoor Type, 8.5mA and 83dB	5,926.00	11,852.00
5	2	units	12Volts, 7Ampere-Hour Rechargeable Battery, sealed lead-acid type, valve regulated – for replacement of defective battery in Fire Alarm Control Panel (FACP) for back-up power supply	2,720.00	5,440.00
<b>TOTAL AMOUNT (in Php)</b>					<b>136,982.00</b>

2. The duly accomplished **Price Quotation Form (Annex "A")** and **Omnibus Sworn Statement Form (Annex "B")** together with the **CERTIFIED TRUE COPY** of the following documents: a) Valid Mayor's/Business permit; b) Valid PhilGEPS Certificate of Registration or Printout of Organization Information page indicating **PhilGEPS Registration Number**; and c) Latest Income/Business Tax Return shall be submitted in a sealed envelope by mail, courier or hand carried to the BAC-PGCS on or before **9:00 a.m. of May 21, 2018** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

**RESTITUTO S. SEBOLLENA**  
Chairperson, BAC-PGCS  
Philippine Ports Authority  
Port Management Office of Batangas  
PPA Administration Building,  
Port Access Road, Calicanto,  
Batangas City 4200

3. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. The project shall be awarded to the winning supplier determined to be the Single or Lowest Calculated and Responsive Quotation.
7. A warranty security shall be required from the winning bidder for a period of one (1) year. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period. Provided, however, that the supplies delivered are free from patent and latent defects.
8. For further information, you may contact **Jocelyn P. Boongaling**, Head, BAC Secretariat at Telephone No. **(043) 723-9173**.

  
**RESTITUTO S. SEBOLLENA**  
Chairperson, BAC-PGCS

## Price Quotation Form

Date: \_\_\_\_\_

**RESTITUTO S. SEBOLLENA**

Chairperson, BAC-PGCS  
 Philippine Ports Authority  
 Port Management Office of Batangas  
 PPA Administration Building  
 Port Access Road, Calicanto  
 Batangas City

Dear Mr. Sebollena,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled: **Purchase of replacement parts for the Fire Protection System at the Administration Building of PMO Batangas**, we hereby submit our quotation corresponding to your requirements.

Item No.	Quantity	Unit	Item Description/Specification	Unit Price	Amount
1	10	units	EST Smoke Detector Model 721U		
2	10	Units	EST Heat Detector, 135 F (35 C), Combination Rate of Rise and Fixed Temperature		
3	2	units	EST Manual Pull Station, Single Stage, Single Action, Indoor with Fire Alarm Marking		
4	2	units	EST Fire Alarm Bell, 6" Diameter, Vibrating, Indoor Type, 8.5mA and 83dB		
5	2	units	12Volts, 7Ampere-Hour Rechargeable Battery, sealed lead-acid type, valve regulated – for replacement of defective battery in Fire Alarm Control Panel (FACP) for back-up power supply		
<b>TOTAL</b>					

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
*Name / Position / Signature over Printed Name of Bidder or Authorized Signatory*

\_\_\_\_\_  
*Name of Company*

\_\_\_\_\_  
*Company Address*

\_\_\_\_\_  
*Contact Number*

\_\_\_\_\_  
*Email Address*



is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of

\_\_\_\_\_ is related to the Head of the Procuring Entity,  
[Name of Bidder]

members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. \_\_\_\_\_ complies with existing labor laws and standards; and  
[Name of Bidder]

8. \_\_\_\_\_ is aware of and has undertaken the following responsibilities as a Bidder:  
[Name of Bidder]

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the

\_\_\_\_\_.

[Name of the Project]

9. \_\_\_\_\_ did not give or pay directly or indirectly, any commission,  
[Name of Bidder]

amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_,  
Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon,

[insert type of government identification card used]

with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of \_\_\_\_\_.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_