



## REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods and Consultancy and other Services (BAC-PGCS) will undertake procurement of **rubber tires, batteries, automotive lighting, and windshield wipers of PPA-PMO Batangas service vehicles** in accordance with Section 53.9, Small Value Procurement, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of the Project : **Procurement of Rubber Tires, Batteries, Automotive Lighting and Windshield Wipers of PPA-PMO Batangas Service Vehicles**
- b. Delivery Site : **PPA PMO Batangas**
- c. Delivery Period : **Fifteen (15) days upon receipt of approved Purchase Order**
- d. Approved Budget for the Contract (ABC) : **PHP 141,000.00**
- e. Item Description / Specification :


Item No.	Quantity	Unit	Item Description/Specification	Unit Cost	Ceiling Amount
1	8	PC	Tire (185 R14), 8 Ply Rating, 65 PSI Max Press, Steel Belted Radial, Polyester (Inclusive of mounting & balancing services for use of Mitsubishi Adventure withy Plate No. SLG 371 & Toyota Revo with Plate No. SGS 152)	6,900.00	55,200.00
2	4	PC	Bridgestone Tire (205/65/R17)DUELER H/T Steel Belted Radial, 2 Polyester+2Steel+1Nylon(side wall) 2 Polyester, Max Load 1120KG, Traction B, Temperature B. Tread Wear 360( Inclusive of mounting balancing services for T. Fortuner w/Plate No. AXA4049)	10,500.00	42,000.00
3	2	PC	Motolite Gold 3SM Battery, with 21 months warranty (For use of Mitsubishi Adventure with Plate No. SLG 371 & SGZ 475)	7,500.000	15,000.00
4	1	PC	Motolite Gold 3SM Battery, with 21 months warranty (Reverse) (For use of Toyota Grandia with Conduction Sticker No. VQ 9088	7,500.00	7,500.00
5	1	PC	Motolite Gold 2SM Battery, with 21 months warranty (For use of Toyota Hi Lux with Conduction Sticker No. VQ 8983)	7,000.00	7,000.00
6	3	SET	Headlight Buld H4 (SGZ 475, UWQ 450 & SGS 152)	1,100.00	3,300.00
7	2	PC	Headlight Bulb, H1 (for SLG 371 & SHR 722)	1,200.00	2,400.00
8	2	SET	Headlight Bulb, H11 (for SLG 371 & SHR 722)	1,300.00	2,600.00
9	12	PC	Single Contact Light	50.00	600.00
10	12	PC	Double Contact Light	50.00	600.00
11	6	SET	Wiper Blade(22"x18")( For use of Mitsubishi Adventure w/ plate Nos. SGZ475, SHR722, SLG371 Toyota Revo w/ Plate No. SGS 152, Toyota Innova w/ Plate No. UWQ 450 & Toyota Fortuner w/Plate No. AXA 4049)	800.00	4,800.00
<b>TOTAL</b>					<b>141,000.00</b>

2. The duly accomplished **Price Quotation Form (Annex "A")** and **Omnibus Sworn Statement Form (Annex "B")** together with the **CERTIFIED TRUE COPY** of the following documents: a) Valid Mayor's/Business permit; b) Valid

PhilGEPS Certificate of Registration or Printout of Organization Information page indicating PhilGEPS Registration Number; and c) Latest Income/Business Tax Return, shall be submitted in a sealed envelope by mail, courier or hand carried to the BAC-PGCS on or before **9:00 a.m. of May 2, 2018** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

**RESTITUTO S. SEBOLLENA**  
Chairperson, BAC-PGCS  
Philippine Ports Authority  
Port Management Office of Batangas  
PPA Administration Building,  
Port Access Road, Calicanto,  
Batangas City 4200

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay of the undelivered item/s. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. Any or all of the items for the project shall be awarded to the bidder determined to be the Single or Lowest Calculated and Responsive Quotation.
7. In order to assure that manufacturing defects shall be corrected by the winning bidder, a warranty security shall be required from the winning bidder for a minimum period of one (1) year, after acceptance by PPA representative of the delivered item/s. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of total amount of purchase order, or a special bank guarantee equivalent to at least one percent (1%) of the total amount of purchase order. The said amounts shall only be released after the lapse of the warranty period. Provided, however, that the item/s delivered are free from patent and latent defects and all the conditions imposed under this RFQ have been fully met.
7. PPA-PMOB reserves the right to reject any and all bids, declare a failure of bidding, or not award the Contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For the information, you may contact **Ms. Jocelyn P. Boongaling**, Head, BAC Secretariat at Telephone No. **(043) 723-9173**.

  
**RESTITUTO S. SEBOLLENA**  
Chairperson, BAC-PGCS

## Price Quotation Form

Date: \_\_\_\_\_

**RESTITUTO S. SEBOLLENA**

Chairperson, BAC-PGCS  
 Philippine Ports Authority  
 Port Management Office of Batangas  
 PPA Administration Building  
 Port Access Road, Calicanto  
 Batangas City

Dear Mr. Sebollena,

We hereby submit our quotation for the procurement of the project, entitled **"Procurement of Rubber Tires, Batteries, Automotive Lighting and Windshield Wipers of PPA-PMO Batangas Service Vehicles"**, to wit:

Item No.	Qty.	Unit	Item Description/Specification	Unit Price	Amount
1	8	PC	Tire (185 R14), 8 Ply Rating, 65 PSI Max Press, Steel Belted Radial, Polyester (Inclusive of mounting & balancing services for use of Mitsubishi Adventure withy Plate No. SLG 371 & Toyota Revo with Plate No. SGS 152)		
2	4	PC	Bridgestone Tire (205/65/R17)DUELER H/T Steel Belted Radial, 2 Polyester+2Steel+1Nylon(side wall) 2 Polyester, Max Load 1120KG, Traction B, Temperature B. Tread Wear 360( Inclusive of mounting balancing services for T. Fortuner w/Plate No. AXA4049)		
3	2	PC	Motolite Gold 3SM Battery, with 21 months warranty (For use of Mitsubishi Adventure with Plate No. SLG 371 & SGZ 475)		
4	1	PC	Motolite Gold 3SM Battery, with 21 months warranty (Reverse) (For use of Toyota Grandia with Conduction Sticker No. VQ 9088		
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6	3	SET	Headlight Buld H4 (SGZ 475, UWQ 450 & SGS 152)		
7	2	PC	Headlight Bulb, H1 (for SLG 371 & SHR 722)		
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11	6	SET	Wiper Blade(22"x18")( For use of Mitsubishi Adventiure w/ plate Nos. SGZ475, SHR722, SLG371; Toyota Revo w/ Plate No. SGS 152, Toyota Innova w/ Plate No. UWQ 450 &Toyota Fortuner w/Plate No. AXA 4049)		
<b>TOTAL</b>					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name / Position / Signature of Authorized Representative

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Company Address

\_\_\_\_\_  
 Contact Number

\_\_\_\_\_  
 Email Address





head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of \_\_\_\_\_  
[Name of Bidder]

is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of \_\_\_\_\_  
\_\_\_\_\_ is related to the Head of the Procuring Entity,  
[Name of Bidder]

members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. \_\_\_\_\_ complies with existing labor laws and standards; and  
[Name of Bidder]

8. \_\_\_\_\_ is aware of and has undertaken the following responsibilities as a Bidder:  
[Name of Bidder]

- a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the  
\_\_\_\_\_.
- [Name of the Project]

9. \_\_\_\_\_ did not give or pay directly or indirectly, any commission,  
[Name of Bidder]  
amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_, with his/her photograph and signature appearing thereon, [insert type of government identification card used] with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of \_\_\_\_\_.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_