



## REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority, Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (PMOB-BAC), will undertake procurement of **“General Cleaning including Repair of Air-conditioning Unit of PPA Service Vehicle with Plate No. SGS 152”** through Small Value Procurement (SVP) in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **General Cleaning including Repair of Air-conditioning Unit of PPA Service Vehicle with Plate No. SGS 152**
- b. Reference No. : **BAC-BGS-031A-2021**
- c. Delivery Site : **PPA PMO Batangas**
- d. Delivery Period : **Two (2) days upon receipt of Approved Purchase Order**
- e. Approved Budget for the Contract (ABC) : **PHP 12,000.00**
- f. Item Description/ Specification :

Item Description	Total Amount
<b>General cleaning including repair of air-conditioning unit of Toyota Revo w/ Plate No. SGS 152 (1 Lot):</b> <b>Scope of Work:</b> <ol style="list-style-type: none"> <li>1. Cleaning and leak testing of evaporator – dual system</li> <li>2. Replacement of filter</li> <li>3. Replacement of filter drier</li> <li>4. Replacement of expansion valve</li> <li>5. Replacement of O-ring</li> <li>6. Replacement of compressor oil</li> <li>7. Full charging of Freon</li> </ol>	<b>12,000.00</b>

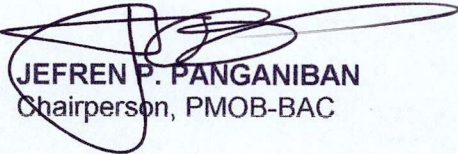
- g. Source of Fund : **PPA Corporate Fund**

2. The duly accomplished **Price Quotation Form (Annex “B”)** together with the **CERTIFIED TRUE COPY** of the following documents: **a) Valid Mayor’s/Business permit** and **b) Valid PhilGEPS Registration** shall be submitted in an envelope by mail, courier or hand carried to the PMOB-BAC on or before **9:00 a.m., 21 April 2021** at the **Engineering Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

**PORT MANAGEMENT OFFICE - BATANGAS**  
 Administration Building, Port Access Road,  
 Calicanto, Batangas City 4200 Philippines  
 Tel. No.: (043) 722.2429 / (043) 723.0164 Fax No.: (043) 723.0164  
 Email: ppa\_batangas@yahoo.com

**JEFREN P. PANGANIBAN**  
Chairperson, PMOB-BAC  
Philippine Ports Authority  
Port Management Office of Batangas  
PPA Administration Building,  
Port Access Road, Calicanto,  
Batangas City 4200

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.
7. Prospective bidder shall be a duly licensed Filipino citizens/sole proprietorship; partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.
8. The project shall be awarded to the proponent determined to have submitted the complete and lowest quotation.
9. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.
10. For further information, you may contact **Mr. Crisanto L. Rabina**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.

  
**JEFREN P. PANGANIBAN**  
Chairperson, PMOB-BAC