



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (BAC) will undertake procurement for the **Supply, Delivery and Installation and Commissioning of Automatic Transfer Switch (ATS) and Generator Set Battery at Radar Station 1 (Batangas Port) and Repair and Supply of Parts for the Two (2) Generator Sets at Radar Station 3 (Escarceo, Puerto Galera)** in accordance with **Section 53.2, Emergency Procurement**, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Supply, Delivery and Installation and Commissioning of Automatic Transfer Switch (ATS) and Generator Set Battery at Radar Station 1 (Batangas Port) and Repair and Supply of Parts for the Two (2) Generator Sets at Radar Station 3 (Escarceo, Puerto Galera)**
- b. Reference No. : **BAC-BGS-030A-2021**
- c. Delivery Site : **PPA PMO Batangas**
- d. Item Description :

Item No.	Qty.	Unit	Item Description	ABC (in Php)
1	1	Lot	Automatic Transfer Switch (ATS)	1,271,251.52
2	1	Unit	Generator Set Battery	12,789.75
3	1	Lot	Repair and Supply of Parts for the Two (2) Generator Sets	342,720.00
Total (in Php)				1,626,761.27

Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

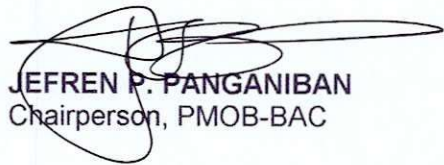
- e. Delivery Period : **Within ten (10) days** from receipt of **Notice to Proceed (NTP)**. Administrative penalties pursuant to Sec. 69 of the 2016 Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.
- f. Approved Budget : **Php 1,626,761.27**
for the Contract (ABC)
- g. Source of Fund : **PPA Corporate Funds**
2. The duly conformed **Technical Specifications (Annex "A")**, duly accomplished **Price Quotation Form (Annex "B")** and **Certified True Copy of valid Mayor's / Business Permit**, shall be submitted in a by mail, courier or hand carried to the PMOB-BAC within three (3) days from receipt of this RFQ at the **Engineering Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC
Philippine Ports Authority
Port Management Office of Batangas
PPA Administration Building,
Port Access Road, Calicanto,
Batangas City 4200

PORT MANAGEMENT OFFICE - BATANGAS
Administration Building, Port Access Road,
Calicanto, Batangas City 4200 Philippines
Tel. No.: (043) 722.2429 / (043) 723.0164 Fax No.: (043) 723.0164
Email: ppa_batangas@yahoo.com

Failure to comply with the instructions and to submit the required documents shall be ground for disqualification.

3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. PPA-PMOB reserves the right to reject any and all bids, declare a failure of bidding, or not award the Contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
7. For the information, you may contact **Crisanto L. Rabina**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.



JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC

Price Quotation Form

Date: _____

JEFREN P. PANGANIBAN
 Chairperson, PMOB-BAC
 Philippine Ports Authority
 Port Management Office of Batangas
 PPA Administration Building,
 Port Access Road, Calicanto,
 Batangas City 4200

Dear Mr. Panganiban,

We hereby submit our quotation for the procurement of the project, entitled: **Supply, Delivery and Installation and Commissioning of Automatic Transfer Switch (ATS) and Generator Set Battery at Radar Station 1 (Batangas Port) and Repair and Supply of Parts for the Two (2) Generator Sets at Radar Station 3 (Escarceo, Puerto Galera)**, to wit:

Item No.	Qty.	Unit	Item Description	ABC (in Php)	Quoted Amount (in Php)
1	1	Lot	Automatic Transfer Switch (ATS)	1,271,251.52	
2	1	Unit	Generator Set Battery	12,789.75	
3	1	Lot	Repair and Supply of Parts for the Two (2) Generator Sets	342,720.00	
Total (in Php)				1,626,761.27	

The above quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name / Position / Signature of Authorized Representative over Printed Name

Name of Company

Company Address

Contact Number

Email Address

TECHNICAL SPECIFICATIONS

Supply, Delivery, Installation and Commissioning of Automatic Transfer Switch (ATS) and Generator Set Battery at Radar Station 1 (Batangas Port) and Repair and Supply of Parts for the Two (2) Generator Sets at Radar Station 3 (Escarceo, Puerto Galera)

1. INTRODUCTION

The Philippine Ports Authority, Port Management Office of Batangas (PPA-PMOB), in its effort to ensure continuous supply of electricity intends to procure services for the repair and supply of parts of the two (2) generator sets and purchase Automatic Transfer Switch (ATS) and generator set battery for automated transfer of electricity when power interruption occur.

A. AUTOMATIC TRANSFER SWITCH (ATS)

Quantity: One (1) Set Automatic Transfer Switch

Brand new unit which complies with the following minimum requirements:

SPECIFICATIONS	
No. of phase	3-phase
No. of pole	3-pole
Voltage	230V
Current	100AMPS
Enclosure	National Electrical Manufacturer Association (NEMA) 1
Controller	Programmable with LCD display
Controller Settings	
Voltage and Frequency Settings	CP settings and Normal & Emergency voltage and frequency pickup & dropout
Time Delay Settings	Bypass running time delay and settings for all standard time delays (Standard adjustment up to 6 seconds)
Features Settings	Commit on transfer, shed load, phase rotation and inphase monitor settings
General Settings	Reset settings, language, communication, logging and password
Engine Exerciser Settings	Present date and time, seven exercise programs each with parameters

View Event Log	Last 99 events in date and time order, six types and seven reasons logged
Service Statistics/Diagnostics	For factory service use only
Service Factory Selectable Features	For factory service use only
Password protected	Password protection to prevent unauthorized tampering of settings

Additional Requirements:

1. Must be compatible with Generator Set Denyo DCA 15 ESK DA 15KVA Silent Type 3-phase 240V 4 wire;
2. Colored brochure / catalogue (In English language) of the actual unit to be supplied.

2. SCOPE OF WORKS

- 2.1 Supply and Delivery of the Automatic Transfer Switch shall be made during office hours at the PPA Administration Building, Port Access Road, Calicanto, and Batangas City for inspection of PPA Technical Inspection Committee (PPA - TIC).
- 2.2 Delivery, Mounting, Installation and Tapping of Power and Control Lines of the brand new Automatic Transfer Switch at Radar Station 1, PPA, Baseport, Brgy. Sta. Clara, Batangas City.
- 2.3 Dismantling, pullout and hauling of the replaced Automatic Transfer Switch to PPA Admin Building.
- 2.4 Testing and Commissioning in the presence of PPA representatives.
- 2.5 The Automatic Transfer Switch shall be delivered, installed, tested and commissioned **within ten (10) days upon receipt of Notice to Proceed.**

B. GENERATOR SET BATTERY

Quantity: One (1) Unit Generator set battery

Brand new unit which complies with the following minimum requirements:

DESCRIPTION	SPECIFICATIONS
GENERATOR SET BATTERY	3SMF N70 12V DC Lead Acid Battery Maintenance Free

2.1 SCOPE OF WORKS

- 2.1.1 Supply and Delivery of the Generator set Battery shall be made during office hours at the PPA Administration Building, Port Access Road, Calicanto, and Batangas City for inspection of PPA Technical Inspection Committee (PPA - TIC).
- 2.1.2 Delivery and Installation of the brand new Generator set Battery at Radar Station 1, PPA, Baseport, Brgy. Sta. Clara, Batangas City.
- 2.1.3 Testing and Commissioning in the presence of PPA representatives.
- 2.1.4 The Generator set Battery shall be delivered, installed, tested and commissioned **within ten (10) days upon receipt of Notice to Proceed.**

C. REPAIR AND SUPPLY OF PARTS OF THE TWO (2) GENERATOR SETS

QUANTITY	DESCRIPTION	REMARKS
2	AUTOMATIC VOLTAGE REGULATOR	For replacement and must be compatible with the existing generator set (Denyo DCA 15 ESK DA 15KVA Silent Type 3-phase 240V 4 wire)
2	MAIN ALTERNATOR ASSEMBLY	For rewinding and must provide the supply of materials needed

2.2 SCOPE OF WORKS

- 2.2.1 Dismantling, pullout and hauling of the Main Alternator Assembly from PPA Radar Station 3 at Brgy. Sinandigan, Escarceo, Puerto Galera, Or. Mindoro for rewinding.
- 2.2.2 Supply and Delivery of the two (2) units Automatic Voltage Regulator and two (2) units newly rewind Main Alternator Assembly (Delivery only) and shall be made during office hours at the PPA Administration Building, Port Access Road, Calicanto, and Batangas City for inspection of PPA Technical Inspection Committee (PPA - TIC).

- 2.2.3 Delivery and Installation of the brand new two (2) units Automatic Voltage Regulator and two (2) units newly rewind Main Alternator Assembly at PPA Radar Station 3 at Brgy. Sinandigan, Escarceo, Puerto Galera, Or. Mindoro.
- 2.2.4 Dismantling, pullout and hauling of the replaced two (2) units Automatic Voltage Regulator to PPA Admin Building.
- 2.2.5 Testing and Commissioning in the presence of PPA representatives.
- 2.2.6 The two (2) units Automatic Voltage Regulator and two (2) units newly rewind Main Alternator Assembly shall be delivered, installed, tested and commissioned **within fifteen (15) days upon receipt of Notice to Proceed.**

3 APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is **One Million Six Hundred Twenty Six Thousand Seven Hundred Sixty One Pesos and 27/100 (PhP 1,626,761.27), PHILIPPINE CURENCY** inclusive of VAT.

DESCRIPTION	ABC AMOUNT (VAT inclusive)
A. AUTOMATIC TRANSFER SWITCH	Php 1,271,251.52
B. GENERATOR SET BATTERY	Php 12,789.75
C. REPAIR AND SUPPLY OF PARTS FOR THE TWO (2) GENERATOR SETS	Php 342,720.00
TOTAL AMOUNT	Php 1,626,761.27

4 WARRANTY

DESCRIPTION	WARRANTY
AUTOMATIC TRANSFER SWITCH	Two (2) years
GENERATOR SET BATTERY	One (1) year
AUTOMATIC VOLTAGE REGULATOR	One (1) year
MAIN ALTERNATOR ASSEMBLY	Six (6) months

The warranty period is either suppliers or manufacturer's warranty whichever is longer to be reckoned from the date of acceptance by PPA-PMOB. Any parts found to be defective or any deficiency incurred within the specified warranty period shall be repaired or replaced by the winning bidder free of charge and without any cost to PPA-PMOB.

The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of the total contract price or a special bank guarantee of the same amount. The said amounts shall only be released after the lapse of the warranty period. Provided however, that the units delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

5 TERMS AND CONDITIONS

- 5.1 The winning bidder shall be liable for any damages and defects on the equipment that maybe caused on the system as the result of their installation, testing and commissioning.
- 5.2 The winning bidder may modify and or supply necessary mounting kit, hardware or cables to properly install the Automatic Transfer Switch with expressed approval of the PPA and with no additional cost to the authority.
- 5.3 Supply of skilled labor, tools, materials and test equipment necessary for installation, testing and commissioning of the new Automatic Transfer Switch and newly rewind Main Alternator Assembly and removal/dismantling, pullout and hauling of the replaced Automatic Transfer Switch and Main Alternator Assembly from Radar Stations to PPA Admin building shall be provided at own expense of the winning bidder.
- 5.4 The winning bidder of the Automatic Transfer Switch shall conduct an orientation/seminar on the product scope and its operation.

6 OBLIGATIONS AND RESPONSIBILITIES OF THE WINNING BIDDER

- 6.1 The winning bidder agrees and binds itself to hold PPA free and harmless from any damage, claims, liabilities or legal actions which may be brought by any third party by reason of the Contract or Purchase Order of the project.
- 6.2 The winning bidder shall strictly comply with all the existing PPA rules, regulations, policies and guidelines.
- 6.3 The parties, likewise agree that the employees of the winning bidder are not employees of the PPA-PMOB where the PPA-PMOB shall not in any way be liable or responsible for any physical injury or damages, including death sustained or caused by any of the employees of the service provider whether or not occurring during the performance of their duties. The service provider agrees and binds itself to indemnify the PPA-PMOB for whatever injuries or damages caused or occasioned or contributed to by failure, negligence or conduct of the service provider arising out of

or in connection with or on the occasion of the performance of this agreement. The winning bidder shall at all times, stand solely liable and responsible for the enforcement of, and compliance with all existing laws, rules and regulation and binds itself to save and hold PPA-PMOB free and harmless from any and all liabilities, losses, damages, judgments, fines and penalties arising from and by reason of this Technical Specifications and its implementation.

7 RIGHTS OF PHILIPPINE PORTS AUTHORITY

7.1 Grant the winning bidder the sole and exclusive contract for the subject project.

8 PARAMETERS OF PAYMENT

For and in consideration of the full, satisfactory and faithful performance by the winning bidder of its undertaking defined and provided under this Technical Specifications and contract documents, and upon acceptance of PPA through its authorized personnel, PPA agrees to pay the full amount prescribed by the contract signed, inclusive of the 12% VAT, subject however to existing accounting and auditing rules and regulations.

9 PROJECT PROCUREMENT AND REQUIREMENTS AND PROCEDURES

The procurement of the project shall be made through Alternative Mode of Procurement particularly Emergency Procurement in accordance with Sec. 53.2 of the 2016 Revised IRR of RA 9184.

Prepared by:



ARNOLD S. NAVARRO
VTS Division Manager

Noted:



JOSELITO SINOCRUZ PhD
Port Manager, PPA PMO Batangas

Conforme:

Authorized Signatory