



REQUEST FOR QUOTATION

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (PMOB-BAC) will undertake procurement of **identified janitorial supplies and materials not available in the DBM-PS** through Shopping in accordance with Section 52.1(b) of the 2016 Revised IRR of RA 9184. The details of the project are the following:

- a. Name of Project : **Supply/Delivery of Janitorial Supplies and Materials not Available in the DBM-PS for use of PMO Batangas including TMOs**
- b. Reference No. : **BAC-BGS-011A-2021**
- c. Delivery Site : **PPA Administration Building, Port Access Road, Calicanto, Batangas City**
- d. Item Description/ Specification :

Item No.	Item Description/Specification	Qty.	Unit	Unit cost	Total cost
1	Alcohol (70% isoprophyl, 150 ml)	400	btls	80.00	32,000.00
2	Bathroom Deodizer (50g)	50	pcs	37.00	1,850.00
3	Bleaching Liquid (250ml)	120	btls	32.50	3,900.00
4	Broomstick	10	pcs	41.75	417.50
5	Brush with Handle	25	pcs	130.00	3,250.00
6	Detergent Soap (375g)	85	bar	46.50	3,952.50
7	Disinfectant Spray (250ml)	85	btls	442.50	37,612.50
8	Diswashing Liquid (1 liter)	50	blts	120.00	6,000.00
9	Doormat	50	pcs	60.00	3,000.00
10	Dustpan	20	pcs	80.00	1,600.00
11	Garbage Bag Size: Large (100 pcs/pack)	10	packs	362.50	3,625.00
12	Garbage Bag Size: Medium (100 pcs/pack)	10	packs	252.50	2,525.00
13	Garbage Bag Size: Small (100 pcs/pack)	10	packs	172.50	1,725.00
14	Garbage Bag Size: XL (100 pcs/pack)	3	Packs	427.00	1,281.00
15	Glass Cleaner Roller	10	pcs	320.00	3,200.00
16	Hand Sanitizer (500ml)	175	btls	315.00	55,125.00
17	Hand Soap (135g)	250	pcs	68.50	17,125.00
18	Liquid Declogger (1Liter)	30	gals	410.00	12,300.00
19	Liquid Wax (1 gal)	20	gals	1,450.00	29,000.00
20	Long Handle Soft Broom	5	pcs	175.00	875.00
21	Multi Purpose Cleaning Powder (1kg)	100	kilos	200.00	20,000.00
22	Muriatic Acid (50ml)	30	btls	62.50	1,875.00
23	Pail and Dipper	10	pairs	167.50	1,675.00
24	Rubber Hand Gloves (size:M)	25	pairs	222.50	5,562.50
25	Rubber Hand Gloves (size:L)	25	pairs	242.50	6,062.50
26	Scotch Brite 75mm x 100 mm x 8mm	60	pcs	44.00	2,640.00
27	Scotch Brite with foam 100mm x 75mm x 30mm	60	pcs	68.50	4,110.00
28	Tissue Paper (jumbo, 3 ply)	150	rolls	120.00	18,000.00
29	Toilet Bowl Rubber Pump	10	pcs	90.00	900.00
Total Amount					281,188.50

Interested suppliers may quote on any or all of the items enumerated above. Quotations shall not exceed the Approved Budget for the Contract (ABC) per item. Quotations received in excess of the ABC shall be automatically rejected.


- d. Delivery Period : Within **TWENTY (20)** calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.
- e. Approved Budget for : **Php 281,188.50.00**
the Contract (ABC)
- f. Source of Fund : **PPA Corporate Funds**

2. The duly accomplished **Price Quotation Form (Annex "A")** together with the **CERTIFIED TRUE COPY** of the following documents: a) Valid Mayor's/Business permit; and, b) Valid PhilGEPS Registration, shall be submitted in a sealed envelope by mail, courier or hand carried to the PMOB-BAC on or before **9:00 a.m.** of **13 April 2021** at the **Engineering Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC
Philippine Ports Authority
Port Management Office of Batangas
PPA Administration Building,
Port Access Road, Calicanto,
Batangas City 4200

Failure to comply with the instructions and to submit the required documents shall be ground for disqualification.

- 3. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
- 4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
- 5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
- 6. A warranty security shall be required from the contract awardees for a minimum period of three (3) months after acceptance by PPA-PMOB of the delivered supplies. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period. Provided, however, that the supplies delivered are free from patent and latent defects.
- 7. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.
- 8. For the information, you may contact **Mr. Crisanto L. Rabina**, Head, BAC Secretariat at Telephone No. **(043) 723-8706**.


JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC

Price Quotation Form

Date: _____

JEFREN P. PANGANIBAN
 Chairperson, PMOB-BAC
 Philippine Ports Authority
 Port Management Office of Batangas
 PPA Administration Building
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Panganiban,

After having carefully read and accepted the terms and conditions in the **Request for Quotation (RFQ)** for the procurement of the project, entitled "**Supply/Delivery of Janitorial Supplies and Materials not Available in the DBM-PS for use of PMO Batangas including TMOs**" posted by your office, we hereby submit our quotation corresponding to your requirements.

Item No.	Item Description/Specification	Qty.	Unit	Unit cost	Total cost
1	Alcohol (70% isoprophyl, 150 ml)	400	btls		
2	Bathroom Deodizer (50g)	50	pcs		
3	Bleaching Liquid (250ml)	120	btls		
4	Broomstick	10	pcs		
5	Brush with Handle	25	pcs		
6	Detergent Soap (375g)	85	bar		
7	Disinfectant Spray (250ml)	85	btls		
8	Diswashing Liquid (1 liter)	50	blts		
9	Doormat	50	pcs		
10	Dustpan	20	pcs		
11	Garbage Bag Size: Large (100 pcs/pack)	10	packs		
12	Garbage Bag Size: Medium (100 pcs/pack)	10	packs		
13	Garbage Bag Size: Small (100 pcs/pack)	10	packs		
14	Garbage Bag Size: XL (100 pcs/pack)	3	Packs		
15	Glass Cleaner Roller	10	pcs		
16	Hand Sanitizer (500ml)	175	btls		
17	Hand Soap (135g)	250	pcs		
18	Liquid Declogger (1Liter)	30	gals		
19	Liquid Wax (1 gal)	20	gals		
20	Long Handle Soft Broom	5	pcs		
21	Multi Purpose Cleaning Powder (1kg)	100	kilos		
22	Muriatic Acid (50ml)	30	btls		
23	Pail and Dipper	10	pairs		
24	Rubber Hand Gloves (size:M)	25	pairs		
25	Rubber Hand Gloves (size:L)	25	pairs		
26	Scotch Brite 75mm x 100 mm x 8mm	60	pcs		
27	Scotch Brite with foam 100mm x 75mm x 30mm	60	pcs		
28	Tissue Paper (jumbo, 3 ply)	150	rolls		
29	Toilet Bowl Rubber Pump	10	pcs		
Total Amount					

The above quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

Name / Position / Signature of Authorized Representative Over Printed Name

Name of Company

Company Address

Contact Number

Email Address