



REQUEST FOR QUOTATION (RFQ)

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee (PMOB-BAC) will undertake procurement of **maintenance and service contract for four (4) units elevator** in accordance with Section 50, Direct Contracting, of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Services and Maintenance of Four (4) units Mitsubishi Elevator of PPA-PMO Batangas**
- b. Reference No. : **BAC-BGS-031A-2021**
- c. Project Site : **Philippine Ports Authority - PMO Batangas (PPA-PMOB)
PPA Administration Bldg., Port Access Road,
Calicanto, Batangas City**
- d. Scope of Work : **Service and maintenance of four (4) units Mitsubishi elevators**
- e. Duration : **TEN (10) MONTHS or March to December 2021. Administrative penalties pursuant to Sec. 69 of the Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.**
- f. Approved Budget for the Contract (ABC) : **Php 313,600.00**
- g. Source of Fund : **PPA Corporate Funds**

2. The bidder who has the sole/exclusive distributorship and authority to render services and maintenance for the above-mentioned procurement is invited to submit proposal within seven (7) days from date this RFQ was received.

3. All quotations may be submitted by mail, courier or hand carried addressed to:

JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC
Philippine Ports Authority
Port Management Office of Batangas
PPA Administration Building,
Port Access Road, Calicanto,
Batangas City 4200

4. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.
7. Prospective bidder shall be a duly licensed Filipino citizens/sole proprietorship, partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.

8. The project shall be awarded to the bidder with quotation not exceeding the given ABC and submitted to the BAC the **CERTIFIED TRUE COPY** of its valid documents, to wit:

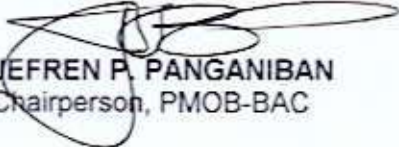
- a. Mayor's Permit
- b. PhilGEPS Registration
- c. Certificate of Sole Distributor of Mitsubishi Electric brand elevators and its spare parts in the Philippines and with exclusive authority and technical capability to render services and maintenance on the said equipment.

9. For the procurement of Goods, in order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract awardee.

The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

10. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.

11. For the information, you may contact **Crisanto L. Rabina**, Head, BAC Secretariat at Telephone No. (043) 723-8706.


JEFREN P. PANGANIBAN
Chairperson, PMOB-BAC