



REQUEST FOR QUOTATION

(Shopping)

Name of Project : **Supply and Delivery of Office Supplies
(Toner Cartridge)**

Approved Budget for the Contract : **P 848,332.50**

Deadline for Submission : **December 27, 2019**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit and PhilGeps Registration Number.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,

MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

Item No.	Specification	Qty	Unit
1	Toner Cartridge, Pantum PC-210 (1,600 pages)	250	pc

Delivery: Complete delivery shall be done within (30) days from receipt of Purchase Order.