



**REQUEST FOR QUOTATION**  
(Small Value Procurement)  
**ASD-133-2023**

Name of Project : **Supply and Delivery of Oce Paper**  
Approved Budget for the Contract : **P212,500.00**  
Deadline for Submission : **October 10, 2023**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid, current Mayor's/Business Permit and PhilGeps Registration Number.

Quotations shall be submitted in person to the Manager, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> Floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax No. 527-4735  
954-88-00 loc. 539  
PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very Truly Yours,

**MARK JON S. PALOMAR**  
Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Services

### **Supply and Delivery of Oce Paper**

<b>Qty</b>	<b>Unit</b>	<b>Description</b>
100	roll	Oce Paper 24' x 150m Core 3"
<b>Delivery:</b>		Shall be completed within Seven (7) days from receipt of Purchase Order.