

PHILIPPINE  
PORTS  
AUTHORITY



**REQUEST FOR QUOTATION**  
(Small Value Procurement)

Name of Project : **Supply and Delivery of Supplies  
(Portable Fan)**

Approved Budget for the Contract : **P1,000,000.00**

Deadline for Submission : **July 2, 2019**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGeps Registration Number, Income/Business Tax Returns, and Omnibus Sworn Statement.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> Floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax No. 527-4735  
954-88-00 loc. 539  
PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very Truly Yours,

*for:*   
**MARK JON S. PALOMAR**  
Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Services



<b>Portable Mini Fan with LED Light</b>	
<i>Specifications</i>	
Flash text message in LED	Philippine Ports Authority
Material	ABS+PVC
Unit Size	3.5 x 5.5 x 11 cm
Space for logo	2.3 x 3.8 cm approximate
LED Color	Blue
Quantity	2,000 pcs.
Print logo in full colored	
Battery: 3 units AAA	
With generic white box	
Delivery: July 8 – 1,000 pcs.; July 31 – 1,000 pcs.	

1. Design and logo: See picture below, change text to PHILIPPINE PORTS AUTHORITY. This shall be clean print, should be high quality - not erasable.



- \*Mock up only. Logo shall be full color on top of single color white background. (No white box in handle.)
3. Movement of letters shall be customizable.
  4. Sample: A compliant sample shall be submitted during the submission of quotation. Failure to submit a sample shall automatically result in disqualification.
  5. Warranty: Any unit found to be defective shall be replaced by the supplier within seven (7) days from notice.