



REQUEST FOR QUOTATION
(Small Value Procurement)

Name of Project : **Supply and Delivery of Meals for
PPA 45th Anniversary**

Approved Budget for the Contract : **P 450,000.00**

Deadline for Submission : **July 04, 2019**


Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGeps Registration Number and Omnibus Sworn Statement.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority
5th Floor, PPA Bldg., Bonifacio Drive
South Harbor, Port Area, Manila
Telephone/Fax No. 527-4735
954-88-00 loc. 539
PPA Website: www.ppa.com.ph

Very Truly Yours,

fn: 
MARK JON S. PALOMAR
Chairperson, Bids and Awards Committee
Procurement of Goods and Consultancy Services

TERMS OF REFERENCE

1. MORNING AND AFTERNOON SNACKS

2. BREAKFAST MEAL

- 2.1.1 Menu consists of:
- Breakfast meal (meat with rice)
 - Side/extra dish
 - Dessert
 - Drinks (Mineral/distilled water)

- 1.1.3 Neatly presetable for distribution (packed or plated)

3. LUNCH

- 3.1.1 Menu consists of:
- Viand (meat) with rice
 - Dessert
 - Drinks (Mineral/distilled water)

4. TIME

Ingress time is at least an hour before the program.

5. REQUIREMENTS

Quality food and drinks for nine hundred (900) pax must be ensured.

The prospective provider must submit the following:

- 3.2.1 Detailed food line-up (Quotation/Menu)
- 3.2.2 PhilGeps Registration; and
- 3.2.3 Mayor's Permit or Business Permit