



**REQUEST FOR QUOTATION**  
(Small Value Procurement)  
BAC-PGCS-088-2022

Name of Project : **Printing of PPA Legacy Report**  
Approved Budget for the Contract : **P962, 000.00**  
Deadline for Submission : **May 06, 2022**

Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGeps Registration Number, Omnibus Sworn Statement with attached Secretary's Certificate/Special Power of Attorney and Income/Business Tax Return.

Quotations shall be submitted in person to the Manager, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> Floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax No. 527-4735  
954-88-00 loc. 539  
PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very Truly Yours,

**MARK JON S. PALOMAR**  
Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Services

**Printing Specification**

**Project name: Legacy Report**

**Size:**

**Cover (folded size): A4 size (8.268" x11.693") (additional .125" Top, Bottom & one-side)**

**Jacket (Spread size): A3 size + spine (with additional 3.5 inches on both side)**

**Inside (folded size): A4 size (8.268" x11.693")**

**Paper:**

**Cover: (Hard Binding) specify recommended paper**

**Jacket: C2S140**

**Inside: Matt120**

**Pages: 92 pages (inside)**

**Color:**

**Jacket: Full color (one-side)**

**Inside: Full color (back-to-back)**

**Lamination:**

**Cover: Stamping (4" by 4")**

**Jacket: Matt lamination (with option of UV Spot)**

**Inside: 6 spread with UV Spot (total of 12 pages)**

**Binding: Hard binding**

**Quantity: 500**