



**REQUEST FOR QUOTATION**  
**(Small Value Procurement)**

Name of Project : **Printing of Port Rules and Regulations  
and Conversion to CD in PDF Format**

Approved Budget for the Contract : **P120,000.00**

Deadline for Submission : **April 17, 2019**


Please quote your best quotation in line with the attached specifications. Suppliers are required to submit their valid and current Mayor's/Business Permit, PhilGeps Registration Number, and Omnibus Sworn Statement.

Quotations shall be submitted in person to the Property Management Division, Administrative Services Department, PPA Corporate Bldg., Bonifacio Drive, South Harbor, Port Area, Manila. Quotations/documents sent to any other department/s or email address will not be considered.

For further information, please refer to:

The BAC Secretariat, Philippine Ports Authority  
5<sup>th</sup> Floor, PPA Bldg., Bonifacio Drive  
South Harbor, Port Area, Manila  
Telephone/Fax No. 527-4735  
954-88-00 loc. 539  
PPA Website: [www.ppa.com.ph](http://www.ppa.com.ph)

Very Truly Yours,

  
**ANGELINA A. LLOSE**  
Vice-Chairperson, Bids and Awards Committee  
Procurement of Goods and Consultancy Services

**JOB TITLE : PRINTING OF PORT RULES AND REGULATIONS  
2016 AND CONVERSION TO CD IN PDF FORMAT**

**No. of Copies:** PRINTED - 400  
CD - 50

**No. of Pages :** 200 including Cover

**Size :** 8½" x 11" Folded

**Stock :** COVER - Foldcote # 12, Laminated  
INSIDE - Book # 60

**Color :** COVER - 2 colors + 3 spot colors  
INSIDE - Black and White

**Process :** Offset

**Binding :** Perfect Binding

**Others :** 1) With typesetting of all pages  
2) Includes cost of CD copies in PDF  
3) Final layout by printer

**Duration :** 60 Working days from receipt of Job Order