



Port Management Office of Batangas
PPA ADMINISTRATION BUILDING, PORT ACCESS ROAD, CALICANTO, BATANGAS CITY 4200, PHILIPPINES
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ISO 9001:2008 CERTIFIED
by TÜV Rheinland Phils. Inc.
Facilitation of Vessel Entrance and Clearance Process
CERTIFICATION No. 01 100 106294

INVITATION FOR SUBMISSION OF PRICE QUOTATION

The Philippine Ports Authority, Port Management Office of Batangas, through its Bids and Awards Committee for Engineering Projects (BAC-EP) invites Filipino Geodetic Engineers or Contractors for the conduct of Hydrographic & Topographic surveys to submit price quotation for the hereunder project:

- Name of Project : **HYDROGRAPHIC & TOPOGRAPHIC SURVEY,**
- Location : Port of Tablas, Malbog/Manhac, Cajidiocan & Carmen, Romblon
- Approved Budget Cost (ABC) : **Php 763,546.36**
- Contract Duration : **75 Calendar Days**
- Scope of Works : Item No. 1.01: Mobilization and Demobilization
Item No. 2.01: Conduct Hydrographic & Topographic Survey at Port of Tablas, Malbog/Manhac, Cajidiocan & Carmen, Romblon
Item No. 3.01: Prepare and Submit Hydrographic & Topographic Survey Plan duly signed by Geodetic Engineer
- Expected Outputs/Deliverables : 1. One (1) copy SEPIA print Plan (LMB Form No. GSD C-1 (BL Standard Form)) duly signed by licensed Geodetic Engineer with seal
2. Four (4) copies BL Standard Form blue print Plans duly signed by licensed Geodetic Engineer with seal
3. One (1) copy 20" x 30" Survey Plan in tracing paper duly signed by licensed Geodetic Engineer with seal
4. Three (3) copies 20" x30" Survey Plan in blue print duly signed by licensed Geodetic Engineer with seal
- Manpower Requirement : One (1) Geodetic Engineer
One (1) Instrument Man
Three (3) Survey Aides
- Equipment Requirement : One (1) unit Total Station (Owned)
One (1) unit GPS (Owned)
One (1) unit Digital Echo Sounder with Transducer (Owned)
One (1) unit Motorized Banca (Owned/leased)
- Conditions:
1. Indicate your price quotation opposite the pertinent item(s)/work on the quotation form and submit same to BAC-EP Secretariat of PMO-Batangas not later than **9:00 A.M. 14 July 2016** Late quotation shall not be accepted. For your reference, attached is a copy of the plan.
 2. Bids/quotations shall be in a sealed envelope
 3. All Technical and Financial Bids shall be signed by the authorized signatory at the bottom right corner of each page. Bidders shall use legal size bond paper (8.5 x 13 inches) in their Technical and Financial Bid.

VISION

By 2020, PPA shall have provided globally competitive port services in the Philippines characterized by increased productivity, efficiency, connectivity, comfort, safety, security and environmental sustainability

MISSION

1. *Provide reliable and responsive services in ports, sustain development of communities and the environment, and be a model corporate agency of the government.*
2. *Establish a mutually beneficial, equitable, and fair relationship with partners and service providers.*
3. *Provide meaningful and gainful employment while creating a nurturing environment that promotes continuous learning and improvement.*
4. *Establish a world-class port operation that is globally competitive adding value to the country's image and reputation.*

4. Bidders shall submit five (5) sets (one (1) original and four (4) clear copies) each of the Technical and Financial Bid. All sets copies shall be ring bound or fastener bound. The original and four (4) copies of the Technical and Financial Bid shall be placed in separate envelope duly sealed and marked as "Envelope No.1 – Technical Bid". and "Envelope No..2 – Financial Bid".
5. The envelopes containing the Technical and Financial Bid shall then be placed in a single envelope (or properly wrapped together), duly sealed and with the markings: Name of the Contract to be Bid, address of Bidder & Procuring Entity.
6. Bids must be accompanied by a bid security in the form of cash, cashier's check, or manager's check in the amount equivalent to two percent (2%) or Surety Bond equivalent to five percent (5%) of the approved budget for the contract (ABC).
7. Bid Price shall be valid within 120 calendar days from date of quotation.
8. In the event that a notice of award is issued in your firm/company in connection hereof, the Performance Security in the amount of 10% of the total bid price for cashier's/manager's check or 30% of the total bid price for surety bond shall be submitted within ten (10) calendar days from receipt of notice for the issuance of contract.
9. Once a contract is issued in your favor, work shall commence within seven (7) calendar days from receipt of Notice to Proceed. Performance of the work shall be completed within **seventy five (75) calendar days**.
10. The contractor must have BIR registered Official Receipt.
11. The contractor should be PhilGEPS registration.
12. The price quotation should not exceed the amount of the ABC which is **SEVEN HUNDRED SIXTY-THREE THOUSAND FIVE HUNDRED FORTY-SIX PESOS & 36/100 (Php 763,546.36)**.
13. Bid in excess of the ABC shall be automatically rejected.
14. Boxes A, B, C, & D of the quotation form shall be properly filled up.

Documentary Requirements

Fill up the attached Quotation Form (FORM No.01) and submit together with the following documentary/pertinent requirements:

1. Photocopy of DTI Certificate of Registration for sole proprietorship, or SEC Registration for partnerships and corporations, or CDA Registration for cooperatives
2. Photocopy of Mayor's Permit issued by the City or Municipality where the principal office is located
3. Photocopy of Barangay Certificate
4. Photocopy of BIR Certificate of Registration
5. Photocopy of Tax Clearance Certificate
6. Photocopy of PhilGEPS Certificate of Registration
7. Curriculum Vitae of the personnel of the above-mentioned manpower requirement to be committed to the project (FORM No. 02)
8. Photocopy of valid PRC license for Geodetic Engineer
9. Duly signed proposed Manpower Utilization Schedule (FORM No. 03)
10. Duly signed Equipment Utilization Schedule (FORM No. 04)

The Authority shall reserve the right to accept or reject any or all quotations and to impose terms and conditions it may deem proper. For more information, please refer to: CRISANTO L. RABINA, Head, BAC-EP – Secretariat, Philippine Ports Authority, Port Management Office-Battings, PPA Administration Building Port Access Road, Calicanto, Batangas City Tel No. (043) 723-8706; Fax No. (043) 723-0164

Approved by:


CESAR B. GUCE
 Chairman, BAC-EP

Noted:


LEOPOLDO C. BISCOCHO, JR.
 Port Manager