



Port Management Office of Batangas
 PPA ADMINISTRATION BUILDING, PORT ACCESS ROAD, CALICANTO, BATANGAS CITY 4200, PHILIPPINES
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ISO 9001:2008 CERTIFIED
 by TÜV Rheinland Phils. Inc.
 Facilitation of Vessel Entrance and Clearance Process
CERTIFICATION No. 01 100 106294

REQUEST FOR QUOTATION

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods and Services (BAC-GS), will undertake procurement of **various common-use supplies and consumables not available in the Procurement Service - DBM** through Shopping in accordance with Section 52.1.b of the Revised IRR of RA 9184. The details of the project are the following:

- a. Name of Project : **Supply/Delivery of Various Common-Use Supplies and Consumables not Available in the Procurement Service – DBM for use of PMO Batangas including TMOs**
- b. Delivery Site : **Philippine Ports Authority - PMO Batangas (PPA-PMOB)
PPA Administration Bldg., Port Access Road,
Calicanto, Batangas City**
- c. Item Description/ Specification :

Lot No.	Item Description/Specification	Qty.	Unit	Ceiling Amount per Lot
1	Battery 9 Volts	24	pcs	1,320.00
2	Carbon Paper (Permafilm) Long	10	boxes	4,000.00
3	Correction Tape	24	pcs	1,440.00
4	Plastic Fastener	30	boxes	1,800.00
5	Sign Pen, Black, 0.7 (1x12)	5	boxes	1,150.00
6	Sign Pen, Blue, 0.7 (1x12)	5	boxes	1,150.00
7	Ballpen, Blue	10	boxes	600.00
8	Ballpen, Black	10	boxes	600.00
9	Peerless Box, Original	80	pcs	9,600.00
10	Arch Lever Files, Long, (14"x11x3") Vertical	24	pcs	4,440.00
11	Arch Lever Files, Long, (14"x11"x2") Vertical	24	pcs	2,280.00
12	Data File Box (Double)	24	pcs	2,760.00
13	CD Recordable	24	pcs	840.00
14	CD Rewritable	24	pcs	1,320.00
15	DVD Rewritable	24	pcs	840.00
16	DVD Recordable	24	pcs	840.00
17	Binder Clip 2"	24	pcs	156.00
18	Binder Clip 1 1/2"	24	pcs	84.00
19	Calculator, 2 Way, 12 Digits, D-20L	12	pcs	10,800.00
20	Continuous Form, 4 ply, 280mmx241mmx500sets	25	boxes	30,000.00
21	Ribbon for 680pro Epson (SO15508/SO15016)	30	cart.	13,200.00
22	Typewriter Ribbon for Manual	40	pcs	1,440.00
23	Computer Inkjet HP 932, Black	3	pcs	2,400.00
24	Computer Inkjet HP 933, Yellow	3	pcs	2,400.00

VISION

By 2030, customers doing business in our ports shall experience full and sustained Productivity, Efficiency, Comfort, Connectivity, Safety, and Security.

MISSION

We commit to provide reliable and responsive services in our ports, sustain development of our port communities and the environment, and be a model corporate agency of the government.

25	Toner Cartridge, Brother TN-2260 or TN 2280	3	pcs	10,200.00
26	Medicine Cabinet (First Aid Box) Big (312mm x 115mm x 442mm)	4	pcs	2,400.00
27	Hand Sanitizer Dispenser	6	pcs	3,750.00
28	Money Detector (Verifier)	6	pcs	4,200.00
TOTAL AMOUNT (in pesos)				116,010.00

Interested suppliers may quote on any or all of the lots enumerated above. Quotations received in excess of the ABC shall be automatically rejected at opening of quotations.

d. Delivery Period : Within fifteen (15) calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.

e. Approved Budget for the Contract (ABC) : **Php 116,010.00**

f. Source of Fund : **PPA Corporate Funds for CY 2016**

2. The duly accomplished **Price Quotation Form (Annex "A")** and the **certified true copy** of the following documents must be placed in a sealed envelope and submitted in accordance with Item No. 3 hereof:

a. Registration Certificate (e.g. DTI for sole proprietorship, SEC, etc.)

b. Valid Mayor's Permit

c. Valid Certificate of PhilGEPS Registration

d. BIR Certificate of Registration

e. Valid Barangay Business Clearance

Non-submission of any of the above required documents shall be a ground for disqualification.

3. All quotations may be submitted by mail, courier or hand carried on or before **9:00 a.m. of May 6, 2016** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

RESTITUTO S. SEBOLLENA
Chairman, BAC-GS
Philippine Ports Authority
PMO-Batangas,
PPA Administration Building,
Port Access Road, Calicanto, Batangas City 4200

4. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.


5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.

6. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.

7. The project shall be awarded to the supplier determined to have submitted the **lowest quotation per lot**.

8. Prospective supplier shall be a duly licensed Filipino citizens/sole proprietorship; partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.

9. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.
10. For the information, you may contact **Mr. Gilbert N. Rivera**, Head, BAC Secretariat at Telephone No. **(043) 723-1682**.


RESTITUTO S. SEBOLLEÑA
Chairman, Bids and Awards Committee
for the Procurement of Goods and Services

Price Quotation Form

Date: _____

RESTITUTO S. SEBOLLENA

Chairman, Bids and Awards Committee
 Port Management Office of Batangas
 Philippine Ports Authority
 PPA Administration Building
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Sebolleña,

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the procurement of the project entitled **"Supply/Delivery of Various Common-Use Supplies and Consumables not Available in the Procurement Service – DBM for use of PMO Batangas including TMOs"** posted by your office, we hereby submit our proposal corresponding to your requirement.

Lot No.	Item Description/Specification	Qty.	Unit	Ceiling Amount per Lot	Unit Price	Amount
1	Battery 9 Volts	24	pcs	1,320.00		
2	Carbon Paper (Permafilm) Long	10	boxes	4,000.00		
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27	Hand Sanitizer Dispenser	6	pcs	3,750.00		
28	Money Detector (Verifier)	6	pcs	4,200.00		
TOTAL AMOUNT (in pesos)				116,010.0		

The above quoted prices are inclusive of all costs and applicable taxes. Delivery to **Philippine Ports Authority, Port Management Office of Batangas** shall be within fifteen (15) calendar days upon receipt of a written notice or Purchase Order (P.O.), whichever is applicable.

Very truly yours,

Name/Position/Signature of Representative

Name of Company

Company Address

Contact Number

Email Address