



Port Management Office of Batangas

PPA ADMINISTRATION BUILDING, PORT ACCESS ROAD, CALICANTO, BATANGAS CITY 4200, PHILIPPINES
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ISO 9001:2008 CERTIFIED
by TÜV Rheinland Phils. Inc.
Facilitation of Vessel Entrance and Clearance Process
CERTIFICATION No. 01 100 106294

NOTICE FOR DIRECT CONTRACTING

The Philippine Ports Authority, Port Management Office of Batangas (PPA-PMOB), through Bids and Awards Committee for Goods and Services (BAC-GS) with address at PPA Administration Building, Port Access Road, Calicanto, Batangas City, wishes to announce that it will procure **“Purchase and Replacement of Various Spare Parts and Consumables of Two (2) units UBIX – Konica Minolta Model BH-350 photocopying machine”** through Direct Contracting based on PPA-PMOB, BAC-GS Resolution No. 016-2016 and in accordance with the attached Request for Quotation.

The items will be delivered fifteen (15) days from the issuance of the Notice to Proceed (NTP) with an **Approved Budget for the Contract (ABC)** in the total amount of **Sixty Three Thousand Forty Two Pesos (63,042.00)**, inclusive of 12% VAT.


The supplier, who has the exclusive distributorship to the above-mentioned procurement, is invited to submit his proposal within seven (7) days from the posting of this Notice at PhilGEPS and PPA Websites and PMOB Bulletin Boards.

Certified xerox copy of additional documents to be submitted are as follows:

- a. SEC/ DTI/ CDA Registration
- b. Valid Mayor’s Permit
- c. Barangay Clearance
- d. PhilGEPS Registration Certificate

PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein, and to accept quotation as maybe considered advantageous to the government.

For further information, you may contact, **Gilbert N. Rivera**, Head, BAC Secretariat at Telephone Nos. (043) 723-1682 or (043) 723-8704.

RESTITUTO S. SEBOLLENA
Chairman 
PPA-PMOB BAC-GS

VISION

By 2030, customers doing business in our ports shall experience full and sustained Productivity, Efficiency, Comfort, Connectivity, Safety, and Security.

MISSION

We commit to provide reliable and responsive services in our ports, sustain development of our port communities and the environment, and be a model corporate agency of the

REQUEST FOR QUOTATION

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods and Services (BAC-GS) will undertake procurement of **“various spare parts and consumables of two (2) units UBIX – Konica Minolta Model BH-350 photocopying machine”** in accordance with Section 50, Direct Contracting, of the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are the following:

- a. Name of Project : **Purchase and Replacement of Various Spare Parts and Consumables of Two (2) units UBIX – Konica Minolta Model BH-350 photocopying machine**
- b. Delivery Site : **Philippine Ports Authority - PMO Batangas (PPA-PMOB)
PPA Administration Bldg., Port Access Road,
Calicanto, Batangas City**
- c. Item Description/
Specification :

Item No.	Qty.	Unit	Item Description/Specification
1	2	pcs	Drum Bizhub (DR-310)
2	2	pcs	Developer Bizhub (DV-310)
3	1	pc	Developing Unit (BH-350)
4	2	pcs	Transfer Roller
5	1	pc	Driving Unit
6	2	pcs	Motor
7	2	pcs	Roll

- d. Delivery Period : Within fifteen (15) calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.
- e. Approved Budget : **Php 63,042.00**
- f. Source of Fund : **PPA Corporate Funds for CY 2016**
2. The supplier with exclusive distributorship shall submit a formal price quotation including **certified true copy** of the following documents **to be placed in a sealed envelope and submitted in accordance with Item No. 3** hereof:
- Registration Certificate (e.g. DTI for sole proprietorship, SEC, etc.)
 - Valid Mayor's Permit
 - Valid Barangay Business Clearance
 - Valid Certificate of PhilGEPS Registration
3. All quotations may be submitted by mail, courier or hand carried on or before **9:00 a.m., 07 April, 2016** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

RESTITUTO S. SEBOLLENA
Chairman, BAC-GS
Philippine Ports Authority

Port Management Office of Batangas

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4. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations
5. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
6. Quotations received in excess of the approved budget shall be automatically rejected at opening of quotations.
7. The **project shall be awarded to the supplier** determined to have **submitted the complete documents and lowest quotation.**
8. Prospective supplier shall be a duly licensed Filipino citizens/sole proprietorship; partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.
9. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.
10. For the information, you may contact **Mr. Gilbert N. Rivera**, Head, BAC Secretariat at Telephone No. **(043) 723-1682.**


RESTITUTO S. SEBOLLEÑA
Chairman, BAC-GS 