



Port Management Office of Batangas
 PPA ADMINISTRATION BUILDING, PORT ACCESS ROAD, CALICANTO, BATANGAS CITY 4200, PHILIPPINES
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ISO 9001:2008 CERTIFIED
 by TÜV Rheinland Phls. Inc.
Facilitation of Vessel Entrance and Clearance Process
CERTIFICATION No. 01 100 106294

REQUEST FOR QUOTATION

1. The Philippine Ports Authority - Port Management Office of Batangas (PPA-PMOB) through its Bids and Awards Committee for the Procurement of Goods and Services (BAC-GS), will undertake procurement of **“Various Common-Use Supplies and Consumables not Available in the Procurement Service - DBM through Shopping for use of PMO Batangas including TMOs”** in accordance with Section 52.1.b of the Revised IRR of RA 9184. The details of the project are the following:

- a. Name of Project : **Supply and Delivery of Various Common-Use Supplies and Consumables not Available in the Procurement Service – DBM for use of PMO Batangas including TMOs**
- b. Delivery Site : **Philippine Ports Authority - PMO Batangas (PPA-PMOB) PPA Administration Bldg., Port Access Road, Calicanto, Batangas City**
- c. Item Description/ Specification :

Lot No.	Item Description/Specification	Qty.	Unit	Ceiling Amount per Lot (in pesos)
1	Folder Data, made of Clipboard, Tagila lock	10.00	pcs	800.00
2	Sticker Paper A4 Gloss (1 x 10)	5.00	packs	150.00
3	DVD Recordable 700mb/80 min.	10.00	pcs	160.00
4	DVD Rewritable 700mb/80 min.	10.00	pcs	280.00
5	Carbon Paper, Pemafilem, Long, Blue	4.00	boxes	2,240.00
6	Continuous Form Carbonless, 280mm x 241mm, 500 sets/box	20.00	boxes	23,600.00
7	Sign Pen, Black, My Gel, 0.7mm needle tip (12's)	10.00	boxes	2,270.00
8	Laminating Film A4 (125micro) (50 pcs/pack)	1.00	packs	1,100.00
9	Stamp Pad Ink, Black	12.00	btis	828.00
10	Peerless Box, Original	30.00	pcs	3,900.00
11	Dust Filter Mask	10.00	pcs	6,350.00
12	Hard Hat, Blue Eagle	10.00	pcs	3,000.00
13	Reflectorized Vest	10.00	pcs	2,500.00
14	Safety Gloves	10.00	pcs	450.00
15	Cordon Tape (Barricade Tape, Yellow)	1.00	rolls	1,150.00
16	Heavy Flashlight LED	4.00	pcs	1,748.00
17	Emergency Light (Wall Type)	6.00	pcs	7,590.00
18	Raincoat XL	5.00	pcs	3,335.00
19	Staple Wire, Standard	50.00	boxes	2,100.00
20	Ink Cart, HP CN693AA (HP 704), Tri Color	2.00	cart	1,040.00
21	Ink Cart, HP C9351AA (HP 21), Black	2.00	cart	1,840.00
22	Ink Cart, HP C9363WA (HP 97), Tri Color	2.00	cart	3,910.00
23	Ink Cart, HP CC644WA (HP 60XL), Tri Color	2.00	cart	4,830.00
24	Ink Cart, HP CD975AA (HP 920XL), Black	2.00	cart	2,990.00

VISION

By 2030, customers doing business in our ports shall experience full and sustained Productivity, Efficiency, Comfort, Connectivity, Safety, and Security.

MISSION

We commit to provide reliable and responsive services to our ports, sustain development of our port communities and the environment, and be a model corporate agency of the government.

25	Ink Cart, HP CN692AA (HP 704), Black	2.00	cart	920.00
26	Ribbon Cartridge, Epson C13 S015531, Black for LQ2190	6.00	cart	6,570.00
27	Ribbon Cartridge, Epson C13 S015632, Black for LX 310	5.00	cart	1,450.00
28	Ribbon, Epson S015508, Black for pro	9.00	cart	4,680.00
29	Toner Cartridge, Brother TN-2260	1.00	cart	3,910.00
30	Laser Jet –CE285AC	1.00	cart	4,140.00
TOTAL				99,831.00

Interested suppliers may quote on any or all of the lots enumerated above. Quotations received in excess of the ABC shall be automatically rejected at opening of quotations.

d. Delivery Period : Within fifteen (15) calendar days upon receipt of a written Notice or Purchase Order (P.O.), whichever is applicable. Administrative penalties pursuant to Sec. 69 of the Revised IRR of R.A. 9184 shall be imposed for non-delivery without reason.

e. Approved Budget for the Contract (ABC) : **Php 99,831.00**

f. Source of Fund : **PPA Corporate Funds for CY 2016**

2. The duly accomplished **Price Quotation Form (Annex "A")** and the certified true copy of the following documents must be placed in a sealed envelope and submitted in accordance with Item No. 3 hereof:

- a. Business Name Registration
- b. Business Permit
- c. Certificate of PhilGEPS Registration
- d. BIR Certificate of Registration
- e. Tax Clearance
- f. Barangay Clearance

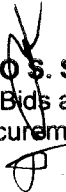
Non-submission of any of the above required documents shall be a ground for disqualification.

3. All quotations may be submitted by mail, courier or hand carried on or before **9:00 a.m. 08 March, 2016** at the **Port Services Division Office, 5/F, PPA Administration Building, Port Access Road, Calicanto, Batangas City** addressed to:

RESTITUTO S. SEBOLLENA
Chairman, BAC-GS
Philippine Ports Authority
PMO-Batangas,
PPA Administration Building,
Port Access Road, Calicanto, Batangas City 4200

4. All quotations shall be inclusive of the applicable Value Added Tax (VAT) and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative/s.
6. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. The PPA may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
7. The project shall be awarded to the supplier determined to have submitted the **lowest quotation per lot**.
8. Prospective supplier shall be a duly licensed Filipino citizens/sole proprietorship; partnerships, organizations, cooperatives duly organized under laws of the Philippines or a joint venture with at least sixty percent (60%) interest or outstanding capital stock belongs to Filipino Business partner.

9. PPA-PMOB reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein and to accept quotation as may be considered advantageous to the government.
10. For the information, you may contact **Mr. Gilbert N. Rivera**, Head, BAC Secretariat at Telephone No **(043) 723-1682**.


RESTITUTO S. SEBOLLEÑA
Chairman, Bids and Awards Committee
for the Procurement of Goods and Services

Price Quotation Form

Date: _____

RESTITUTO S. SEBOLLENA

Chairman, Bids and Awards Committee
 Port Management Office of Batangas
 Philippine Ports Authority
 PPA Administration Building
 Port Access Road, Calicanto
 Batangas City

Dear Mr. Sebolleña,

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ) for the procurement of the project entitled **"Supply and Delivery of Various Common-Use Supplies and Consumables not Available in the Procurement Service – DBM for use of PMO Batangas including TMOs"** posted by your office, we hereby submit our proposal corresponding to your requirement.

Lot No.	Item Description/Specification	Qty.	Unit	Ceiling Amount per Lot (in pesos)	Unit Cost	Total Cost
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30	Laser Jet –CE285AC	1.00	cart	4,140.00		
TOTAL				99,831.00		

The above quoted prices are inclusive of all costs and applicable taxes. Delivery to **Philippine Ports Authority, Port Management Office of Batangas** shall be within fifteen (15) calendar days upon receipt of a written notice or Purchase Order (P.O.), whichever is applicable.

Very truly yours,

Name/Position/Signature of Representative

Name of Company

Company Address

Contact Number

Email Address