



## NOTICE OF AWARD

October 31, 2023

**SUSAN S. VILLANUEVA**

General Manager  
DEWDROP CORPORATION  
B-1 L-12 JB Tan Street, BF Resort Village,  
Las Piñas City

Dear Ms. Villanueva:

Please be informed that the Philippine Ports Authority, PMO-NCR North has accepted your bid for the Supply, Delivery and Services of Purified Drinking Water for PMO-NCR North in the amount of **Two Hundred Eighty Eight Thousand Pesos Only (P288,000.00)**.

In view thereof, you are advised to immediately coordinate with this office with regard to the schedule of delivery of the said project.

You are therefore required within ten (10) days from receipt of this Notice of Award to formally enter into a contract with us. Failure to enter into the said contract shall constitute a sufficient ground for the cancellation of this Award.

Very truly yours,

  
**AURORA A. MENDOZA**  
Acting Port Manager

CONFORME:

DEWDROP CORPORATION

  
**SUSAN S. VILLANUEVA**  
Authorized Representative

Date: 10/31/2023

PORT MANAGEMENT OFFICE OF NCR NORTH  
PMO Administration Building, Mel Lopez Boulevard  
North Harbor, Tondo, Manila, 1013 Philippines  
Tel. No. (+632) 244 2612 FAX No. (+632) 245 2930  
Email: [pmo-north@ppa.com.ph](mailto:pmo-north@ppa.com.ph) Website: [www.ppa.com.ph](http://www.ppa.com.ph)



## NOTICE TO PROCEED

November 3, 2023

**SUSAN S. VILLANUEVA**

General Manager  
DEWDROP CORPORATION  
B-1 L-12 JB Tan Street, BF Resort Village,  
Las Piñas City

Dear Ms. Villanueva:

With the attached Contract Agreement for the Supply, Delivery and Services of Purified Drinking Water for PMO-NCR North having been approved, Notice is hereby given to **DEWDROP COPORATION** that the delivery of services shall commence effective upon receipt of this Notice.

Thus, you shall comply with the terms and conditions of the Contract and its schedule of implementation/delivery of service to PMO-NCR North.

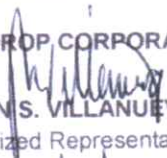
Please acknowledge receipt and acceptance by signing the copy of this Notice in the space provided below.

Very truly yours,

  
**AURORA A. MENDOZA**  
Acting Port Manager

CONFORME:

DEWDROP CORPORATION

  
**SUSAN S. VILLANUEVA**  
Authorized Representative

Date: 11/10/2023

PORT MANAGEMENT OFFICE OF NCR NORTH  
PMO Administration Building, Mel Lopez Boulevard  
North Harbor, Tondo, Manila, 1013 Philippines  
Tel. No. (+632) 244.2612 FAX No. (+632) 245.2930  
Email: [pmo@ppa.com.ph](mailto:pmo@ppa.com.ph) Website: [www.ppa.com.ph](http://www.ppa.com.ph)

# CONTRACT

## Supply, Delivery and Services of Purified Drinking Water for PMO NCR-North

KNOW ALL MEN BY THESE PRESENTS:

03 NOV 2023

This CONTRACT IS MADE AND ENTERED into this \_\_\_\_ day of \_\_\_\_\_, 2023 in the City of Manila, Philippines, by and between:

**PHILIPPINE PORTS AUTHORITY - PMO NCR-North**, a government instrumentality created under Presidential Decree No. 857, as amended, with office at PMO Admin Building, Mel Lopez Blvd., North Harbor, Tondo, Manila, represented herein by its Port Manager, **AURORA A. MENDOZA**, hereinafter referred to as the "AUTHORITY"

-and-

**DEWDROP CORPORATION**, a private entity/firm, duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office at B-1 L-12 JB Tan Street, BF Resort Village, Las Piñas City, represented by its Authorized Representative, **SUSAN S. VILLANUEVA**, hereinafter referred to as the "SUPPLIER"

- WITNESSETH -

**WHEREAS**, in accordance with Section 53.9 (Small Value Procurement) of the Republic Act No. 9184, the PMO-NCR North Bids and Awards Committee posted on PhilGEPS and PPA Website, and at conspicuous places from October 23 to 26, 2023 the request for quotation for the Supply, Delivery and Services of purified drinking water of the **AUTHORITY**;

**WHEREAS**, upon opening and evaluation of the price quotation submitted, the quotation of **DEWDROP CORPORATION** at **P40.00** per 5-gallon per round container of purified drinking water, and **P10.00** per bottle for 350ml bottled purified drinking water (per order basis) was determined to be complete, complying and most advantageous to the **AUTHORITY**;

**WHEREAS**, upon the recommendation of BAC-TWG and approval of BAC Members on October 27, 2023, the Committee resolved to Award the Contract for the Supply, Delivery and Services of Purified Drinking Water to **DEWDROP CORPORATION**;

**WHEREAS**, in a Notice of Award (NOA) dated October 31, 2023, the contract was awarded to **DEWDROP CORPORATION** which signifies his/her "Conforme" in the same NOA (Annex "A");

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties have agreed to enter into and execute the Contract for the Supply, Delivery and Services of Purified Drinking Water for use of the **AUTHORITY** under the following terms, conditions, stipulations and covenants:

Witness:

JANINA CHARISSE VILLANUEVA  
Officer-In-Charge

DEWDROP CORPORATION

BY:

SUSAN S. VILLANUEVA  
General Manager

Witness:

JOSEPHINE F. SALOSAGCOL  
Acting RMD Manager

PHILIPPINE PORTS AUTHORITY

BY:

AURORA A. MENDOZA  
Acting Port Manager

## 1. OBLIGATION OF DEWDROP CORPORATION

- a. Deliver without delay of One Hundred Fifty (150) of five (5) gallon round containers of purified drinking water to the **AUTHORITY** on a weekly basis and 350ml bottled purified drinking water on a per order basis;
- b. Weekly delivery of five (5) gallons round container of purified drinking water may, however, be decreased or increased by the **AUTHORITY** anytime during the term of this Contract by giving the **SUPPLIER** advance notice to that effect;
- c. Provide thirty one (31) units of Hot and Cold water dispenser for free use of the **AUTHORITY** during the effectivity of this Contract; and
- d. Manage an on-site maintenance and cleaning of water dispenser on a quarterly basis (during Saturdays only), to ensure health and safety precautions, free of charge.

## 2. OBLIGATION OF PPA PMO NCR-NORTH

- a. Pay the **SUPPLIER** at the rate of **P40.00** per five (5) gallon/round container of purified drinking water or a total amount of Two Hundred Eighty Eight Thousand Pesos Only (**P288,000.00**) for twelve (12) months, more or less, and **P10.00** per bottle for 350ml bottled purified drinking water (per order basis), depending on the total delivery for the entire duration of this Contract.
- b. Payment shall be made on a monthly basis.
- c. Take proper care of the hot and cold water dispensers and containers. In case of loss or damage, except for the normal wear and tear, the **AUTHORITY** shall reimburse to the **SUPPLIER** for the cost of the dispensers/containers at a price considered reasonable to both parties.

## 3. EFFECTIVITY

This Contract shall take effect **November 1, 2023 until October 31, 2024**, unless sooner revoked or otherwise amended. Any other covenants or issues pertaining to this Contract may be referred to the attached Terms of Reference (TOR), as a supplemental agreement thereof.

IN WITNESS WHEREOF, the parties hereto affix their signature this \_\_\_\_\_ day of 03 NOV 2023, 2023 in the City of Manila, Philippines.

**PHILIPPINE PORTS AUTHORITY-  
PMO NCR-North**

By:

  
**AURORA A. MENDOZA**  
Acting Port Manager

**DEWDROP CORPORATION**

BY:

  
**SUSAN S. VILLANUEVA**  
General Manager

SIGNED IN THE PRESENCE OF:

  
Josephine S. Salosagcol

  
Janina Charisse Villanueva

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S

**ACKNOWLEDGMENT**

Witness:  
*JANIVA CHARRISE VILLANUEVA*  
JANIVA CHARRISE VILLANUEVA  
Officer-In-Charge

**BEFORE ME**, A Notary Public for and in Metro Manila this  
03 NOV 2023, personally appeared:

AURORA A. MENDOZA, in her capacity as Acting Port Manager, PMO NCR-North of the Philippine Ports Authority, with Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ 2023 at Manila; and

SUSAN S. VILLANUEVA of DEWDROP CORPORATION with Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

DEWDROP CORPORATION  
BY: *Susan S. Villanueva*  
SUSAN S. VILLANUEVA  
General Manager

both known to me as the same persons who executed the foregoing Contract and acknowledged to me the same is their own free and voluntary act and deed and that of the Corporation they respectively represented.

The foregoing instrument refers to the Original Contract for the Supply, Delivery and Services of Purified Drinking Water for PMO-NCR North, consisting of three (3) pages including the page on which this acknowledgement is written, the three (3) pages having been signed by the parties just before this Acknowledgement.

**WITNESS MY HAND AND OFFICIAL SEAL** on the date and place first above written.

Witness:  
*JOSEPHINE S. SALOSAGCOL*  
JOSEPHINE S. SALOSAGCOL  
Acting RMD Manager

*[Signature]*  
ATTY. PUBLIC  
**NOTARY PUBLIC**  
4, 2023

Doc. No. 719 :  
Book No. 64 :  
Page No. XVI-17 :  
Series of 2023

PHILIPPINE PORTS AUTHORITY  
BY: *Aurora A. Mendoza*  
AURORA A. MENDOZA  
Acting Port Manager