

Republic of the Philippines  
**PHILIPPINE PORTS AUTHORITY**  
PPA Building, Bonifacio Drive, South Harbor,  
Port Area, Manila, Philippines

**CONTRACT**  
**FOR THE LEASE AND MAINTENANCE OF PHOTOCOPYING MACHINES**

This Contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2020, in Manila, Philippines, by and between:

**PHILIPPINE PORTS AUTHORITY (PPA)**, a government instrumentality created under Presidential Decree No. 857, as amended, with principal office at PPA Building, Bonifacio Drive, South Harbor, Port Area Manila, represented herein by its General Manager, **JAY DANIEL R. SANTIAGO**, duly authorized for this purpose under Board Resolution No. 2466, Series of 2015 as contained in Secretary's Certificate dated 02 November 2015, a copy of which is attached as **Annex A**.

- and -

**U-BIX CORPORATION**, a corporation duly organized and existing under Philippine laws, with principal office address at 1331-1334 Angono Street, Makati City, represented herein by its Authorized Representative, **JESSIE M. ECHON**, duly authorized for this purpose as shown in Secretary's Certificate dated 09 January 2020, a copy of which is attached as **Annex B**.

**ANTECEDENTS:**

In accordance with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (IRR), PPA advertised and posted on the PPA website and PhilGEPS, as well as on its bulletin board, an Invitation to Bid for the Lease and Maintenance of Photocopying Machines, with an Approved Budget for the Contract (ABC) of Php 3,024,000.00;

In response to the said advertisement, two (2) bidders submitted their respective bids for the foregoing project;

After the opening of bids on 21 January 2020 and the conduct of bid evaluation and post-qualification, the bid submitted by U-BIX CORPORATION at its unit and lump sum prices set forth in its proposal was found to be the Lowest Calculated Responsive Bid in the amount of **ONE MILLION EIGHT HUNDRED EIGHTY ONE THOUSAND SIX HUNDRED PESOS (Php 1,881,600.00)**, Philippine Currency;

Pursuant to Head Office BAC Resolution No. 024-2020 Series of 2020, award of contract was made to U-BIX CORPORATION in a Notice of Award dated 28 February 2020, in the amount of **ONE MILLION EIGHT HUNDRED EIGHTY ONE THOUSAND SIX HUNDRED PESOS (Php 1,881,600.00)**, after submission of the required documents within the prescribed period and compliance to the conditions stipulated in the IRR;

Witness:  
**KATRINA GILLES S. MASANGCAY**  
Junior Area Supervisor

**U-BIX CORPORATION**  
BY: **JESSIE M. ECHON**  
Authorized Representative


Witness:  
**MARK JON S. PALOMAR**  
Chairperson, HO-BAC-PGCS

**PHILIPPINE PORTS AUTHORITY**  
BY: **JAY DANIEL R. SANTIAGO**  
General Manager

U-BIX CORPORATION duly accepted the award by signing its Conforme on the said Notice of Award;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual stipulations herein contained, PPA and U-BIX CORPORATION have agreed, as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the attached Contract Documents.
2. The following documents shall form part of this Contract:
  - A. Bid Documents consisting of the following:
    - A.1 Invitation to Bid (Annex C)
    - A.2 Instructions to Bidders (Annex D)
    - A.3 Bid Data Sheet (Annex E)
    - A.4 General Conditions of Contract (Annex F)
    - A.5 Special Conditions of Contract (Annex G)
    - A.6 Schedule of Requirements (Annex H)
    - A.7 Terms of Reference (Annex I)
    - A.8 Technical Specifications (Annex J)
    - A.9 Addenda and/or Supplemental/Bid Bulletins (Annex K)
  - B. Technical and Financial Proposals (Annex L)
  - C. Performance Security (Annex M)
  - D. Notice of Award of Contract with U-Bix Corporation's Conforme thereto (Annex N)
  - E. Other contract documents that may be required by existing laws and PPA:
    - E.1 Certificate of Availability of Funds (Annex O)
    - E.2 Abstract of Bids (Annex P)
    - E.3 Resolution of Award (Annex Q)
3. In consideration of the payments to be made by PPA, U-BIX CORPORATION commits to deliver the goods consisting of Twenty Five (25) Units of photocopying machines and to provide regular monthly maintenance of the same, or as the need arises, in accordance with the required specifications stated in the Terms of Reference hereto attached as **Annex "I"** and to provide immediate remedy any defects therein in conformity with the provisions of this Contract and Contract Documents.
4. In consideration of the execution and complete delivery of the goods and providing regular monthly maintenance thereof, or as the need arises, remedying any defects therein, PPA, commits to pay the contract price in accordance with the Terms of Reference and in conformity with the provisions of this Contract and Contract Documents.
5. This Contract shall become effective after the same shall have been signed by the Parties hereof.

Witness:  
  
KATRINA WILLIAMS, MASANGCAY  
Junior Area Supervisor

U-BIX CORPORATION  
BY:   
JESSIE M. ECHON  
Authorized Representative

Witness:  
  
MARK JON S. PALOMAR  
Chairperson, HO-BAC-PGCS

PHILIPPINE PORTS AUTHORITY  
BY:   
JAY DANIEL R. SANTIAGO  
General Manager

IN WITNESS WHEREOF, the Parties have hereunto signed this Contract on the date and place first hereinabove written.

**PHILIPPINE PORTS AUTHORITY**

TIN No. 000-352-232-000

By:

**JAY DANIEL R. SANTIAGO**  
General Manager

**MARK JON S. PALOMAR**  
Chairperson, HO-BAC-PGCS

**U-BIX CORPORATION**

(TIN No 000-171-929-000)

By:

**JESSIE M. ECHON**  
Authorized Representative

WITNESSES

**KATRINA GILAN S. MASANGCAY**  
Junior Area Supervisor

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
City of Manila ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, this \_\_\_\_ day of  
15 JUN 2020, 2020, personally appeared the following :

NAME	COMPETENT EVIDENCE OF IDENTITY	DATE OF ISSUE OR EXPIRY DATE	PLACE OF ISSUE
Jay Daniel R. Santiago	PPA ID No. 00102016		
Jessie M. Echon	Driver's License No. N01-97-208818		

POSITION	COMPANY	CTC No.	DATE	PLACE
General Manager	Phil. Ports Authority	00008513	1-27-20	Manila
Authorized Representative	U-BIX Corporation	00138880	1-02-20	Makati City

known to me and to me known to be the same persons who executed the foregoing instrument as :

and they acknowledged to me that the same is their own free act and deed as well as the free and voluntary act of the corporation they represent.

The foregoing instrument is a Contract for the Lease and Maintenance of Photocopying Machines, consisting of three (3) pages, including this page on which this Acknowledgment is written, signed by the parties and their instrumental witnesses on each and every page thereof.

IN WITNESS WHEREOF, I have hereunto affixed my hand and notarial seal on these presents at the place and on the date first above written

Doc. No. 192;  
Page No. 40;  
Book No. XXX;  
Series of 2020;



**ATTY. CARLOS M. CARINGAL**  
Notary Public for Makati City  
1344 Angono St., Poblacion, Makati City  
Appointment No. M-51  
Until December 31, 2021  
Roll of Attorney No. 56587  
PTR No. 8126013; 1-07-2020; Makati City  
IBP Lifetime Member No. 010282; Bataan