



**PMO-ZAMBOANGA - BIDS AND AWARDS COMMITTEE
(PMO-ZAMBOANGA-BAC)**

MINUTES OF THE PRE-BID CONFERENCE
November 13, 2019,
Conference Room, PPA, PMO-Zamboanga, Zamboanga City

**Project 1: Repair/Replacement of Roofing System at Equipment Shed Building including
Repainting Works, Port of Zamboanga, Zamboanga City**
(Contract No. ZAM-PGEPSCS-05-2019/ EP-03-2019 / NRP-ZBO-04-19)

**Project 2: Repair of Powerhouse Building including CFS Building Electrical System and
Walk Shed Lightings, Port of Zamboanga, Zamboanga City**
(Contract No. ZAM-PGEPSCS-06-2019/ EP-04-2019 / NRP-ZBO-03-19)

Present:

| | | |
|-----------------------------|---|---------------------|
| Maria Elena P. Flores | - | Chairperson |
| Johnson D. Kho | - | Vice-Chairperson |
| Francisca Clarissa P. Dagoy | - | Regular Member |
| Arthur B. Nogas | - | Regular Member |
| Alfredo A. Gregorio | - | Provisional Member |
| Genesis S. Porras | - | Regular Member |
| Tashma H. Asid-Maadil | - | TWG Head |
| Mahson S. Ukkoh | - | TWG Member |
| Marietta M. Minoza | - | TWG Member |
| Sandra O. Domingo | - | TWG Member |
| Mark S. Revillas | - | Member, Secretariat |
| Chris V. Suano | - | Member, Secretariat |
| Jhoan B. Carrillo | - | Member, Secretariat |
| Shiela Mar M. Pearson | - | Member, Secretariat |

Other Present:

| | | |
|-----------------------|---|---|
| Wilma P. Flores | - | J.C. Dela Vega Const., Representative |
| Sattal C. Jayari | - | High Rise Construction, Owner |
| El-Shal S. Sali | - | Sali Construction, Representative |
| Rhoderick R. Enriquez | - | Teddie Const. Dev't. Inc., Representative |
| S. Amira Sangkula | - | Nas Construction, Representative |
| Sherwina R. Kadil | - | Alraf Construction, Representative |
| Christopher Geurzon | - | ZET Construction, Representative |

Absent:

| | | |
|--------------------|---|--|
| Melanie C. Barrios | - | TWG Member |
| Darwisa J. Lipaygo | - | Head, Secretariat |
| Observer | - | Philippine Institute of Civil Engineers (Local Chapter), Representative |
| Observer | - | Catholic Bishops' Conference of the Philippines, Representative |
| Observer | - | Philippine Liner Shipping Association (PLSA), Representative |

PORT MANAGEMENT OFFICE - ZAMBOANGA

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MINUTES:

1. The Chairperson, Ms. Maria Elena P. Flores, called the meeting to order at 10:26 A.M. He greeted and welcomed the body.
2. She requested Ms. Francisca Clarissa P. Dagoy, BAC Member to lead the opening prayer followed by the reading of attendance by Ms. Shiela Mar M. Pearson, Secretariat Member.
3. Ms. Pearson informed the body that Notice of Meeting were served and received by the following Observers, namely:
 - 1) Commission on Audit (COA)
 - 2) Catholic Bishops Conference of the Philippines (CBCP)
 - 3) Philippine Institute of Civil Engineers (PICE)
 - 4) Philippine Liner Shipping Association (PLSA)
4. Since all BAC members are in attendance, the Chairperson declared a quorum.
5. The Chairperson announced that the purpose of the Pre-Bid Conference is to discuss, clarify and explain, among others, the eligibility, technical and financial requirements stipulated in the bidding documents, including questions and clarifications from the prospective bidders, and amendments of the bidding documents, if any.
6. The Chairperson requested the TWG to present the bidding requirements as well as updates on the procurement of project to be bid.
 - a) The TWG Head, Engr. Tashma H. Asid -Maadil explained to the body that in response to the publication of Invitation to Bid, there were four (4) interested bidders who signified their interest and purchased the bidding documents, namely: 1. Teddie Construction Development Incorporated, 2. ZET Construction, 3. High Rise Construction and a letter of intent for 4. J.C Dela Vega Construction.
 - b) Engr. Asid-Maadil presented the following bidding requirements:
 1. Project Description
 2. Project Profile
 3. Scope of Works/Layout Plan-Presented by Engr. Chris V. Suano
 4. Minimum Equipment Requirements
 5. Project 1 Duration: 227 Calendar Days
 6. Project 2 Duration: 281 Calendar Days
 7. ABC (Project 1): Php4,515,437.64
 8. ABC (Project 2): Php17,228,538.21
 - c) The Chairperson informed the body specially the prospective bidders who purchased the bidding documents if they have any question or clarification on the bidding documents.
 - d) Representative from High Rise Construction and Sali Construction both inquired regarding the requirement of PCAB specialized qualification on electrical work (SP-EE) for project 2.
 1. Vice-Chairperson, Engr. Johnson D. Kho addressed and explained that the bulk of works is about 75% hence, the need to require the Specialized Electrical Work.
 - e) Engr. Asid-Maadil requested TWG Member, Ms. Sandra O. Domingo to present the other bid requirements for the two (2) projects:

1. Preparation of Bids
 2. Checklist of Technical and Financial Requirements
 3. Instruction to Bidders (ITB Clauses 6.1 to 6.8, ITB Clauses 20.3, ITB Clause 24.2, ITB Clause 10.1, ITB Clause 15.2, ITB Clause 23.2 and ITB Clause 23.3)
 4. Bidding Forms
 5. Format and Marking of Bids, 7 copies of bid documents, 1-original and 6-machine copies, and
 6. Time and Venue for the Submission of Bids
 - a) Deadline of Submission of Bids:
 - Project 1: November 25, 2019 on or before 10:00 AM
 - Project 2: November 29, 2019 on or before 10:00 AM
 - b) Opening of Bids:
 - Project 1: November 25, 2019 at 10:00 AM
 - Project 2: November 29, 2019 at 10:00 AM
 - c) Bid Evaluation:
 - Project 1: November 26, 2019 at 10:00 AM
 - Project 2: December 2, 2019 at 10:00 AM
 - d) Place of Submission – 2nd or 3rd Floor, Administration Office, PPA Administration Building
 - e) Submission of Bids Thru: Ms. Darwisa J. Lipaygo, BAC Secretariat Head or Ms. Shiela Mar M. Pearson, BAC Secretariat Member or Chris V. Suano, BAC Secretariat Member
 - f) The Bundy Clock located at the entrance of admin. Bldg. shall be the official time for receiving the bids.
- f) The Chairperson emphasized to the body specially the prospective bidders who purchased the bidding documents to raise more question or clarification on the bidding documents of the two projects.


Clarification regarding document tabbings, binding of documents, requirements of site inspection certificate, advance payments were addressed by the BAC.

g) Ms. Sandra O. Domingo continued to present the following highlights:

1. Performance Security (Section 62.2.2.2 of RA 9184, GCC Clause 7.1 & 7.3 and ITB Clause 32.2)
2. Warranty Security (GCC Clause 12.4; GCC Clause 12.6; GCC Clause 12.7)
3. GCC Clause 15- Insurance, including GCC Clauses 15.2 to 15.6
 - a) Contractor's All Risk Insurance
 - b) Transportation to the project Site of Equipment, Machinery, and Supplies owned by the Contractor
 - c) Personal injury or death of Contractor's employees; and
 - d) Comprehensive insurance for third party liability to Contractor's direct or indirect act or omission causing damage to third persons.
4. GCC Clause 39: DOTr and PPA Memoranda on No Advance Payment
5. Opening of Bids pursuant to Section 25.3(a) of RA 9184.

7. There being no other matters to be discussed, the meeting was adjourned at 11:30 AM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


CHRIS V. SUANO
Member, BAC Secretariat

ATTESTED:


MARIA ELENA P. FLORES
Chairperson, PMO-ZAMBOANGA-BAC

BAC-Infra. MEETING

ATTENDANCE SHEET

Pre-Bid Conference

1. Repair/Replacement of Roofing System at Equipment Shed Building Including Repainting Works at Port of Zamboanga, Zamboanga City.

November 13, 2019 @ 10:00 AM @ PPA Conference Room, Admin. Building, Port Area, Zamboanga City

| No. | Name of Participants | Designation | Signature | Firms/Office |
|-----|-----------------------|--------------------------------|-----------|---------------------|
| 1 | MA. ELENA P. FLORES | Chairperson, BAC-EP | | PPA |
| 2 | JOHNSON D. KHO | Vice Chairperson | | ESD/PPA |
| 3 | F. CLARISSA P. DAGOY | BAC Member | | PPA |
| 4 | GENESIS S. PORRAS | BAC Member | | PPA |
| 5 | ARTHUR B. NOGAS | BAC Member | | PPA |
| 6 | ALFREDO A. GREGORIO | End User/BAC Prov. Member | | PPA |
| 7 | TASHMA H. ASID-MAADIL | TWG Head | | ESD |
| 8 | MAHSON S. UKKOH | TWG Member | | PPA |
| 9 | MELANIE C. BARRIOS | TWG Member | | OL |
| 10 | MARIETTA M. MINOZA | TWG Member | | PPA |
| 11 | SANDRA O. DOMINGO | TWG Member | | PPA |
| 12 | DARWISA J. LIPAYGO | HEAD, Secretariat | | OL |
| 13 | CHRIS V. SUANO | Secretariat Member | | PPA |
| 14 | MARK S. REVILLAS | Secretariat Member | | PPA |
| 15 | JHOAN B. CARILLO | Secretariat Member | | PPA |
| 16 | SHIELA MAR M. PEARSON | Secretariat Member | | PPA |
| 17 | | COA Auditor/ Representative | | PPA |
| 18 | | PICE Representative | | |
| 19 | | PLSA Representative | | |
| 20 | | CBCP Representative | | |
| 21 | WILMA P. FLORES | LIAISON | | J.C. DELA TEJA |
| 22 | HATTAL C. JAYARI | OWNER | | HIGH RISE CONST. |
| 23 | ELSHAL S. SAU | Owner | | Sali Construction |
| 24 | Richard Fung | Rep | | getave |
| 25 | Stefania Sangkula | Owner | | Nae Const. Inc |

Note: The Secretariat send Invitation Letters and BAC Notices dated November 5, 2019 to BAC Members & Observers, it was received November 5 & 6, 2019.

26. ~~ALR~~ KADIL REPRESENTATIVE

ALRAF CONST.

27. Christopher Guaran P.F.

ZET const