



**PMO-ZAMBOANGA - BIDS AND AWARDS COMMITTEE
(PMO-ZAMBOANGA-BAC)**

MINUTES OF THE PRE-BID CONFERENCE

November 15, 2019,
Conference Room, PPA, PMO-Zamboanga, Zamboanga City

Project - Pagadian: Repair/Replacement of Damage R.C. Curb and Curtain Wall Including Fendering and Mooring System, Port of Pagadian, TMO-Zamboanga Del Sur
(Contract No. ZAM-PGEPCS-04-2019/ EP-02-2019 / NRP-ZBO-02-19)

Project - Ipil: Repair of Damage Riprap, Stair Landing & Concrete Reblocking, Port of Ipil, TMO-Zamboanga Sibugay
(Contract No. ZAM-PGEPCS-07-2019/ EP-05-2019 / NRP-ZBO-05-19)

Present:

Maria Elena P. Flores	-	Chairperson
Johnson D. Kho	-	Vice-Chairperson
Arthur B. Nogas	-	Regular Member
Genesis S. Porras	-	Regular Member
Tashma H. Asid-Maadil	-	TWG Head
Marietta M. Minoza	-	TWG Member
Mark S. Revillas	-	Member, Secretariat
Chris V. Suano	-	Member, Secretariat
Jhoan B. Carrillo	-	Member, Secretariat
Shiela Mar M. Pearson	-	Member, Secretariat

Other Present:

Wilma P. Flores	-	J.C. Dela Vega Const., Representative
Gilbert Capati	-	RR&B Construction, Representative
El-Shal S. Sali	-	Sali Construction, Owner
Rhoderick R. Enriquez	-	Teddie Const. Dev't. Inc., Representative
Sitti. Amira Sangkula	-	Nas Construction, Owner
Adela Nacus	-	MSDLR Construction, Representative
Richmon B. Kilat	-	ZET Construction, Representative

Absent:

Francisca Clarissa P. Dagoy	-	Regular Member
Peter Philips B. Lahaman	-	Provisional Member
Norman B. Buisan	-	Provisional Member
Mahson S. Ukkoh	-	TWG Member (Infracom Meeting)
Sandra O. Domingo	-	TWG Member
Melanie C. Barrios	-	TWG Member
Darwisa J. Lipaygo	-	Head, Secretariat
Observer	-	Philippine Institute of Civil Engineers (Local Chapter), Representative
Observer	-	Catholic Bishops' Conference of the Philippines, Representative
Observer	-	Philippine Liner Shipping Association (PLSA), Representative

PORT MANAGEMENT OFFICE - ZAMBOANGA

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MINUTES:

1. The Chairperson, Ms. Maria Elena P. Flores, called the meeting to order at 10:47 A.M. He greeted and welcomed the body.
2. She requested Ms. Jhoan B. Carrillo, Secretariat Member to lead the opening prayer followed by the reading of attendance by Ms. Shiela Mar M. Pearson, Secretariat Member.
3. Ms. Pearson informed the body that Notice of Meeting were served and received by the following Observers, namely:
 - 1) Commission on Audit (COA)
 - 2) Catholic Bishops Conference of the Philippines (CBCP)
 - 3) Philippine Institute of Civil Engineers (PICE)
 - 4) Philippine Liner Shipping Association (PLSA)
4. Since 4/6 BAC members are in attendance, the Chairperson declared a quorum.
5. The Chairperson announced that the purpose of the Pre-Bid Conference is to discuss, clarify and explain, among others, the eligibility, technical and financial requirements stipulated in the bidding documents, including questions and clarifications from the prospective bidders, and amendments of the bidding documents, if any.
6. The Chairperson requested the TWG to present the bidding requirements as well as updates on the procurement of project to be bid.

The TWG Head, Engr. Tashma H. Asid-Maadil explained to the body that in response to the publication of Invitation to Bid, there were three (3) interested bidders.

For Project – Pagadian the bidders who signified their interest and purchased the bidding documents are, namely: 1. RR&B Finest Construction & Development Corporation, 2. ZET Construction, 3. Teddie Construction Development Incorporated.

For Project – Ipil the bidders who signified their interest and purchased the bidding documents are, namely: 1. ZET Construction, 2. Teddie Construction Development Incorporated, 3. J.C Dela Vega Construction.

a) Engr. Asid-Maadil presented the following bidding requirements:

1. Project Description
2. Project Profile
3. Scope of Works/Layout Plan
4. Minimum Equipment Requirements
5. Project-Pagadian Duration: 200 Calendar Days
6. Project-Ipil Duration: 211 Calendar Days
7. ABC (Project-Pagadian: Php27,614,210.56
8. ABC (Project-Ipil): Php9,356,620.72

b) The Chairperson informed the body specially the prospective bidders who purchased the bidding documents if they have any question or clarification on the bidding documents.

c) Engr. Asid-Maadil requested Secretariat Member, Mr. Chris V. Suano to present the bid requirements for the two (2) projects:

1. Preparation of Bids
2. Checklist of Technical and Financial Requirements

3. Instruction to Bidders (ITB Clauses 6.1 to 6.8, ITB Clauses 20.3, ITB Clause 24.2, ITB Clause 10.1, ITB Clause 15.2, ITB Clause 23.2 and ITB Clause 23.3)
4. Bidding Forms
5. Format and Marking of Bids, 7 copies of bid documents, 1-original and 6-machine copies, and
6. Time and Venue for the Submission of Bids
 - a) Deadline of Submission of Bids:
Project - Pagadian: November 27, 2019 on or before 10:00 AM
Project - Ipil: December 3, 2019 on or before 10:00 AM
 - b) Opening of Bids:
Project - Pagadian: November 27, 2019 at 10:00 AM
Project - Ipil: December 3, 2019 at 10:00 AM
 - c) Bid Evaluation:
Project - Pagadian: November 28, 2019 at 10:00 AM
Project - Ipil: December 5, 2019 at 10:00 AM
 - d) Place of Submission – 2nd or 3rd Floor, Administration Office, PPA Administration Building
 - e) Submission of Bids Thru: Ms. Darwisa J. Lipaygo, BAC Secretariat Head or Ms. Shiela Mar M. Pearson, BAC Secretariat Member or Chris V. Suano, BAC Secretariat Member
 - f) The Bundy Clock located at the entrance of admin. Bldg. shall be the official time for receiving the bids.

- d) The Chairperson emphasized to the body specially the prospective bidders who purchased the bidding documents to raise more question or clarification on the bidding documents and the two projects.

The representative of ZET Construction inquired on the format of index tabbing of the bid documents.

1. The BAC Chair explained that the instruction for the index tab was already provided in the Bid Data Sheet.

- e) Mr. Chris V. Suano further presented the following highlights:

1. Performance Security (Section 62.2.2.2 of RA 9184, GCC Clause 7.1 & 7.3 and ITB Clause 32.2)
2. Warranty Security (GCC Clause 12.4; GCC Clause 12.6; GCC Clause 12.7)
3. GCC Clause 15- Insurance, including GCC Clauses 15.2 to 15.6
 - a) Contractor's All Risk Insurance
 - b) Transportation to the project Site of Equipment, Machinery, and Supplies owned by the Contractor
 - c) Personal injury or death of Contractor's employees; and
 - d) Comprehensive insurance for third party liability to Contractor's direct or indirect act or omission causing damage to third persons.
4. GCC Clause 39: DOTr and PPA Memoranda on No Advance Payment
5. Opening of Bids pursuant to Section 25.3(a) of RA 9184.

Other Matters:

7. To issue Bid Bulletin on the correction of Item I in the published Scope of Work for Project - Pagadian.

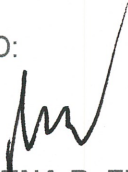
8. There being no other matters to be discussed, the meeting was adjourned at 11:33 AM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.



CHRIS V. SUANO
Member, BAC Secretariat

ATTESTED:



MARIA ELENA P. FLORES
Chairperson, PMO-ZAMBOANGA-BAC

PHILIPPINE PORTS AUTHORITY
Port Management Office – Zamboanga
BAC-Infra. MEETING

ATTENDANCE SHEET

Pre-Bid Conference

1. Repair of Damaged Riprap, Stairlanding & Concrete Reblocking at Port of Ipil, TMO-Zamboanga Sibugay.

November 15, 2019 @ 10:00 AM @ PPA Conference Room, Admin. Building, Port Area, Zamboanga City

No.	Name of Participants	Designation	Signature	Firms/Office
1	MA. ELENA P. FLORES	Chairperson, BAC-EP		PPA
2	JOHNSON D. KHO	Vice Chairperson		PPA
3	F. CLARISSA P. DAGOY	BAC Member		- DB -
4	GENESIS S. PORRAS	BAC Member		- DB -
5	ARTHUR B. NOGAS	BAC Member		PPA
6	NORMAN L. BUISAN	End User/BAC Prov. Member		- DB -
7	TASHMA H. ASID-MAADIL	TWG Head		
8	MAHSON S. UKKOH	TWG Member		- DB -
9	MELANIE C. BARRIOS	TWG Member		PPA
10	MARIETTA M. MINOZA	TWG Member		PPA
11	SANDRA O. DOMINGO	TWG Member		PPA
12	DARWISA J. LIPAYGO	HEAD, Secretariat		
13	CHRIS V. SUANO	Secretariat Member		PPA
14	MARK S. REVILLAS	Secretariat Member		PPA
15	JHOAN B. CARILLO	Secretariat Member		PPA
16	SHIELA MAR M. PEARSON	Secretariat Member		PPA
17		COA Auditor/ Representative		
18		PICE Representative		
19		PLSA Representative		
20		CBCP Representative		
21		PE		RET Const.
22		LIASON		J.C. DELA VEGA
23		LIASON		MSTOR Const. - MSDLR
24		RET		Teddie Const.
25		Owner		Sali Const.

Note: The Secretariat send Invitation Letters and BAC Notices dated November 5, 2019 to BAC Members & Observers, it was received November 5 & 6, 2019.