



PMO-ZAMBOANGA BIDS AND AWARDS COMMITTEE
(PMO-ZAMBOANGA-BAC)

MINUTES OF THE PRE-BID CONFERENCE

June 18, 2018, 1:30 PM, PPA Conference Room

Repair of Grouted Riprap including Repair of Potholes and Fence at Road Approach,
Port of Ipil, TMO-Zamboanga Sibugay
(Contract No. ZAM-PGEPCS-02-2018(EP) / NRP-ZBO-01-18)

Present:

Engr. Johnson D. Kho	-	BAC Chairperson
Francisca Clarissa P. Dagoy	-	VICE Chairperson
Atty. Rosebell L. Sanson-Ammad	-	BAC Member
Arthur B. Nogas	-	BAC Member
Maria Elena P. Flores	-	BAC Member
Genesis S. Porras	-	BAC Member
Norman L. Buisan	-	BAC Prov. Member
Tashma H. Asid-Maadil	-	TWG Head
Mahson S. Ukkoh	-	TWG Member
Melanie C. Barrios	-	TWG Member
Marietta M. Minoza	-	TWG Member
Sandra O. Domingo	-	TWG Member
Darwisa J. Lipaygo	-	Head, Secretariat
Chris V. Suano	-	Member, Secretariat
Mark S. Revillas	-	Member, Secretariat
Jhoan B. Carrillo	-	Member, Secretariat

Other Present:

Arshid B. Julkipli	-	COA Representative
Josephine C. Jumamil	-	Rep., Teddie Construction
Regine Miguel	-	Rep., Teddie Construction
Wilma P. Flores	-	Rep. J.C. Dela Vega Const. Supply
Richmon Kilat	-	Rep., ZET Construction
Felvin C. Cagow	-	Rep., Unitec Builders

Minutes:

1. The Chairperson, Engr. Johnson D. Kho called the meeting to order at 2:10 PM. He requested Ms. Melanie C. Barrios to lead the prayer, followed by the reading of attendance sheet by BAC Secretariat Member, Shiela Mar M. Pearson and the declaration of quorum present.

Ms. Pearson also emphasized that Notice of Meeting was sent to the following observers namely: 1) Commission on Audit; 2) Zamboanga Chamber of Commerce and Industry Foundation, Inc.; 3) Catholic Bishops Conference of the Philippines; 4) Philippine Liner Shipping Association (PLSA); and 5) Philippine Institute of Civil Engineers (Local Chapter).

2. After the introduction, the Chairperson announced that the purpose of the Pre-Bid Conference *is to discuss, clarify and explain, among others, the eligibility, technical and financial requirements stipulated in the bidding documents, including questions and clarifications from the prospective bidders, and amendments of the bidding documents, if any.*
3. The Chairperson requested the Technical Working Group (TWG) to present the bidding requirements as well as updates on the procurement of project to be bid.
 - a. The TWG Head, Engr. Tashma H. Asid-Maadil explained to the body that in response to the Publication of Invitation to Bid, there were three (3) prospective bidders who signified their intention to apply for the public bidding of the above-mentioned project and purchased the bidding documents, namely: 1. Teddie Construction Development Inc., 2. J.C. Dela Vega Construction and Supply, and 3. ZET Construction.
 - b. The TWG prepared a PowerPoint presentation of the bidding requirements and it was presented by TWG Member, Ms. Melanie C. Barrios;

Highlights of the Presentation:

- a. *Project Description and Lay-out plan*
- b. *Preparation of Bids;*
- b. *Checklist of Technical and Financial Requirements*
- c. *Format and Marking of Bids, 7 copies of bid documents, 1-original and 6-machine copies; and*
- d. *Time and Venue for the Submission of Bids*
 - *Deadline of Submission of Bids - July 2, 2018 at 9:30 AM*
 - *Place of Submission - 3rd Floor, Admin. Office, PPA Admin. Bldg.*
 - *Submission of bids thru: Ms. Darwisa J. Lipaygo, BAC Secretariat Head or Ms. Shiela Mar M. Pearson, BAC Secretariat Member or Engr. Chris V. Suano, BAC Secretariat Member*
 - *The Bundy Clock located at the entrance of admin. bldg. shall be the official time for receiving the bids.*
 - *Bidder's representative(s) who choose to attend in the bid opening shall submit to the BAC a special power of attorney (SPA) or any equivalent proof of authority before they be allowed to participate in the bid opening.*

4. Engr. Richmon Kilat, a representative of ZET Construction, clarified Items in the Bill of Quantities;

Items as shown in the printed Bill of Quantities:

Item V - Supply and Place-in Aggregate Subbase Course (Item 200)
Item VI - Supply and Place-in Aggregate Base Course (Item 200)

However, the TWG Head explained that it was a typographical error made on the printed BOQ for Item VI and will be corrected thru the issuance of a Supplemental Bid.

Amended Item:

Item VI - Supply and Place-in Aggregate Base Course (Item 201)

The Chairperson requested the TWG to prepare the Supplemental Bid for the amended Item and to comply with the requirements as provided in RA 9184.

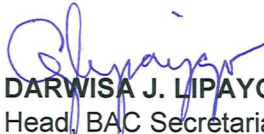
5. Ms. Wilma P. Flores, a representative of J.C. Dela Vega Construction Supply, clarified a specification in the printed plan;

That the size of 2 - 2" X 2" Angle Bar Support Frame of Gate varied with the size of 2 - 2" X 4" Angle Bar Main Frame of Gate as shown in the printed plan.


The Chairperson checked the printed plan and explained to the bidders that it was the required specification for the support frame.

6. The Chairperson asked the body for additional clarifications, since there was none, the meeting adjourned at 2:58 PM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


DARWISA J. LIPAYGO
Head, BAC Secretariat

ATTESTED:


JOHNSON D. KHO
Chairperson, PMO-ZAMBOANGA-BAC