



**PMO-ZAMBOANGA - BIDS AND AWARDS COMMITTEE
(PMO-ZAMBOANGA-BAC)**

MINUTES OF THE MEETING ON PRE-BID CONFERENCE
August 14, 2018,
Conference Room, PPA, PMO-Zamboanga, Zamboanga City

**Repair of Container Freight Station (CFS) Building, Port of Zamboanga,
Zamboanga City**

(Contract No. ZAM-PGEPSCS-04-2018(EP3)/NRP-ZBO-02-18)

Present:

Johnson D. Kho	-	Chairperson
Francisca Clarissa P. Dagoy	-	Vice Chairperson
Atty. Rosebell L. Sanson-Ammad	-	Regular Member
Genesis S. Porras	-	Regular Member
Arthur B. Nogas	-	Regular Member
Alfredo A. Gregorio	-	Provisional Member
Tashma H. Asid-Maadil	-	TWG Head
Mahson S. Ukkoh	-	TWG Member
Melanie C. Barrios	-	TWG Member
Marietta M. Minoza	-	TWG Member
Sandra O. Domingo	-	TWG Member
Darwisa J. Lipaygo	-	Head, Secretariat
Chris V. Suano	-	Member, Secretariat
Mark S. Revillas	-	Member, Secretariat
Jhoan B. Carrillo	-	Member, Secretariat
Shiela Mar M. Pearson	-	Member, Secretariat

Other Present:

Mohaimen C. Lagoyo	-	COA Representative, Observer
Rhoderick R. Enriquez	-	Teddie Const. Dev't. Inc., Representative
Mary Grace V. Oracion	-	RCDG Construction Corporation, Representative
Reynaldo R. Lim	-	RCDG Construction Corporation, Representative
Richmon Kilat	-	ZET Construction, Representative

Absent:

Maria Elena P. Flores	-	Regular Member
Observer	-	Philippine Institute of Civil Engineers (Local Chapter), Representative
Observer	-	Catholic Bishops' Conference of the Philippines, Representative
Observer	-	Philippine Liner Shipping Association (PLSA), Representative

MINUTES:

1. The Chairperson, Engr. Johnson D. Kho, called the meeting to order at 10:34 A.M. He greeted and welcomed the body.

PORT MANAGEMENT OFFICE - ZAMBOANGA

R.T. Lim Boulevard, Zamboanga City 7000, Philippines
PO Box No. 360 Tel. Nos. (062) 991-2037 to 2039; (062) 991-0650 TeleFax (062) 991-2360
Email: ppa.pmozamboanga@gmail.com/ pmozamboanga@ppa.com.ph website: www.ppa.com.ph



2. He requested Ms. Barrios, TWG Member to lead the opening prayer followed by the reading of attendance by Ms. Pearson, Secretariat Member.
3. Ms. Pearson informed the body that Notices of Meeting were served to the following Observers corresponding to the date of their receipt, namely:
 - 1) Commission on Audit (COA) on August 7, 2018;
 - 2) Catholic Bishops Conference of the Philippines (CBCP) on August 8, 2018;
 - 3) Philippine Institute of Civil Engineers (PICE) on August 8, 2018; and
 - 4) Philippine Liner Shipping Association (PLSA) on August 8, 2018.
4. The Chairperson acknowledged the presence of the COA Mr. Mohaimen C. Lagoyo, as observer.
5. The Chairperson declared that a quorum was present, 6/7 BAC members were present.
6. The Chairperson announced that the purpose of the Pre-Bid Conference is to discuss, clarify and explain, among others, the eligibility, technical and financial requirements stipulated in the bidding documents, including questions and clarifications from the prospective bidders, and amendments of the bidding documents, if any.
7. The Chairperson requested the TWG to present the bidding requirements as well as updates on the procurement of project to bid.
 - a) The TWG Head, Engr. Tashma H. Asid -Maadil explained to the body that in response to the publication of Invitation to Bid, there were three (3) prospective bidders who signified their intention to bid and purchased the bidding documents, namely: 1. Teddie Construction Development Incorporated; 2. RCDG Construction Corporation; and 3. ZET Construction.
 - b) Engr. Chris V. Suano and Ms. Barrios was requested to present the project scope of works and bid requirements, respectively.

Highlights of the Presentation:

- a. Project Description and Lay-out plan
 - b. Preparation of Bids
 - c. Checklist of Technical and Financial Requirements
 - d. Format and Marking of Bids, 7 copies of bid documents, 1-original and 6-machine copies, and
 - e. Time and Venue for the Submission of Bids
 1. Deadline of Submission of Bids– August 28, 2018 at 10:00 AM
 2. Place of Submission – 3rd Floor, Admin. Office, PPA Admin. Bldg.
 3. Submission of bids Thru: Ms. Darwisa J. Lipaygo, BAC Secretariat Head or Ms. Shiela Mar M. Pearson, BAC Secretariat Member or Engr. Chris V. Suano, BAC Secretariat Member
 4. The Bundy Clock located at the entrance of admin. Bldg. shall be the official time for receiving the bids.
- c) Engr. Asid-Maadil further continued the presentation on the following conditions;
- a. Performance Security (Section 62.2.2.2 of RA 9184, GCC Clause 7.1 & 7.3 and ITB Clause 32.2)
 - b. Warranty Security (SCC Clause 12.5/Section 62.2.3.2 of RA 9184)
 - c. GCC Clause 15: Insurance
 1. Contractor's All Risk Insurance
 2. Transportation to the project Site of Equipment, Machinery, and Supplies owned by the Contractor
 3. Personal injury or death of Contractor's employees; and

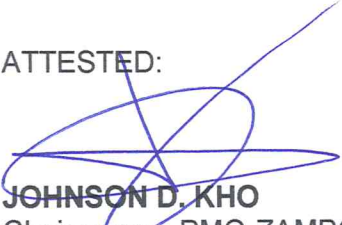


4. Comprehensive insurance for third party liability to Contractor's direct or indirect act or omission causing damage to third persons.
 - d. DOTr and PPA Directives on No Advance Payment or Mobilization Fee
 - e. Procuring Entity's Representative's Decisions (GCC Clause 23.1 & 23.2)
8. Mr. Richmon Kilat, ZET Construction representative, made the inquiry regarding the Ten (10) years experience for the Single Largest Completed Contract (SLCC) for similar projects completed before the opening of bids.
- Engr. Asid-Maadil replied that the relevant period in the "SLCC similar to the contract to be bid" is no longer applicable under the revised IRR of the R.A. 9184.
9. The Chairperson announced that the corresponding Supplemental Bid Bulletin for conditions not stated in the bidding documents will be issued to all parties concerned, as well as to be published in the PPA Website, PhilGEPS and PMO-Bulletin Boards.
10. There being no other matters to be discussed, the meeting was adjourned at 11:45 AM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


DARWISA J. LIPAYGO
Head, BAC Secretariat

ATTESTED:


JOHNSON D. KHO
Chairperson, PMO-ZAMBOANGA-BAC

PHILIPPINE PORTS AUTHORITY
Port Management Office – Zamboanga

BAC-Infra. MEETING

ATTENDANCE SHEET

PRE-BID CONFERENCE:

1. Repair of Container Freight Station (CFS) Building, Port of Zamboanga, Zamboanga City.
August 14, 2018 @ 10:00 PM @ PPA Conference Room, Admin. Building, Port Area, Zamboanga City

No.	Name of Participants	Designation	Signature	Firms/Office
1	JOHNSON D. KHO	Chairperson, BAC-EP		PPA/ESD
2	F. CLARISSA P. DAGOY	Vice Chairperson		PPA
3	MA. ELENA P. FLORES	BAC Member		
4	GENESIS S. PORRAS	BAC Member		PPA
5	ATTY. ROSEBELL L. SANSON-AMMAD	BAC Member		Legal
6	ARTHUR B. NOGAS	BAC Member		PPA
7	ALFREDO A. GREGORIO	End User/BAC Prov. Member		PSD / PPA
8	TASHMA H. ASID-MAADIL	TWG Head		ESD
9	MAHSON S. UKKOH	TWG Member		ESD / PPA
10	MELANIE C. BARRIOS	TWG Member		PPA / Admin
11	MARIETTA M. MINOZA	TWG Member		PPA - Admin.
12	SANDRA O. DOMINGO	TWG Member		PPA
13	DARWISA J. LIPAYGO	HEAD, Secretariat		PPA
14	CHRIS V. SUANO	Secretariat Member		PPA/ESD
15	MARK S. REVILLAS	Secretariat Member		OPM
16	JHOAN B. CARILLO	Secretariat Member		PPA / Admin
17	SHIELA MAR M. PEARSON	Secretariat Member		PPA
18	Mohaimen G. Asay	COA Auditor/ Representative		COA/PPA
19		PICE Representative		
20		PLSA Representative		
21		CBCP Representative		
22	RHOENICK R. ENRIQUET	Rep.		TECHNICAL DEPT. 122.
23	ORACION, MARY GRACE V.	REPRESENTATIVE		RCDG CONST. CORP.
24	REYNALDO R. UY	4		RCDG Const.
25	Nicholas Kulas	Proj. engr.		2nd Const.

OB

Note: The Secretariat send Invitation Letters and BAC Notices dated August 7, 2018 to BAC Members & Observers