

PURCHASE ORDER

Philippine Ports Authority

Supplier: EJ SCHOOL AND OFFICE SUPPLIES TRADING	P.O. No.: ZAM-102-2023 (M)
Address: Don Toribio St. Tetuan, Zamboanga City	P.O. Date: November 13, 2023
TIN: 944-521-879-000	PR No.: ZAM-413-2023 (M)
PO Type: STANDARD	PR Date: October 5, 2023
Mode of Procurement: SHOPPING	

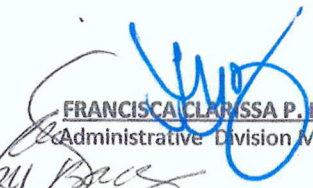
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PPA, PMO-Zamboanga	Delivery Term: Twenty Five (30) Days
Date of Delivery:	Payment Term: Immediate

Item No.	Unit	Description	Quantity	Unit Cost	Amount
One (1) lot Supply of the following materials:					P 181,397.34
1	box	Ballpen Black (50pcs/box) Good Quality	8		
2	box	Ballpen Blue (50pcs/box) Good Quality	8		
3	pcs	Battery AA	150		
4	pcs	Battery AAA	100		
5	pcs	Binder Clip Metal Black 1"	150		
6	pcs	Binder Clip Metal Black 2"	150		
7	reams	Bond Paper A4 Sub. 24	250		
8	reams	Bond Paper Long Sub. 24	150		
9	box	Computer Paper, Continuous, 2 ply, 5 x 9 1/2 with carbon	5		
10	pcs	Correction Tape 15 meters	130		
11	boxes	Documentary Envelop Brown A4 (500pcs/box)	2		
12	boxes	Documentary Envelop Brown Long (500pcs/box)	2		
13	boxes	Expanded Envelop with String garter brown color 500pcs/box	2		
14	boxes	Expanded Folder Green Color (Long) 500pcs/box	2		
15	boxes	Expanded Folder Cream Color (Long) 500pcs/box	2		
16	boxes	Folder Ordinary White Color (Long) 500pcs/box	2		
17	box	Mailing Envelope White Long (500pcs/box)	5		
18	pcs	File Box organizer (Double Compartment)	12		
19	pcs	Glue 130g	20		
20	pcs	Highlighter Assorted Colors	100		
21	box	Paper Clip (Big)	75		
22	boxes	Paper Clip, small	75		
23	pack	Photo Paper A4 Size (20s)	30		
24	pcs	Pilot Marker Pen (Permanent Marker) Blue	100		
25	pcs	Pilot Marker Pen (Permanent Marker) Black	100		
26	pcs	Pilot Marker Pen (wyteboard) blue	30		
27	pcs	Scotch Tape 1" 100m	30		
28	pcs	Sign Pen Black V7 .07	100		
29	pcs	Sign Pen Black my gel .07	50		
30	pcs	Sign Pen Blue my gel .07	50		
31	box	Staple Wire No. 35	120		
32	pcs	USB 64gb	15		
33	pcs	USB 32gb	20		
34	pcs	USB 16gb	10		
TOTAL					181,397.34
INPUT VAT 12					21,767.66
Total: TWO HUNDRED THREE THOUSAND ONE HUNDRED SIXTY FIVE PESOS ONLY.					203,165.00

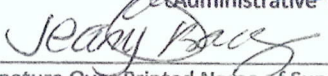
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.


Recommending Approval:

FRANCISCA CLARISSA P. DAGOY
Administrative Division Manager


Approved:

ARCIDI S. JUMAANI
Port Manager

Conforme:

Signature Over Printed Name of Supplier
11-21-2023
Date

PPA, PMO-ZAMBOANGA
OFFICE OF THE AUDITOR

RECEIVED BY: 
DATE: **DEC 18 2023**

Funds Available: 50203164
(Off Imp - Reg.)

JOSEPHINE D. ESPARAGUERA
Acting Finance Division Manager