

# PURCHASE ORDER

Philippine Ports Authority

Supplier: RMC TRADING  
Address: Rizal Avenue, Corner P. Burgos Street  
TIN: 650-151-117-0522  
PO Type: STANDARD

PO No.: TAC-1979-19  
PO Date: 19-JUN-19  
PR No.: TAC-3319-19  
PR Date: 21-MAY-19

Mode of Procurement:

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Office of the Port Manager\_TAC

Delivery Term: Fifteen (15) calendar days

Date of Delivery: fifteen (15) calendar days

Payment Term: Immediate

Total: One Hundred Thirty-Seven Thousand Two Hundred Sixty-Six Pesos

137,266.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent of the total value of this Order for each day of delay shall be imposed.

**It is understood that this Purchase Order will be served in Accordance with applicable laws, rules and regulations.**


Recommending Approval:

  
CORAZON T. GO

Approved:

  
EMILIANO M. ESPARAGUERA, JR.

Conforme:

  
Signature Over Printed Name of Supplier  
Date 6/20/19

Funds Available:

  
MERLE OSIA CRUZ  
10404010

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Item No.	Unit	Description	Quantity	Unit Cost	Amount
COS-ASD051	BOX	FOLDER, file, tagboard equivalent, 14 pts, long size (100 pcs./pack)	15.00	379.4643	5,691.96
COS-ASD017	BOT	ALCOHOL, rubbing, 70% isopropyl, 500ml.	100.00	78.5714	7,857.14
COS-ASD114	PC	Sign Pen, (high tech pen, black, 0.5, disposable)	30.00	48.2143	1,446.43
ILOOFCSUP78	BOX	Multi Color Push-Pin for Wooden Framed Cork (Pin Notice Memo Board Display Board), assorted color	11.00	16.0714	176.79
NPS-PPA641	PC	Stapler Heavy duty Big, 25 sheets capacity metal construction	20.00	535.7143	10,714.29
NPS-PPA852	PC	Correction Tape, 20m x 5mm	50.00	42.8571	2,142.86
COS-ASD402	JAR	Glue, Padding, Red, 1kg.(for binding all kinds of paper)	3.00	169.6429	508.93
COS-ASD402	PC	Water Well Paste, 7oz, (200grams)	20.00	35.7143	714.29
NPS-PPA1296	PK	Vellum Board, 8.5" x 11", 200 GSM, white color, 10 sheets/pack	10.00	25.0000	250.00
COS-ASD636	RM	Bookpaper, Extra Long, 8-1/2 x 14", 70gsm	30.00	232.1429	6,964.29
COS-ASD880	PC	Ballpen (50-black, 50-blue) 0.5 ballpoint	100.00	8.9286	892.86
COS-ASD965	PC	Stamp Pad No. 1, black	25.00	44.6429	1,116.07
COS-ASD1032	BOX	Paper Fastener, coated; 50 sets/box	50.00	28.5714	1,428.57
COS-ASD1144	RM	Book Paper, A4, 210 x 297, 70 gsm	150.00	165.1786	24,776.79
COS-ASD1175	BOX	Staple Wire #10, good quality, 24 strip/box	30.00	8.9286	267.86
COS-ASD1175	BOX	Staple Wire #35, good quality, 24 strip/box	50.00	46.4286	2,321.43
COS-ASD1388	BOX	Stainless steel Paper Binder Clip, 32mm, black color, good quality, 10 pcs./box	11.00	25.0000	275.00
COS-ASD1388	BOX	Stainless steel Paper Binder Clip, 51mm, black color, good quality, 10 pcs./box	11.00	53.5714	589.29
OOS-ASD3065	PAD	Post-it-Note, 5" x 3" assorted color	11.00	26.7857	294.64
OOS-ASD3075	PC	Record Book " Official", 300 pages	30.00	133.9286	4,017.86
OOS-ASD3155	PC	Data Box Filer, long with finger ring hole, (10 pcs. black; cerulean blue; & 10 pcs. mint green)	30.00	125.0000	3,750.00
OOS-ASD3235	PK	Battery , "AAA" 1.5V (2 pcs/pack)	40.00	49.1071	1,964.29
OOS-ASD3218	BOX	Index Tabs, Transparent and Purple or Blue, (in small box), 5 feet, (eye sight)	15.00	84.8214	1,272.32
OOS-ASD3252	PC	External Hard Disk Drive, (1 TB)	12.00	3,526.7857	42,321.43
OOS-ASD3253	BOT	Stamp Pad Ink, black color (50ml)	50.00	16.0714	803.57
INPUT VAT 12					14,707.04

PHILIPPINE PORTS AUTHORITY

PMO - Eastern Leyte/Samar  
Port Area, Tacloban City  
Tel. No. (053) 321-8057

Bids and Awards Committee - Procurement of Goods and Consultancy Services and Engineering Projects (BAC-PGCS/EP)

ABSTRACT OF QUOTATIONS

Purchase Request No. : TAC-3319-19  
Purchase Request Date : May 21, 2019  
Title/Project : Office Supplies  
End User : Admin, PMO Eastern Leyte/Samar  
Approved Budget for the Contract: 187,472.20

Date : 18-Jun-19

Time : 2:32 PM

Item No.	PARTICULARS	QTY.	UNIT	PRICE	NAME OF BIDDERS					
					Leyte Paperworld		RMC Trading		Tacloban Tap Commercial, Inc.	
					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Well Paste, 7oz, (200grams)	20	PC	57.20	45.00	900.00	40.00	800.00	40.00	
2	ALCOHOL, rubbing, 70% isoprophyl, 500ml	100	BOT	104.50	80.00	8,000.00	88.00	8,800.00	90.00	
3	Staple Wire #35, good quality, 24 strip/box	50	BOX	60.00	60.00	3,000.00	52.00	2,600.00	49.00	
					Max		Max			
4	Staple Wire #10, good quality, 24 strip/box	30	BOX	15.00	10.00	300.00	10.00	300.00	8.00	
					Max		Max			
5	Stamp Pad No. 1, black	25	PC	52.80	50.00	1,250.00	50.00	1,250.00	65.00	
6	Stamp Pad Ink, black color (50ml)	50	BOT	41.80	28.00	1,400.00	18.00	900.00	28.00	
							30ml			
7	Sign Pen, (high tech pen, black, 0.5, disposable)	30	PC	104.50	60.00	1,800.00	54.00	1,620.00	65.00	
					Pilot		Pilot			
8	Glue, Padding, Red, 1kg.(for binding all kinds of paper)	3	JAR	200.00	190.00	570.00	190.00	570.00	None	
9	Stainless steel Paper Binder Clip, 32mm, black color, good quality, 10 pcs./box	11	BOX	40.00	70.00	770.00	28.00	308.00	40.00	
10	Stainless steel Paper Binder Clip, 51mm, black color, good quality, 10 pcs./box	11	BOX	60.00	98.00	1,078.00	60.00	660.00	60.00	
11	Record Book " Official", 300 pages	30	PC	165.00	150.00	4,500.00	150.00	4,500.00	180.00	
12	Post-it-Note, 5" x 3" assorted color	11	PAD	35.20	35.00	385.00	30.00	330.00	45.00	
13	Vellum Board, 8.5" x 11", 200 GSM, white color, 10 sheets/pack	10	PK	40.00	38.00	380.00	28.00	280.00	40.00	
14	Paper Fastener, coated; 50 sets/box	50	BOX	35.20	35.00	1,750.00	32.00	1,600.00	30.00	
15	Multi Color Push-Pin for Wooden Framed Cork (Pin Notice Memo Board Display Board),	11	BOX	264.00	38.00	418.00	18.00	198.00	250.00	
16	External Hard Disk Drive, (1 TB)	12	PC	5,000.00	4,200.00	50,400.00	3,950.00	47,400.00	4,100.00	
17	FOLDER, file, tagboard equivalent, 14 pts, long size (100 pcs./pack)	15	BOX	600.00	550.00	8,250.00	425.00	6,375.00	400.00	
18	Data Box Filer, long with finger ring hole, (10 pcs. black; cerulean blue; & 10 pcs. mint	30	PC	242.00	165.00	4,950.00	140.00	4,200.00	115.00	
19	Correction Tape, 20m x 5mm	50	PC	41.80	30.00	1,500.00	48.00	2,400.00	28.00	
							30m x 5mm			
20	Index Tabs, Transparent and Purple or Blue, (in small box), 5 feet, (eye sight)	15	BOX	306.00	100.00	1,500.00	95.00	1,425.00	435.00	
21	Book Paper, A4, 210 x 297, 70 gsm	150	RM	286.00	240.00	36,000.00	185.00	27,750.00	195.00	
22	Battery , "AAA" 1.5V (2 pcs/pack)	40	PK	74.80	55.00	2,200.00	55.00	2,200.00	55.00	
					Eveready					
23	Bookpaper, Extra Long, 8-1/2 x 14", 70gsm	30	RM	300.00	260.00	7,800.00	260.00	7,800.00	298.00	
24	Ballpen (50-black, 50-blue) 0.5 ballpoint	100	PC	16.50	12.00	1,200.00	10.00	1,000.00	12.00	

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					UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
25	Stapler Heavy duty Big, 25 sheets capacity, metal construction	20	PC	715.00	600.00	12,000.00	600.00	12,000.00	550.00	
					Swingline		Swingline			
	X-X-X-X-X					<b>152,301.00</b>		<b>137,266.00</b>		
Documentary Requirements:										
• Mayor's Business Permit					Document on file		Document on file		Document on file	
• PhilGEPS Certificate of Registration					On process		Document on file		Document on file	
REMARKS					Passed		Passed		Failed	

Prepared by:

Official Travel  
ROGELIO V. PATAN-AO  
BAC-PGCS HEAD, TWG

GILBERT B. ESQUIBEL  
BAC-PGCS TWG Member

MYSELL S. GONZAGA  
BAC-PGCS TWG Member

GENEVIEVE B. MAGDUA  
BAC-PGCS TWG Member

**ACTION OF THE BIDS AND AWARDS COMMITTEE:**

Recommending award to **RMC Trading** for having the lowest calculated and responsive quotation.

GLENN S. LAGUNAY  
BAC Chairperson

Official Travel  
ORLANDO O. ENDEREZ  
BAC Vice-Chairperson

JENNELYN S. SIOSANA  
BAC Member

Official Travel  
JILL L. MAGSAMBOL  
BAC Member

CORAZON T. GO  
End-user Representative

Approved by:

EMILIANO M. ESPARAGUERA, JR.  
Acting Port Manager