



MINUTES OF THE PRE-PROCUREMENT CONFERENCE

Name of Project: **Maintenance of Various Ports Physical Facilities at the Ports of Aroroy, San Pascua, Claveria, and Cawayan, Masbate; Project ID No. A200009 (Contract No. MBT 2002)**

Venue: PPA-PMO Masbate Conference Room

Date and Time of Conference: June 16, 2020 (2:00 PM)

Attendees:

Rene L. Agao II	Chairperson
Darwin M. Millena	Vice-Chairperson
Angelo V. Llacer	Member
Reuel L. Gayanes	Member
Karla Anne Mae R. Gases-Dimen	Member
Jamaar A. Ramirez	Head, TWG
Gemini O. Concepcion	Member, TWG
Jona H. Solano	Head, Secretariat

Call to Order:

A quorum was present in the conference; hence, the meeting was called to order at 2:00 o'clock in the afternoon.

Presentation of the project to be procured:

The chairperson discussed the description and scope of the contract, the ABC, and the contract duration. The readiness of the procurement was also determined.

Method of Procurement:

The "Small Value Procurement" was identified as the method that will be used in the procurement considering that the ABC is ₱432,971.00.

Posting of Invitation to Bid:

The chairperson instructed the Secretariat to post the Notice for Negotiated Procurement at the PPA website and PhilGEPS.

Date and Time of Submission of Proposals.

Proposals shall be submitted not later than 2:00 P.M. on June 24, 2020.

Adjournment:

The conference was adjourned at 3:00 o'clock in the afternoon.

Prepared by: *Jona H. Solano*
JONA H. SOLANO
Head, Secretariat

Noted by: *[Signature]*
RENE L. AGAO II
Chairperson