BIDS AND AWARDS COMMITTEE (BAC) Minutes of the PMO-PLW-BAC Meeting No. 43-2019 Pre-Bidding Conference for the project: Supply, Delivery of Wires/Cables for PMO-Palawan Generators (Baseport, TMO-El Nido, Port of Taytay, TMO-Brooke's Point, Port of Builiuyan, TMO-Cuyo and TMO-Coron) Pecember 10, 2019, 9:00 A.M. PMO Palawan Conference Room, 2nd Floor, PPA Admin. Building Port Area, Puerto Princesa City, Palawan Present: Bids and Awards Committee Fingr. Nelson Y. Caabay, Jr. Vice-Chairperson/ Principal Engineer A Member/Manager, Admin. Division Ms. Frasy M. De Guzman Member/Manager, Admin. Division Ms. Marites C. Cohen Member/Executive Assistant A Engr. Allan S. Manuel Member/Acting Div. Manager, PPD Ms. Mariza O. Nallana Head, Secretariat/Cashier A Ms. Laila B. Briones Member/HRMO II Ms. Laila B. Briones Member/Procurement Officer B Technical Working Group Ms. Nora Angela B. Antenor Member, TWG /Admin Officer IV Ms. Nora Angela B. Antenor Member/Corp. Finance Services Chief Ms. Alleen R. Uy Member/Corp. Finance Services Chief Mr. Erwin S. Gatpandan Chairperson/Division Manager B, TMO Coron
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30 Engr. Marilou G. Rebras Member, Secretariat/ Supervising Engineer A 31 Ms. Johanna C. Gopaco Member, Secretariat/Cashier B
 Ms. Johanna C. Gopaco Member, Secretariat/Cashier B Mr. Armando M. Serraon Member, TWG/Construction Foreman
33
34 Bidder 35 Mr. Julius Christopher J. Caguing Representative, Mindanao Laboratory Services
36 Representative, Windando Edbordtory Services
37 B. Call to Order
38 The meeting was presided over by the Vice-Chairperson and called to order at 9:09 A.M. The presence of
the members, technical working group, secretariat and prospective bidder was acknowledged, and having
40 the majority of the BAC members present, a quorum was declared.
41
The BAC proceeded with the main agenda.
43
44 C. Reading and Approval of Minutes of the Pre-Procurement Conference
Copies of the Minutes of the Pre-Procurement Conference held on December 2, 2019 were distributed to
the BAC members for review and approval. Ms. Frasy M. De Guzman corrected to change the word "TMO-
Taytay" into "Port of Taytay". In line No 47, Ms. Marites C. Cohen corrected to change the phrase into

48 "Timetable of Activities were adjusted" and moved for the approval and adoption of the Minutes of the

49 Meeting No. 42-2019 as corrected, duly seconded by Ms. Frasy M. De Guzman.

50

51 D. Pre-Bid Conference

52 The Vice-Chairperson read and explained thoroughly the important reminders and instructions for the 53 Submission of Bids to the prospective bidder and instructed that all instructions, details, specifications 54 and requirements of the projects must be observed. The Vice-Chairperson reminded that all blank spaces must be filled with all information requested or put not applicable or "N/A", improper or unfilled forms 55 are grounds for ineligibility.

56

57

58 E. Other matters

59 None

60

61 E. Schedule of the next meeting

The Vice-Chairperson announced that the schedule of the opening of bid conference for this project is on 62

December 23, 2019 at 9:00 A.M.

63 64

65 F. Adjournment:

There having no other concerns from the BAC Members, the Vice-Chairperson declared the meeting 66

67 adjourned at 9:36 A.M.

68 69

70

73

Prepared by:

Reviewed by:

Noted by:

71 72

Member Secretariat

NELSON Y. CAABAY, JR.

Vice-Chairperson, PMO-PLW-BAC